

**Minute of the Dumfries and Galloway Integration Joint Board (IJB)  
meeting held on 29<sup>th</sup> May 2019 at 10am in Creebridge House Hotel,  
Newton Stewart, DG8 6NP**



**Voting Members Present:**

Andy Ferguson	<b>(AF)</b>	Local Authority Voting Member <b>(Chair)</b>
Penny Halliday	<b>(PH)</b>	NHS Voting Member <b>(Vice Chair)</b>
Grace Cardozo	<b>(GC)</b>	NHS Voting Member
Ian Carruthers	<b>(IC)</b>	Local Authority Voting Member
Laura Douglas	<b>(LD)</b>	NHS Voting Member
Jane Maitland	<b>(JM)</b>	Local Authority Voting Member
Tommy Sloan	<b>(TS)</b>	Local Authority Voting Member
Ros Surtees	<b>(RS)</b>	Local Authority Voting Member

**Advisory Members Present:**

Ken Donaldson	<b>(KD)</b>	Registered Medical Practitioner (Not Primary Medical Services)
Heather Collington	<b>(HC)</b>	Substitute for Chief Social Work Officer
Debbie Cochrane	<b>(DC)</b>	Substitute for Scottish Care Representative
Eddie Docherty	<b>(ED)</b>	Registered Nurse Practitioner
Ann Farrell	<b>(AFa)</b>	Local Authority Staff Representative
Vicky Keir	<b>(VK)</b>	NHS Staff Representative
Katy Lewis	<b>(KL)</b>	Chief Finance Officer
Michele Mccoy	<b>(MMc)</b>	Interim Director of Public Health
Stella MacPherson	<b>(SMac)</b>	Service Users Representative
Julie White	<b>(JW)</b>	Chief Officer

**In Attendance:**

Ananda Allan	<b>(AA)</b>	Performance and Intelligence Manager
Rod Edgar	<b>(RE)</b>	Communications and Engagement Manager
Vicky Freeman	<b>(VF)</b>	Head of Strategic Planning
Amber Murray	<b>(AM)</b>	Office Administrator
Alison Warrick	<b>(AW)</b>	Governance Officer

**Apologies:**

Grecy Bell	<b>(GB)</b>	Registered Medical Practitioner (Primary Medical Services)
Lesley Bryce	<b>(LB)</b>	NHS Voting Member
Lillian Cringles	<b>(LC)</b>	Chief Social Work Officer
Jim Gatherum	<b>(JG)</b>	Scottish Care Representative
Norma Austin Hart	<b>(NH)</b>	Third Sector Representative
Stephen Hare	<b>(SH)</b>	Chair of Area Partnership Forum
Caroline Sharp	<b>(CS)</b>	Workforce Director
Christiane Shrimpton	<b>(CSh)</b>	Associate Medical Director (Acute and Diagnostic Services)
Nick Morris	<b>(NM)</b>	NHS Voting Member

## **1. NOTIFICATION OF SUBSTITUTES**

Debbie Cochrane attended this meeting as a substitute for Jim Gatherum and Heather Collington attended on behalf of Lillian Cringles.

## **2. DECLARATION(S) OF INTEREST**

No declarations of interest were received.

## **3. MINUTE OF MEETING HELD ON 3<sup>rd</sup> APRIL 2019**

These minutes were agreed and amended as an accurate record of the previous meeting.

RS highlighted that she had been contacted by a member of the public regarding a recent Panorama Programme regarding services for people with a Learning Disability. RS confirmed that she was assured by the huge amount of work being progressed in Dumfries and Galloway in relation to redesigning services and support for people with a Learning Disability.

RS queried the language of the minute in relation to the overspend on Adult Social Work Services, JW confirmed that this was a direct response to questions regarding the overspend.

### **10:08 Laura Douglas arrived**

MMcC highlighted item 8 Locality Performance Reports and asked that the new public health priorities for Scotland be included, this should be an amendment to the previous minutes.

## **4. ACTION & ROLLING AGENDA MATRIX**

The Board agreed the actions from the previous meeting on the 3<sup>rd</sup> April 2019.

