



Dumfries and Galloway
Integration Joint Board
Performance and Finance Committee

**Minute of Dumfries and Galloway
Integration Joint Board Performance and
Finance Committee meeting held on
14th January 2019**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board (IJB) Performance and Finance Committee meeting held on 14th January 2019 at 2pm in New Boardroom Meeting Room, Crichton Hall.

Voting Members Present:

Andy Ferguson	(AF)	Councillor (Chair)
Grace Cardozo	(GC)	Local Authority Voting Member
Tommy Sloan	(TS)	Local Authority Voting Member
Jane Maitland	(JM)	Voting Member

In Attendance:

Ananda Allan	(AA)	Performance & Intelligence Manager
Norma Austin Hart	(NA)	Third Sector Representative
Sean Barrett	(SB)	Finance and Information Manager
Ian Carruthers	(IC)	Local Authority Voting Member
Ann Farrell	(AF)	Local Authority Staff Representative
Vicky Freeman	(VF)	Head of Strategic Planning
Hannah Green	(HG)	Office Administrator
Stephen Hare	(SH)	Employee Director
Katy Lewis	(KL)	Chief Finance Officer
Vicky Keir	(VK)	NHS Staff Representative
Linda Owen	(LO)	Strategic Planning & Commissioning Manager
Caroline Sharp	(CS)	Workforce Director
Julie White	(JW)	Chief Officer

1. APOLOGIES FOR ABSENCE

Apologies were received from Penny Halliday.

2. DECLARATION(S) OF INTEREST

No declarations of interest were noted.

3. MINUTES OF THE PREVIOUS MEETING 2nd November 2018

Minutes approved as an accurate record by members.

4. AGREED ACTIONS FROM THE PREVIOUS MEETING

Actions are agreed as an accurate record.

KL provided an update on some actions and HG will reflect this within the action log.

5. 2018/19 QUARTER 2 INTEGRATION JOINT BOARD PERFORMANCE AND MINISTERIAL STRATEGIC GROUP UPDATE

AA explained that this paper highlights the challenges with ongoing Emergency admissions, and that Delayed Discharge figures are starting to rise with these challenges. JM queried if these figures include Community discharges. AA confirmed that the figures within the paper are Acute and Community combined, but figures can be provided separately if requested. TS queried what an estimated cost of one bed was for one night within the hospital. KL confirmed that it is approximately £350 per night.

There has been a slight delay within Mental Health discharges as patients are waiting for guardianship applications to be approved. Lillian Cringles is in the process of developing a paper highlighting where the gaps are within this service and what we can be done on a short term basis. Promoting Power of Attorney again will be part of a long term plan.

GC queried the implementation of the discharge lounge. JW confirmed that the view of the Capacity Managers is that things are better now that the lounge is functioning. Data will be shared round the group once it becomes available. Gail Robertson will be invited along to the next Performance and Finance meeting to provide an update regarding the discharge and patient flow.

JW will bring back a detailed paper on discharges to the next Performance and Finance meeting before it goes to the IJB, including the reasons and the blockages, as Delayed Discharge is a key performance indicator for the IJB.

Committee Members:

- **Discussed and agreed the Quarter 2 Performance Report, 1st July 2018 to 30th September 2018.**
- **Discussed and agreed the MSG Improvement Objectives report for submission to MSG**

6. REVIEW OF INTEGRATION JOINT BOARD PERFORMANCE FRAMEWORK

AA clarified that this review is a request to change the performance reporting calendar. This would change to a midyear report and an annual report which goes to the public. The template will change but the framework will tie in with the area committee reports.

‘At a glance reports’ will still be sent out to committee members which will show targets, where we are in relation to the target, how it relates to the previous year and any deviation from planned performance. This will provide a strategic overview of performance.

JW advised that the Partnership are starting to do self evaluation of services for older people.

Committee Members:

- **Approved the Annual and Mid Year Reports providing strategic level performance information, replacing the existing quarterly reports**
- **Approved the content and timing of ‘At A Glance’ performance information contained within ‘At A Glance’ operational report.**
- **Noted the continued quarterly reporting of the Ministerial Strategic Group for Health and Community Care (MSG) to March 2020**
- **Noted the planned expansion of information contained within ‘At A Glance’ operational performance management reports**
- **Noted that MSG reports will still come to this meeting**

7. MINISTERIAL STRATEGIC GROUP IMPROVEMENT OBJECTIVES – DRAFT PROPOSAL FOR 2019/20

AA advised that these trajectories are flat rather than rising. AA believes that we should be looking at what our trajectories should be, rather than reporting on what is happening just now which will be affected by the implementation of improvement measures.

