



Dumfries and Galloway
Integration Joint Board
Performance and Finance Committee

**Minute of Dumfries and Galloway
Integration Joint Board Performance and
Finance Committee meeting held on
2nd November 2018**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board (IJB) Performance and Finance Committee meeting held on 2nd November 2018 at 1pm in New Boardroom Meeting Room, Crichton Hall.

Voting Members Present:

Penny Halliday	(PH)	VC - Non Executive Director NHS (Chair)
Grace Cardozo	(GS)	Local Authority Voting Member
Andy Ferguson	(AF)	Vice Chair
Tommy Sloan	(TS)	Local Authority Voting Member
Jane Maitland	(JM)	Voting Member

Advisory Board Members:

Vicky Freeman	(VF)	Head of Strategic Planning
Katy Lewis	(KL)	Chief Finance Officer

In Attendance:

Sean Barrett	(SB)	Finance and Information Manager
Stephen Hare	(SH)	Employee Director
Amber Murray	(AM)	Office Administrator
Sandi Conway	(SC)	Third Sector
Rosie Black	(RB)	Lead Officer Adult Support and Protection

1. APOLOGIES FOR ABSENCE

Apologies were received from Lesley Bryce, Ken Donaldson, Laura Douglas, Val Douglas, Ann Farrell, Norma Austin Hart, Michele McCoy, Caroline Sharp and Julie White

2. DECLARATION(S) OF INTEREST

No declarations of interest were noted.

3. MINUTES OF THE PREVIOUS MEETING 12th July 2018

Minutes approved as an accurate record by members.

PH asked for a timeline in regards to Item 7 Business Transformation on the previous minutes. KL confirmed there is more information in the updates at this meeting, there has been no overall mapping of the timelines for the overall business transformation programme as yet, KL will link with JW and will issue prior to next meeting.

4. AGREED ACTIONS FROM THE PREVIOUS MEETING

Actions are agreed as an accurate record.

5. FINANCE WORKSHOP SESSION

KL went through her presentation, which was distributed out to the team, she highlighted the key issues:

- SG Programme for Government
- Audit Scotland NHS Overview Report 2018
- Health and Social Financial Framework
- IJB Budget Setting Key Issues 2019/20
- Potential opportunities
- Next steps

Workforce / pay uplifts and rewarding staff were mentioned and the new monies which will be allocated will tend to flow through this area.

The loans that have been given to Health Boards to balance the financial position sets out the increasing needs to balance out the books, this has caused an interesting tension across Boards. KL mentioned Health Boards are allowed to break-even over a 3 year period although detailed guidance is to be issued as to how this will operate in practice. The Audit Scotland Integration Report is due out in November. Session with Audit Scotland

was very helpful previously and KL will look into getting Claire Sweeney down to go have a similar session with the IJB and NHS Board on the reports.

AF asked around the “shifting the balance” are these savings that could be made by shifting the balance of care.

SH mentioned the pay assumptions are extremely high and the judgements are required to be completed when doing the financial planning review.

KL highlighted all the key issues around the IJB Budget Setting 2019/20, JW and KL have been meeting with each General Managers to assess the financial position at their Mid Year Review, any savings, risks and issues will be factored into the IJB Budget Setting.

Workforce challenges at the moment are a huge concern across the whole system. AF has asked for some information on the Vacancy control process. SH mentioned the recruitment concerns at the moment are that vacancies cannot be recruited too.

AF mentioned any operational plan should link with the Strategic Plan, IJB Board members are required to have more information in regards with the linkage with the planning process.

There was discussion about how we could improve the strategic focus of the financial plan and agree a workshop to be scheduled and any IJB member will be invited to attend KL will look into extending the January Performance and Finance meeting by 1 hour to hold this workshop.

6. BUSINESS TRANSFORMATION UPDATE

This report presents a high level summary of the current status of the Business Transformation Programme which has been remitted to the Integration Joint Board Performance and Finance Committee to review progress.

PH asked the committee if they agree to have a short life working group to confirm how the reports should be written, mainly the IJB Board Members to attend and also Alison Warrick. KL will pick up a conversation with Julie to give an update on the Governance review. Timescale and overarching business view of these cases will be completed.