## **5. SELF EVALUATION FOR THE REVIEW OF PROGRESS WITH THE INTEGRATION OF HEALTH AND SOCIAL CARE**

AA highlighted that Audit Scotland published the report Health and Social Care Integration: Update on Progress in November 2018 and Integration Authorities have been asked to submit a self assessment in relation to the progress towards the integration of health and social care by 15<sup>th</sup> May 2019.

On 26<sup>th</sup> April 2019, the IJB Performance and Finance Committee agreed to submit a draft self assessment to Scottish Government within this timescale, subject to final approval by the Integration Joint Board on 29<sup>th</sup> May 2019.

JW highlighted that this report is required to be approved today then she will confirm approval by the Integration Joint Board to Scottish Government.

GC asked how the Integration Joint Board will monitor and evaluate the improvements we have highlighted. This will be discussed at the next Audit Scotland Working Group on the 13<sup>th</sup> June 2019.

IC queried the language on page 14 of the Appendix 1 of the Self Evaluation regarding the reserves. KL confirmed that these are reserves that are ear marked for specific purposes and are not general reserves.

LD asked for clarity around the Self Evaluation in relation to data sharing as she is aware of significant challenges regarding the information sharing protocol and data sharing arrangements within the Partnership. ED highlighted that this could be a language issue. JW confirmed in section 5.1 that there is an action ongoing regarding making progress with the data sharing arrangements.

### **Decision(s)**

#### **Board Members:**

- **Noted and discussed the draft self assessment**
- **Approved the submission of the final self assessment to Scottish Government**

## **6. REVIEW OF WINTER 2018 / 19**

JW confirmed this Paper is presented to provide Members with a review of the Winter period 2018/19, To look at what worked well across the Partnership and what improvements are proposed for the next Winter period. In Autumn last year we submitted our Winter plan, discussions have been had to review this. We had an extremely challenging Winter last year. There has been a range of improvement work and developments to support the system to manage the additional pressures over the Winter period.

A main concern was how can we develop and advance our care at home capacity next year. There are workforce challenges across the Partnership. A Workforce Sustainability Programme Board has been established to take forward a range of initiatives to address the workforce challenges.

Emergency care and unscheduled care performance has improved this year but more work is underway in preparation for next Winter. The overall message is that there has been a huge amount of cross working with all of our Partners.

GC highlighted she was extremely encouraged to see the partnership working. She asked if the public can feel more assured that the Health and Social Care Partnership is working hard to address communication and engagement with the public, GC also asked if the IJB should take the learning from last Winter into its discussions regarding Strategic Commissioning Intentions.

JW highlighted this is for us as IJB members to set these Strategic Commissioning Intentions. Proposals will be brought back through the IJB.

AHP services are experiencing significant challenges around capacity / recruitment. JM asked if there will be improvements over the next year. JW highlighted we need to recruit staff to undertake assessments in the person's own home.

TS asked for clarity around 4.2, as there are no resource implications. JW confirmed that resource implications will be brought back when the next Winter plan is fully developed.

An update will be provided to a Performance and Finance Committee for this year's Winter plan.

### **Decision(s)**

#### **Board Members:**

- **Approved the review of Winter 2018/19**
- **Discussed and noted:**
  - **The significant work and improved performance compared to last Winter particularly within the Emergency Care Centre at DGRI**
  - **The considerable joint working across the partnership that was undertaken and the further expansion of whole system collaboration that is planned for 2019/20**
  - **The challenges of delayed discharges across Dumfries and Galloway and the impact this has across the whole system including the ability to deliver person centred care**
  - **The learning and reflection from this Winter which will inform the Winter Plan for 2019/20**

## **7. CONTINUAL DEVELOPMENT OF IJB MEMBERS**

PH highlighted the purpose of this Report is to provide Members with progress on Board Member development and look at future opportunities, this is to build on work that was completed last year, This development programme consists of 2 workshops and offers members access to a coach.