GC queried the figures regarding the under 18s unscheduled admission figures rising. AA confirmed that there are no underlying factors behind this increase, but that the team will look into this. It is the Scottish Government that issue the data that they would like reported.

Third sector were not mentioned in the first draft of this paper regarding Mental Health indicators. NH is looking for assurance that a future paper will include third sector. JW confirmed that the intention within the Primary Care Transformation Programme is to include community link workers and to address a holistic approach to this.

It was discussed that NHS Dumfries and Galloway require to be represented within the Scottish Mental Health forum and JW confirmed that she will pick this up with Denise Moffat. The research within the forum is looking at what the mental health needs are of people in rural Scotland. GC will forward this email to JW.

Committee Members:

- **Discussed and agreed the proposed MSG Objectives for 2019/20**
- **Recommended by Performance and Finance Committee and will be sent to the IJB for approval**

8. DUMFRIES AND GALLOWAY CARERS STRATEGY 2017-2021 - UPDATE

The Dumfries and Galloway Carers Strategy (2017-2021) was approved by the Integration Joint Board (IJB) on the 30th November 2017. The IJB has asked that a report detailing progress against the implementation of the strategy is submitted to the Performance and Finance Committee every six months.

LO advised that this is the second update provided to the Performance and Finance Committee. The reporting period has been changed to suit the performance quarters. The Strategy is making good progress and carer statements are being completed and collected which is required to submit to the Scottish Government regarding short breaks. LO confirmed that carers allowance has not been rolled out as this comes through Social Security team so it hasn't changed but the SG are giving people 2 top ups in a year.

LO advised that there is another piece of work ongoing which will report to the Clinical & Care Governance meeting in February.

LO will return to Performance and Finance Committee in 6 months to provide a further update.

Members welcomed the detailed work undertaken by LO and her team regarding the implementation of the carer's strategy.

Committee Members:

- **Noted the progress report against the implementation of the Dumfries and Galloway Carer Strategy in the second six month period**

9. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

- **Brexit Planning / Impact**

Laura Douglas requested a Brexit planning update for this meeting. KL responded that Jeff Ace has been taking a lead with this topic and is developing a paper regarding this, which will be shared within this committee at a later date. Once an outcome is agreed regarding Brexit deal or no deal, the Partnership can devise a plan of what is required.

Graham Abrines attended a recent meeting regarding Brexit planning and so it would be useful for him to provide an update on this at the next meeting. It was discussed at the meeting that an estimated 17,300 people with chronic health conditions that live out with the UK, may return to the UK for their healthcare. However it is unsure what percentage of this will come to Dumfries and Galloway.

What are the Business Continuity plans in place for a no deal? NH confirmed that the Third Sector are setting up a Brexit response group, which will be a short term working group that will meet to create a quick response if and when required.

- **People delayed in hospital**

JW informed the group of an email sent by Penny Halliday regarding lengthy delayed discharges and noted that the request for further information will be provided in a paper at the next Performance and Finance Committee Meeting.

10. FINANCIAL PLANNING WORKSHOP – IJB PERFORMANCE AND FINANCE COMMITTEE – STRATEGIC AND FINANCIAL PLAN UPDATE

KL, JW and VF provided a Financial Planning Workshop (presentation attached).

Key aims of the Workshop:

- Reminder of strategic plan
- Strategic commissioning intentions

It is imperative to look at strategic commissioning intentions when Financial Planning. The challenge from IJB members is that they are not familiar with long list of options within efficiency programme. It was agreed that it would be beneficial to share the structure of programme boards with IJB members and to provide assurances around business transformation moving forward. It is vital that we focus on efficiency moving forward as part of our Programme Board structure.

It was agreed that KL, VF & JW would devise criteria and with support of HSCSMT to produce a shortlist of efficiency schemes which will come to a future workshop for scrutiny by members.

11. DATE OF NEXT MEETING

The date of the next meeting will be held on 15th April 2019 at 2pm – Venue to be confirmed