GC mentioned around the realistic medicine and also the decreasing of anti depressants this will increase the number of people requiring support.

Committee Members:

- **Noted the update on each of the schemes and the key milestones for the next 3-12 months.**

- **Noted there was a workshop held on 26th July to focus on particular schemes. General Managers (GMs) attended to present on their own schemes. The following schemes were presented;**
 - **Transforming Wigtownshire**
 - **Potential reconfiguration of short break provision**
 - **Learning Disabilities Scoping Exercise**
 - **Community Hospitals/Locality Review**

7. 2018 / 19 QUARTER 1 INTEGRATION JOINT BOARD PERFORMANCE AND MINISTERIAL STRATEGIC GROUP UPDATE

The framework and flow of reporting have been previously agreed by Dumfries and Galloway Integration Joint Board.

VF mentioned this is the 9th quarterly performance report to the Integration Joint Board. It provides information for the period 1st April 2018 to 30th June 2018 on performance against a range of indicators. These indicators relate to the commitments contained within the Integration Joint Board's Strategic Plan for Health and Social Care which, in turn, relate to the nine national outcomes.

The Ministerial Strategic Group for Health and Community Care have overall responsibility for policy matters that cross the local government / NHS Scotland interface and is a key forum for taking forward COSLA and the Scottish Government's joint political leadership of health and social care integration.

Integration Authorities have been asked to set trajectories against a suite of integration indicators and report regular (quarterly) progress to the Ministerial Strategic Group.

PH had a concern around the staff sickness rate is this on the IJB Risk Register. The committee members agreed this would not sit with the IJB as staff are employed by NHS and Council. This report comes to the IJB because when the Indicators framework was completed the IJB agreed to have sight of these.

Committee Members:

- **Discussed and approved the Quarter 1 Performance Report, 1 April 2018 to 30 June 2018.**
- **Discussed and approved the MSG Improvement Objectives report for submission to MSG.**

8. SELF DIRECTED SUPPORT PAPER

This report provides the background to Self-directed Support implementation in Dumfries and Galloway and highlights, whilst there has been extensive progress of Self-directed Support to progress personalised approaches, we still have a long way to go to ensure this becomes our mainstream approach to social care.

The Audit Scotland report 2017 confirmed that, there was good progress and evidence of many examples of good news stories and narratives to support Self-directed Support implementation, however the pace of change is slow and better information is required, particularly about how Carers access the four options.

RB confirmed there will be a new officer appointed in the next few weeks to lead on this piece of work and carry on the work that has already been underway. They have just been appointed to take part in the Self-directed Support Survey by Scottish Government. Launching two public engagement sessions, one in Dumfries and Stranraer, Self Directed Support is a huge culture change. Each person selects their own option or method.

PH mentioned RB to link with our communications team to meet with individuals.

AF asked if the links with compass can be linked together and become an option 4. A further report to come back to the April committee, and to include a business case. KL will pick up a chat with Heather Collington.

ACTION

Committee Members:

- **Discussed the vision for Scotland and for the Health & Social Care Partnership in relation to SDS being the way health and social care is delivered now and into the future.**
- **Noted the progress made locally in line with Scottish Government's vision for Health and Social Care within the local authority delegated services through the implementation of Self-directed Support legislation.**

9. REGIONAL DESIGN AND DISCUSSION DOCUMENT

This Report is based on the recent documentation from the West of Scotland Regional Planning Team who has provided a summary of the Regional Design and Discussion Document for discussion within Health and Social Care Partnerships.

These discussions will help to inform and shape the development of the regional design of health and social care services.

KL will pick up a conversation with JW regarding a response.

Procurement, JM highlighted we have the lowest wage in part of Scotland and there is some ongoing work to be completed on this, there is opportunities to do this locally.

VF highlighted there are two national events happening in the next few weeks.

Committee Members:

- **Discussed and noted the content of the Regional Design and Discussion Document at Appendix 1 in order to complete the Response Form attached at Appendix 2**

10. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

11. DATE OF NEXT MEETING

The date of the next meeting will be held on 14th January 2019 at 2pm – Venue to be confirmed