

**Minute of the Dumfries and Galloway Integration Joint Board (IJB)
meeting held on 3rd April 2019 at 10am in Avenue Room 1&2, Dumfries
Baptist Church Centre, Georgetown, Gillbrae Road, Dumfries, DG1 4EJ**

Voting Members Present:

Penny Halliday	(PH)	NHS Voting Member (Chair)
Andy Ferguson	(AF)	Local Authority Voting Member (Vice Chair)
Lesley Bryce	(LB)	NHS Voting Member
Grace Cardozo	(GC)	NHS Voting Member
Ian Carruthers	(IC)	Local Authority Voting Member
Laura Douglas	(LD)	NHS Voting Member
Jane Maitland	(JM)	Local Authority Voting Member
Ros Surtees	(RS)	Local Authority Voting Member

Advisory Members Present:

Grecy Bell	(GB)	Registered Medical Practitioner (Primary Medical Services)
Ken Donaldson	(KD)	Registered Medical Practitioner (Not Primary Medical Services)
Lillian Cringles	(LC)	Chief Social Work Officer
Ann Farrell	(AFa)	Local Authority Staff Representative
Jim Gatherum	(JG)	Scottish Care Representative
Norma Austin Hart	(NH)	Third Sector Representative
Vicky Keir	(VK)	NHS Staff Representative
Katy Lewis	(KL)	Chief Finance Officer
Jim McColm	(JM_c)	Unpaid Carers Representative
Michele Mccoy	(MM_c)	Interim Director of Public Health
Stella MacPherson	(SM_{ac})	Service Users Representative
Caroline Sharp	(CS)	Workforce Director
Julie White	(JW)	Chief Officer

In Attendance:

Ananda Allan	(AA)	Performance and Intelligence Manager
Rod Edgar	(RE)	Communications and Engagement Manager
Laura Geddes	(LG)	Attended as Governance Officer
Amber Murray	(AM)	Office Administrator
Alice Wilson	(AW_i)	Deputy Nurse Director – Substitute for Eddie Docherty

Apologies:

Eddie Docherty	(ED)	Registered Nurse Practitioner
Vicky Freeman	(VF)	Head of Strategic Planning
Stephen Hare	(SH)	Chair of Area Partnership Forum
Nick Morris	(NM)	NHS Voting Member
Christiane Shrimpton	(CSh)	Associate Medical Director (Acute and Diagnostic Services)
Tommy Sloan	(TS)	Local Authority Voting Member
Alison Warrick	(AW)	Governance Officer

1. NOTIFICATION OF SUBSTITUTES

Alice Wilson attended this meeting as a substitute for Eddie Docherty.

2. DECLARATION(S) OF INTEREST

No declarations of interest were received.

3. MINUTE OF MEETING HELD ON 30th JANUARY 2019

These minutes were agreed and amended as an accurate record of the previous meeting.

PH highlighted that NM is now the chair of the Health Board so he is no longer a voting member of the IJB, formal confirmation required from the Health Board. A paper on membership will be brought back to a future meeting.

4. ACTION & ROLLING AGENDA MATRIX

The Board agreed the actions from the previous meeting on the 30th January 2019.

JW confirmed an update on the Audit Scotland Report and a draft of the Governance Paper will go to the Performance and Finance Committee on Friday 26th April 2019.

PH highlighted that Board members are asked to consider, carers aware training to be included in the timetable for workshops. JMcC will confirm a link for members to complete this training.

5. NOMINATION OF CHAIR AND VICE CHAIR

IC thanked PH for all the hard work throughout her 2 years of being the Integration Joint Board Chair, IC proposed AF as Integration Joint Board Chair, JM seconded this. LB nominated PH as vice chair and GC seconded it.

JMcC highlighted that his term is also over although, he is continuing to stay with the Integration Joint Board until the Board can find another carers representative. JW thanked JMcC for all his support and to thank JMcC for continuing to represent the Integration Joint Board until January 2020.

AF confirmed he is chairing the Board from this Agenda Item on.

The IJB congratulated AF on his appointment as Chair and PH as Vice Chair.

6. FINANCIAL PERFORMANCE 2018/2019 – QUARTER 3 REVIEW

KL highlighted this report presents the summary financial performance of the budgets delegated to the Integration Joint Board as at end of month nine, and updated following the quarter 3 review for 2018/19. The Financial Plan, as agreed

at the IJB meeting on 5th April 2018, advised that savings of £5.3m were required to be made from an initial target of £15.8m to achieve a balanced financial position for 2018/19. This update assesses the position on the basis of the month 9 financial results and updates the forecast position for 2018/19. The Alcohol and Drug Partnership and Mental Health Action 15 monies are committed for the future years.

LD raised her concerns around the ongoing costs for nursing agencies, can we be assured we have an appropriate number of staff on the ground to deliver safe care on the ground, AWi confirmed the biggest issue is recruitment, in terms of assurance we undertake a process called Care Assurance which considers matters and safety and quality in delivery of care.

JW mentioned via the Learning Disability work there are individual packages with an extremely high cost. LC highlighted there has been a huge rise in the cost of children services. Transition is being worked on at an early point to help plan care packages.

LB asked in regards to appendix 1, acute and diagnostics overspend how much of this figure is around patient transport, KL will come back with the figure, JW mentioned this will be a very small percentage, the main additional costs will be related to activity.

AF asked for a Telecare update at the next Clinical Care Governance Committee.

NH highlighted there will be a more detailed update at the next Performance and Finance Update on the 16th April around the community transport initiatives which are based in Annandale and Glenkens.

