



**Minute of Dumfries and Galloway
Integration Joint Board Clinical and Care
Governance Committee meeting held on
29th November 2018**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board Clinical & Care Governance Committee meeting held on 29th November 2018 at 12:45pm in The Corner House, Annan.

Voting Members Present:

Grace Cardozo **(GC)** NHS Voting Member - **Chair**
Lesley Bryce **(LB)** NHS Voting Member
Ian Carruthers **(IC)** Local Authority Voting Member

Non Voting Members Present:

Lillian Cringles **(LC)** Chief Social Work Officer
Eddie Docherty **(ED)** Registered Nurse Practitioner
Ken Donaldson **(KD)** Registered Medical Practitioner (Not Primary Medical Services)
Julie White **(JW)** Chief Officer

In Attendance:

Rod Edgar **(RE)** Communications and Engagement Manager
Andy Ferguson **(AF)** Vice Chair of Integration Joint Board
Vicky Freeman **(VF)** Head of Strategic Planning (NHS)
Penny Halliday **(PH)** Chair of Integration Joint Board
Stephen Hare **(SH)** Employee Director
Jim McColm **(JMc)** Unpaid Carers Representative
Amber Murray **(AM)** Office Administrator
Alison Warrick **(AW)** Governance Officer

1. APOLOGIES FOR ABSENCE

Apologies were received from Michelle McCoy and Ros Surtees.

2. MINUTES OF THE PREVIOUS MEETING 16th July 2018

The minutes were agreed as an accurate record.

3. AGREED ACTIONS FROM THE PREVIOUS MEETING

The actions were agreed as an accurate record and will be updated accordingly.

All members confirmed they would like to keep Item 8 from the 16th July meeting on the Review of Day Services for Older People on the action list so there are updates provided.

4. MINISTERIAL STRATEGIC GROUP – REVIEW OF INTEGRATION

LC confirmed at the health debate in Parliament on the 2nd May, the Cabinet Secretary undertook that a review of progress by Integration Authorities would be taken forward with the Ministerial Strategic Group for Health and Community Care, and that outputs arising from any further actions from such a review would be shared with the Health and Sport Committee of the Scottish Parliament.

The review Paul Gray is undertaking of Clinical and Care Governance is expected to be finalised by the end of January 2019. JW mentioned in Dumfries and Galloway we don't have a common understanding of the roles of the Clinical and Care Governance Committee, Health Care Governance Committee and The Social Work Committee. The Integration Joint Board requires assurance on what the Clinical and Care Governance are commissioning.

Hannah Green will arrange for the next Clinical and Care Governance Committee to be extended to allow a small workshop to discuss the role of Clinical and Care Governance Committee, also a meeting is being scheduled prior to Christmas to have further discussions around Clinical and Care Governance this meeting is to involve JW, GC, PH, RS and the professional leads.

Committee Members:

- **Considered whether further activity is required; and considered the proposal made for next steps to be taken forward via a small group of senior officers chaired by Paul Gray (Director General Health and Social Care and Chief**

Executive of NHS Scotland) and Sally Loudon (Chief Executive of COSLA).

5. SERVICE PRESSURES AND WELLBEING OF STAFF

GC mentioned in the pre meet there were discussions around the wellbeing of staff due to pressures.

SH also co chair's the Working Well Group and he will look at making membership of the group wider and offer an invitation to all members to any events that are happening in the future. He will discuss this with Caroline Sharp.

LC mentioned that Social Services have had a 43% increase in referrals which has significant impact for staff and for their wellbeing. This year the injuries against children are the worst it has ever been.

JW mentioned the Clinical and Care Governance Committee are required to have assurance around staff wellbeing, this may lead to the Integration Joint Board being required to commission something.

6. CONSULTATION ENGAGEMENT STRATEGY UPDATE

RE highlighted the benefits that have been provided from holding a workshop on Consultation and Engagement prior to a Health and Social Care Senior Management Team on the 9th October 2018 for a number of members. The feedback from both workshops have been very positive.

JW mentioned the Consultation and Engagement work will give members all clarity on what is required.

GC and RE will have further discussions around this work.

7. PAPERS FOR NOTING

- **Carers Eligibility Framework**
Noted.
- **Cottage Hospitals Temporary Bed Cap Update**
JW mentioned this paper is to make members aware of the changes.
- **Clinical and Care Governance Framework**
- Noted.

8. ANY OTHER BUISNESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

GC highlighted that the Public Protection Structure, Alcohol and Drug Update, Mental Welfare Strategy and The Day Care Review to be added to a rolling agenda matrix.

9. Date of next meeting

The next meeting will be held on the 7th February 2019 at 2:00pm, Meeting Room 2, Gardenhill Primary Care Centre

DRAFT