


## ACTION LIST – Clinical and Care Governance Committee

Meeting Date	Agenda Item	Action	Person(s) Responsible	Current Status/Action Taken	Date Completed
29/11/2018	4	<p><b>MINISTERIAL STRATEGIC GROUP – REVIEW OF INTEGRATION</b></p> <p>Hannah Green will arrange for the next Clinical and Care Governance Committee to be extended to allow a small workshop to discuss the role of Clinical and Care Governance Committee, also a meeting is being scheduled prior to Christmas to have further discussions around Clinical and Care Governance this meeting is to involve JW, GC, PH, RS and the professional leads.</p>	Hannah Green	This meeting has been extended from 12:30pm – 4:30pm.	
29/11/2018	6	<p><b>CONSULTATION ENGAGEMENT STRATEGY UPDATE</b></p> <p>GC and RE will have further discussions around this work.</p>	Grace Cardozo / Rod Edgar	GC will catch up with RE regarding this action.	<b>This to be completed out with meeting</b>
16/07/2018	6	<p><b>PAPERS FOR NOTING</b></p> <p><b>Annual Oral Health Monitoring Report</b></p> <p>GC asked if other areas can be highlighted in the graph other than Lochside and Lincluden, VW will look further into analysing this information.</p>	Valerie White	<p>This will be included in the next report due for presentation in Spring 2019.</p> <p>Shall this be brought back to the meeting in May for an update?</p>	

16/07/2018	8	<p><b>REVIEW OF DAY SERVICES FOR OLDER PEOPLE</b></p> <p>Clinical and Care Governance Committee have asked for some further work to be done to develop a Strategy for Day Services for the next 5-10 years which describes new models of care.</p>	<p><b>Vicky Freeman (Graham Abrines)</b></p>	<p>Vicky Freeman advised that this review is completed and the recommendations of the review will be implemented following a direction from the IJB.</p> <p><b>29/11/2018</b> – Agreed at this meeting to continue to keep this on the Agenda for updates.</p>	
<b>Completed Actions</b>					
23/04/2018	7	<p><b>BREAKING DOWN THE BARRIERS REPORT</b></p> <p>As a Committee, what assurances can we provide regarding complaints process? LC advised that Social Work confidently direct complaints to the appropriate department. PH requested a paper to be provided to this Committee which highlights the importance that Older and Vulnerable people may require help when making a complaint or providing feedback. ED &amp; LC confirmed that they will pick up a conversation out with this meeting to discuss further.</p>	<p><b>Eddie Docherty / Lillian Cringles</b></p>	<p> 20181126Update.do CX</p> <p>Regarding the Care Opinion improvements, Patient Services and Acute are exploring the option of using volunteers to gather feedback on the wards using Care Opinion. This is done successfully in other areas and one of the benefits has been an increase in feedback from more vulnerable patients (such as those with dementia). This work is in the very early stages so I have been intentionally vague in the attached but happy for you to share with the committee if you think it's appropriate to do so</p> <p><b>29/11/2018</b> – ED confirmed this action is now concluded.</p>	29/11/18
16/07/2018	9	<b>AOCB</b>		Rod provided a verbal update on	

		GC has asked for R Edgar to bring an update back to the IJB on consultation engagement strategy and where we are at.	<b>Rod Edgar</b>	29/11/18	
<b>05/04/2018 IJB</b>	<b>6</b>	<b>Carers Eligibility Framework</b>  6 monthly updates to come to this meeting.	<b>Linda Owen</b>	An update will be provided at the Feb 19 meeting.	<b>23/04/2018</b>

	<b>29/11/18</b>	<b>07/02/19</b>	<b>02/05/19</b>	<b>15/08/19</b>	<b>14/11/19</b>
<b>Substantive Items</b>	<b>Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting</b>	<b>Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting</b>	<b>Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting</b>	<b>Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting</b>	<b>Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting</b>
<b>Items Brought Forward from Previous Agendas</b>	<b>Carers Eligibility Framework (Linda Owen)</b>	<b>HAI – Eddie / Margaret</b>  <b>Complaints – Eddie / Margaret</b>  <b>Duty of Candour (Paper presented By Ken Donaldson / Maureen Stevenson / Emma Murphy)</b>  <b>Dumfries and Galloway Alcohol and Drug Partnership Report 2018 – 4 monthly update (Paper presented by Graham Clarke &amp; Jackie Davies)</b>	<b>HAI – Eddie / Margaret</b>  <b>Complaints – Eddie / Margaret</b>  <b>Community Health and Social Care Directorate Improving Safety – Reducing Harm (as per action above)</b>  <b>annual report from the OPCG – Agreed by GA for next April 2019 following the April 2018 meeting</b>	<b>HAI – Eddie / Margaret</b>  <b>Complaints – Eddie / Margaret</b>	<b>HAI – Eddie / Margaret</b>  <b>Complaints – Eddie / Margaret</b>

		<p><b>Mental welfare commission report on people with dementia in community hospitals (dumfries and galloway response to national recommendations – Update every 23 – 6months Mhairi Hastings &amp; Alice Wilson (confirmed IJB 26<sup>th</sup> July) following the April 2018 meeting</b></p> <p><b>Carers Eligibility Criteria Update – Linda Owen</b></p> <p><b>Palliative and End of Life Care – requested by Penny</b></p>	<p><b>Annual Oral Health Monitoring Report – Val White</b></p>		
<b>Items Required by Legislation</b>					