Decision(s)

Board Members:

- **Discussed and noted the latest financial forecast position and the Quarter 3 forecast update for 2018/19.**

7. FINANCIAL PLAN 2019/2020 – 2021/2022

KL highlighted that the paper overall sets out the Partnership challenges, the recurring underlying challenge, and the additional requirement of savings of £10m. The level of flexibility we have in terms of non recurring position is not the same as previous years. The Financial Plan is presented as balanced financial position but includes a high level of savings still to be identified currently estimated at £6.8, and a total saving requirement of £19.5m.

KL is invited to the next Social Work Committee to provide an update. The financial improvement programme board which is being established is a Partnership programme board. KL confirmed some of the reserve monies have been used to support transformation programme and is committed for future years.

GC mentioned around delegated functions and responsibility, NH asked as a Partnership do we have the management resource we need in terms of decision

making. There could be a huge benefit for Third Sector to be involved in the discussions regarding efficiencies at all levels of the Partnership.

IC mentioned the Integration budget being truly joined up. KL confirmed this was one of the points that were going to be reviewed and worked through. The integration scheme is required to be reviewed prior to 2021, this is required to be discussed at the Strategic Planning Discussion meeting on the 4th April.

Decision(s)

Board Members:

- **Approved the IJB Financial Plan for 2019/20 which is presented as a balanced position with an in-year gap of £6.850m for which savings are still to be identified. Noted that this budget is approved subject to NHS Board approval of the delegated budget at its meeting on 8th April 2019.**
- **Noted the additional delegated budget from the NHS Board for Acute Pharmacy and Public Dental Service.**
- **Noted the significant level of risk in the financial position presented.**
- **Noted the ongoing development of a financial recovery plan.**

8. LOCALITY PERFORMANCE REPORTS, APRIL 2019

AA mentioned this is the 5th set of Locality Performance reports to the Integration Joint Board. In November 2018 the IJB agreed the revised performance framework for the Partnership. This framework requires each locality to report to their respective Area Committee every 6 months.

This set of reports provides information for the period 1st July 2018 to 31st December 2018 on performance against a range of indicators.

JG asked if we should consider more of the challenges rather than the positive outcomes, this would help public understanding of challenges in Health and Social Care. There is no mention in these reports of the Independent Sectors. JW mentioned there will be discussions had with Locality Managers, this will be delivered in the next reports.

RS mentioned the most interesting thing is around delayed discharges, why is this remaining stable in Annandale and Eskdale and not the other localities, JW confirmed there is a delayed discharge paper going to the next Performance and Finance Committee. Our biggest challenge right now is us having sustainable models of care to look after patients in their homes.

AA confirmed the MSG indicators we are able to consider the palliative/end of life indicators within the locality plans. PH confirmed this will be discussed at a national level.

IC mentioned in 9.2.3 in the Annandale and Eskdale appendix that this does involve independent sector, JG confirmed he was looking for the outcomes of the Independent Sectors work.

JW confirmed the Transforming Wigtownshire programme will link to the Health and Social Care Senior Management so regular updates will be given. Final recommendations will be provided February 2020.

Decision(s)

Board Members:

- **Discussed and approved the Locality Report Performance Reports, April 2019 for circulation to the Local Authority Area Committees.**

9. PRIMARY CARE TRANSFORMATION UPDATE

GB highlighted the purpose of this report is to provide an update on the Primary Care Transformation Programme. The initial Primary Care Improvement Plan, which was approved by the Integration Joint Board in July 2018, has been updated and the Integration Joint Board is asked to approve this updated plan. The expectation is that the Integration Joint Board will receive a further update on the Primary Care Transformation Programme in July 2019.

There are a number of pieces of work happening across localities, the challenges we are having with Physiotherapy staffing means a number of these initiatives will be delivered in different ways. Giving support to the practices that are in need will be a priority.

RS highlighted the pilot system of urgent care in Machars in Wigtownshire has had extremely positive feedback. This is scheduled to finish in April, GB confirmed they are looking into the resources to extend this, this will be discussed at the Primary Care Transformation Programme Board.

GC highlighted about the community link workers, do all patients have access straight away to these workers. GB highlighted they have been working with clinical leads.

LD asked if there is a risk register for the Primary Care Transformation Programme, this is scheduled to go to the Audit and Risk committee. JW highlighted in terms of the risks we were proactive in identifying risk and this programme within the Integration Partnership, these risks have been able to be addressed within the Partnership.

Decision(s)

Board Members:

- **Noted the content of the Primary Care Transformation Update Paper.**
- **Approved the updated Primary Care Improvement Plan.**
- **Approved a future update on the Primary Care Transformation Programme to come to the Integration Joint Board in July 2019.**

10. PAPERS FOR NOTING

- **LATEST NHS BOARD PERFORMANCE “AT A GLANCE” REPORT**

The “At a Glance” report is management information automatically generated from local information systems. These figures are an early indication of activity and may not exactly match the National Official Statistics publications which are issued later in time.

AA confirmed this is the last “At a Glance” as this format is being reviewed.

Decision(s)

Board Members:

- **Noted the NHS Board ‘At a Glance’ Report.**

11. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

JW as Chief Officer welcomed AF as the Chair and highlighted a huge thank you to PH for all her work for the Integration Joint Board. The organisational development work over the years has transformed relationships around the IJB table and PH is leaving her role as Chair with the board in a very strong position.

12. DEVELOPING A NEW STRATEGIC COMMISSIONING PLAN WORKSHOP

Workshop being presented by Vicky Freeman and Viv Gratton.

13. DATE OF NEXT MEETING

Wednesday 29th May 2019 at 10am in Creebridge House Hotel, Newton Stewart, DG8 6NP.

The Meeting will convene at 9.30am should Members request to discuss anything prior to commencement of the business meeting at 10am

Request for Items to be discussed under AOCB should be sent to the Chair to andy.ferguson@dumgal.gov.uk

Apologies should be forwarded to amber.murray@nhs.net