



Dumfries and Galloway
Integration Joint Board
Performance and Finance Committee

**Minute of Dumfries and Galloway
Integration Joint Board Performance and
Finance Committee meeting held on
26th April 2019**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board (IJB) Performance and Finance Committee meeting held on 14th January 2019 at 2pm in New Boardroom Meeting Room, Crichton Hall.

Voting Members Present:

Andy Ferguson	(AF)	IJB Voting Member (Committee Chair)
Penny Halliday	(PH)	IJB Voting Member (Vice Chair)
Tommy Sloan	(TS)	IJB Voting Member
Jane Maitland	(JM)	IJB Voting Member

In Attendance:

Ananda Allan	(AA)	Performance & Intelligence Manager
Norma Austin Hart	(NA)	Third Sector Representative
Sean Barrett	(SB)	Finance and Information Manager
Graham Dunn	(GD)	Project Manager, Dumfries and Galloway Community Transport Public Social Partnership
Lynsey Fitzpatrick	(LF)	Equality and Diversity Lead
Viv Gratton	(VG)	Strategic Planning and Commissioning Manager
Hannah Green	(HG)	Office Administrator
Katy Lewis	(KL)	Chief Finance Officer
Michele McCoy	(MMcC)	Consultant in Public Health
Natalie Morel	(NM)	Head of Organisational Development and Learning
Julie White	(JW)	Chief Officer

1. APOLOGIES FOR ABSENCE

Apologies were received from Grace Cardozo, Lillian Cringles, Vicky Freeman, Stephen Hare and Stella Glenhurst.

2. DECLARATION(S) OF INTEREST

No declarations of interest were noted.

3. MINUTES OF THE PREVIOUS MEETING 14th January 2019

Minutes approved as an accurate record by members.

4. AGREED ACTIONS FROM THE PREVIOUS MEETING

Actions are agreed as an accurate record.

5. COMMUNITY TRANSPORT PSP

This report is to provide an update to the Integration Joint Board on the Dumfries and Galloway Community Transport Public Social Partnership. It is also noted that to enable the continuation of the Health and Social Care Transport Projects for 3 years from 2019/20 to 2021/22 £165,000 funding is required to enable these projects to continue to be developed, expanded and delivered. Finally it is looking for agreement for the Integration Joint Board's involvement as a key partner in exploring the long term objective of the Public Social Partnership for a co-ordinated, sustainable social, health and community transport provision throughout Dumfries and Galloway.

GD emphasized the benefits to the people who have used this service. JW advised that transport is not a delegated function to the IJB, and that this committee does not make the decision regarding resources. As the budget for this sits out with the IJB, KL advised that a bid through NHS endowment fund may be the route to take for this project.

The Transport HUB within NHS Lanarkshire is highlighted in the paper. GD advised that the Lanarkshire IJB doesn't have any delegated authority for Transport, but instead they focus on their taxi spend and work with the community transport organisation to set up a transport coordinator who plans all transport through the HUB and as it all comes through one area, transport is more efficient and there is a better level of service.

The Committee agreed that it would be useful to receive a presentation from the community transport initiative that facilitates this service. This would be highlight what is being spent on taxis, renal transport etc and would also incorporate patients that are going out of the region for care.

Looking ahead, GD will arrange for NHS Lanarkshire to come here and provide a presentation on how their HUB works. The Community Planning Group are meeting mid May and NA will make sure that the views of this committee are fed into this.

GD, JW, KL, MMcC, NA, David Bryson and a member from the Local Authority to have a meeting to discuss further.

Committee Members:

The Performance and Finance Committee is asked to note:

- **The progress of the Dumfries and Galloway Community Transport Public Social Partnership, particularly the benefits in relation to accessing health and social care**

The Performance and Finance Committee is asked to approve:

- **The involvement of the Integration Joint Board as a key stakeholder in exploring the long term objective of the Public Social Partnership for a co-ordinated and sustainable social, health and community transport provision. This includes scoping out how to better co-ordinate, schedule and plan transport journeys, pooling of transport budgets and resources to maximise utilisation and look to achieve more efficient and effective transport solutions to access health and social care services.**

6. AUDIT SCOTLAND AND SELF ASSESSMENT / WORKSHOP

Audit Scotland published the report Health and Social Care Integration Update on Progress in November 2018.

Integration Authorities have been asked to submit a self assessment in relation to the progress towards the integration of health and social care by **15 May 2019**.

