

## ACTION LIST – Clinical and Care Governance Committee

Meeting Date	Agenda Item	Action	Person(s) Responsible	Current Status/Action Taken	Date Completed
07/02/2019	4	<p><b>WHAT SUPPORT MEANS TO CARERS</b></p> <p>A report will be brought back to the next meeting in May from both the NHS and the Council detailing how each organisation has implemented carer obligations for employees that are recognised as carers. LC &amp; LO will provide these reports.</p>	Lillian Cringles & Linda Owen	Email sent on 21/02 and added to agenda matrix	
07/02/2019	5	<p><b>DUMFRIES AND GALLOWAY ALCOHOL AND DRUG PARTNERSHIP REPORT 2018/19 – 4 MONTHLY UPDATE</b></p> <p>JD confirmed that service evaluations take place annually and it was agreed that this information would be shared to the committee.</p> <p>GC and JD will provide a further update, and will aim to benchmark our figures against a similar area within Scotland.</p>	Grahame Clarke & Jackie Davies	<p>Requested for service evaluations to be sent to HG for circulation.</p> <p>Asked whether a further update will be at the May, August or November meeting</p> <p>HG circulated service evaluations to the committee – 18/03</p>	
07/02/2019	8	<p><b>MENTAL WELFARE COMMISSION REPORT AND RECOMMENDATIONS: PEOPLE WITH DEMENTIA IN COMMUNITY HOSPITALS – UPDATE</b></p> <p>AW will investigate whether Julie Garton was communicated with regarding the change of use for Mountainhall.</p>	Alice Wilson	Emailed on 21/02	

07/02/2019	8	<p><b>MENTAL WELFARE COMMISSION REPORT AND RECOMMENDATIONS: PEOPLE WITH DEMENTIA IN COMMUNITY HOSPITALS – UPDATE</b></p> <p>The recommendation is that after scrutiny from the committee, the decision to retain 2 yearly external design audits will need to be decided by the IJB</p>	Hannah Green / Amber Murray	Forwarded to AM on 21/02 to put on a future IJB agenda	
07/02/2019	10	<p><b>DUTY OF CANDOUR</b></p> <p>At the next meeting, Heather Collington and Maureen Stevenson will bring back a paper each regarding Duty of Candour progress / update within their individual organisations.</p>	Heather Collington & Maureen Stevenson	Emailed and added to agenda matrix 21/02	
07/02/2019	12	<p><b>REVIEW OF DAY SERVICES FOR OLDER PEOPLE</b></p> <p>Moving forward, an enhanced input is required at a future meeting.</p>	Linda Owen	Emailed Linda requesting whether this Action is for her	
07/02/2019	14	<p><b>AOB</b></p> <p>PH has requested the IJB to have a workshop as a priority</p>	Hannah Green / Amber Murray	Workshop has been scheduled for 19 <sup>th</sup> March – separate date from the IJB	
16/07/2018	6	<p><b>PAPERS FOR NOTING</b></p> <p><b>Annual Oral Health Monitoring Report</b></p> <p>GC asked if other areas can be highlighted in the graph other than Lochside and Lincluden, VW will look further into analysing this information.</p>	Valerie White	<p>This will be included in the next report due for presentation in Spring 2019.</p> <p>Paper coming to May meeting</p>	
<b>Completed Actions</b>					

<b>29/11/2018</b>	<b>4</b>	<p><b>MINISTERIAL STRATEGIC GROUP – REVIEW OF INTEGRATION</b></p> <p>Hannah Green will arrange for the next Clinical and Care Governance Committee to be extended to allow a small workshop to discuss the role of Clinical and Care Governance Committee, also a meeting is being scheduled prior to Christmas to have further discussions around Clinical and Care Governance this meeting is to involve JW, GC, PH, RS and the professional leads.</p>	<b>Hannah Green</b>	This meeting has been extended from 12:30pm – 4:30pm.	<b>07/02/19</b>
<b>29/11/2018</b>	<b>6</b>	<p><b>CONSULTATION ENGAGEMENT STRATEGY UPDATE</b></p> <p>GC and RE will have further discussions around this work.</p>	<b>Grace Cardozo / Rod Edgar</b>	GC will catch up with RE regarding this action. Grace has met with Rod and trying to format a working group regarding this.	<b>This has been completed out with meeting</b>
<b>16/07/2018</b>	<b>8</b>	<p><b>REVIEW OF DAY SERVICES FOR OLDER PEOPLE</b></p> <p>Clinical and Care Governance Committee have asked for some further work to be done to develop a Strategy for Day Services for the next 5-10 years which describes new models of care.</p>	<b>Vicky Freeman (Graham Abrines)</b>	<p>Vicky Freeman advised that this review is completed and the recommendations of the review will be implemented following a direction from the IJB.</p> <p><b>29/11/2018</b> – Agreed at this meeting to continue to keep this on the Agenda for updates.</p>	
<b>05/04/2018 IJB</b>	<b>6</b>	<p><b>Carers Eligibility Framework</b></p> <p>6 monthly updates to come to this meeting.</p>	<b>Linda Owen</b>	An update will be provided at the Feb 19 meeting.	<b>23/04/2018</b>

	<b>29/11/18</b>	<b>07/02/19</b>	<b>02/05/19</b>	<b>15/08/19</b>	<b>14/11/19</b>
<b>Substantive Items</b>	Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting	Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting	Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting	Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting	Apologies Minute of the Previous Meeting AOCB Mental Health Date of Next Meeting
<b>Items Brought Forward from Previous Agendas</b>	Carers Eligibility Framework (Linda Owen)	HAI – Eddie / Margaret  Complaints – Eddie / Margaret  Community Health and Social Care Directorate Improving Safety – Reducing Harm (as per action above) – Graham Abrines  Duty of Candour (Paper presented By Ken Donaldson / Maureen Stevenson / Emma Murphy)  Dumfries and Galloway Alcohol and Drug Partnership Report 2018 – 4 monthly update (Paper presented by Graham Clarke & Jackie Davies)  annual report from the OPCG – Agreed by GA for next April 2019 Agreed by GA for next April 2019 following the April 2018 meeting	HAI – Eddie / Margaret  Complaints – Eddie / Margaret  Community Health and Social Care Directorate Improving Safety – Reducing Harm (as per action above)  annual report from the OPCG – Agreed by GA for next April 2019 following the April 2018 meeting  Annual Oral Health Monitoring Report – Val White  Public Protection – substantive item  Day of Care – substantive item  What Support means to Carers – papers from	HAI – Eddie / Margaret  Complaints – Eddie / Margaret  Carers Eligibility Framework – 6 monthly update	HAI – Eddie / Margaret  Complaints – Eddie / Margaret

		<p><b>Mental welfare commission report on people with dementia in community hospitals (dumfries and galloway response to national recommendations – Update every 23 – 6months Mhairi Hastings &amp; Alice Wilson (confirmed IJB 26<sup>th</sup> July) following the April 2018 meeting</b></p> <p><b>Carers Eligibility Criteria Update – Linda Owen</b></p> <p><b>Palliative and End of Life Care – requested by Penny</b></p>	<p><b>Lillian Cringles &amp; Linda Owen</b></p> <p><b>Duty of Candour – Maureen Stevenson &amp; Heather Collington</b></p>		
<b>Items Required by Legislation</b>					