The completed draft self assessment, evidence and actions are detailed in Appendix 1.

JW provided an overview and asked for the draft to be approved initially, as the final draft to be taken to IJB at the end of May. This template will be presented at other meetings to make sure that others within the Partnership are aware of this e.g. Social Work Committee, NHS Performance Committee.

A suggestion was to hyperlink evidence within the template.

Committee Members:

- **Note and discuss the draft self assessment template**
- **Agree the submission of the draft self assessment template to Scottish Government by 15 May 2019.**
- **Agree that the self assessment template be presented to IJB on 29 May 2019 for approval.**
- **Resubmit the approved version to the Scottish Government**

7. GOVERNANCE ARRANGEMENTS FOR THE INTEGRATION JOINT BOARD

JW advised the committee that this paper is currently in draft format and that they are not being asked to approve this today, just to note. Recommendations will be made at the IJB. JW presented the key principles of the paper to the committee for discussion and indicated a final paper would be shared more widely for comment in advance of taking it to a future IJB.

Committee Members:

- **Discussed and Note the Governance Arrangements for the Integration Joint Board.**
- **Agreed that this paper be circulated to the Health Board and the Local Authority for consideration.**

8. FINANCIAL PLAN UPDATE

This report presents an update on progress with development of the long list of savings plans for the 2019/20 budget progress, the longer term development of savings plans over the three year period 2019/20 to 2021/22.

It was discussed that the Financial Improvement Plan requires further detail to be brought back in July.

KL will take a revised version of this paper to the IJB for further discussion.

Committee Members:

- **Discussed and noted the latest update on the development of the IJB long list of savings plans.**

- **Noted the progress to date on the development of the Financial Improvement Plan.**

9. MINISTERIAL STRATEGIC GROUP IMPROVEMENT OBJECTIVES MARCH 2019

This paper wasn't considered due to time constraints and had been added to IJB agenda in May.

10. AT A GLANCE PERFORMANCE INDICATORS REPORT

This paper wasn't considered due to time constraints and had been added to IJB agenda in May.

Committee Members:

- **Noted and discussed the NHS Board 'At a Glance' Report – at the IJB**

11. DELAYED DISCHARGE PERFORMANCE

This paper wasn't considered due to time constraints and had been added to IJB agenda in May.

12. EQUALITY ACT SPECIFIC DUTIES REPORT 2019

Mainstreaming equality should be part of the day to day structures, behaviour and culture of an organisation, and contributes towards continuous improvement and better performance. The purpose of this paper is to outline the legal duties on the Integration Joint Board (IJB) to comply with the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012. The Mainstreaming Report will provide the IJB with information on the steps taken to comply with the legislation, particularly around the publication of a mainstreaming report and an update on the equality outcomes.

The work from this paper is primarily focused on the NHS part of the partnership. IJB members' feelings are that there needs to be a more integrated approach to the Equality work. LF plans to involve third and independent sectors which will then include further input from a wider range of partners when the report gets published again.

JW, Caroline Sharp and the Equality team to discuss the paper further, and will then have another meeting take place with the Local Authority.

JM stated that she did not feel that the report in its current content is competent for IJB business and welcomed the action agreed to remedy this.

Committee Members:

- **Approve the joint IJB/NHS Equality Mainstreaming Report for publication by 30 April 2019.**
- **Requested that future updates of this document be developed to reflect IJB / HSCP responsibilities. JW to discuss with CS.**

13. ORGANISATIONAL DEVELOPMENT AVTION PLAN UPDATE

This report provides an update on activity as outlined in the HSCIP Organisational Development (OD) Plan. The report highlights some of the changes and developments in activity, delivery and best practice since the action plan was produced. Alongside the changes and developments, this report describes how different groups have become involved in the programme. In light of these changes and developments it is suggested that, in order to ensure the partnership continues to have oversight of this work, the Organisational Development Strategic Group should review its current role

NM advised that this is an update report. Review of the group's function to be undertaken and then brought back to the IJB in 6 months time.

Committee Members:

- **Note the level of activity against each of the seven areas of the action plan**
- **Discuss the future reporting of activity against the current plan and**
- **Approve a review of the OD Strategic Group and process for maintaining oversight of the OD work delivered in and on behalf of the partnership**

14. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

15. DATE OF NEXT MEETING

The date of the next meeting will be held on 8th July 2019 at 2pm – Venue to be confirmed