### **Decision(s)**

#### **Board Members:**

- **Noted the work undertaken to date around the continuous development of IJB Members**
- **Approved that the Vice Chair leads on the development of the You As A Collaborative Leader programme on behalf of the IJB**
- **Discussed any future development opportunities**

## **8. FINANCIAL PERFORMANCE 2018 / 19 FINAL POSITION**

KL highlighted that this report presents the summary financial performance of the budgets delegated to the Integration Joint Board as at end of March 2019 for the financial year 2018/19. The final position of the IJB reports a break-even position, confirming that the position has improved from the original Financial Plan. This has been delivered as per the Integration Scheme, with the NHS Board funding a range

of cost pressures and overspends throughout the year and releasing reserves of £1.814m to achieve a balanced position.

AF confirmed the Cabinet Secretary has confirmed to NHS Boards there should be no expectations for brokerage. There are expectations within the 3 year time frame that Boards are required to achieve a break even financial position.

### **Decision(s)**

#### **Board Members noted and discussed:**

- **The draft break-even position for the year as planned.**
- **All numbers are draft subject to external audit scrutiny of the NHS, Council and IJB accounts.**
- **Additional funding was released from the NHS Board to the IJB to off-set the underlying overspends of £1.814m in-year non-recurrently.**
- **Note the level of IJB ring-fenced reserves at 31 March 2019 of £8.4m (£6.8m at 31 March 2018).**

## **9. MINISTERIAL STRATEGIC GROUP IMPROVEMENT OBJECTIVES MARCH 2019**

The Ministerial Strategic Group for Health and Community Care has overall responsibility for policy matters that cross the local government / NHS Scotland interface. This group is a key forum for taking forward the Convention of Scottish Local Authorities and the Scottish Government's joint political leadership of health and social care integration.

AA confirmed trajectories for these indicators were agreed by the Integration Joint Board in March 2017. These trajectories took into account past performance, National Delivery Plan targets and knowledge of local performance in the target areas. Dumfries and Galloway Health and Social Care Partnership are asked to submit the information to MSG using a reporting template provided by them.

GC queried the column Delayed Discharges on Appendix 1 as it seems to just highlight Acute, can this highlight the wider partnerships. There is not a lot in this document around the Third Sector, how do we support these colleagues going forward. AA confirmed there are improvements being worked on and discussed.

JW highlighted the performance around the trajectory for Psychological Therapies as there has been a number of posts recruited within the Psychology department, JW will bring a paper or presentation with an update to a Performance and Finance Committee around Mental Health Waiting times.

### **Decision(s)**

#### **Board Members:**

- **Noted performance against the MSG suite of indicators at March 2019.**

## **10. SUMMARY PERFORMANCE REPORT – APRIL 2019**

The Summary Performance Report has been submitted to the Integration Joint Board for noting. This is a new performance report format. It replaces the “At a Glance” format that was previously used by NHS Dumfries and Galloway.

LD has asked if we can get some social work indicators within this data, HC highlighted discussions are in progress at the moment with AA and George Noakes. Social Work business plan is currently being pulled together.

### **Decision(s)**

#### **Board Members:**

- **Noted the Summary Performance Report (April 2019)**

## **11. DELAYED DISCHARGE PERFORMANCE**

GR confirmed this Paper and the Appendix provide information on Dumfries and Galloway Health and Social Care Delayed Discharge Performance Report March 2019. Partnerships have previously worked towards discharging patients from hospital within a maximum time period of 6 weeks, reducing to 4 weeks then 2 weeks in April 2015. Two weeks is not ambitious enough for the majority of people who should be able to return to the community within 72 hours of being ready for discharge. From April 2016 there is a new national indicator to measure the proportion of patients experiencing a discharge delay of 72 hours or more.

JM asked if we are meeting the policy in regards to the care home of patients choice (CHOICE Guidelines). GR confirmed all practitioners are aware of the policy, we do face challenges around this from members of the public and families. Individuals choose 3 places of which 1 must have a vacancy. This is required to be within a 30mile radius of their care home of choice.

GR commented on the tables in the Appendix in relation to the Annandale and Eskdale performance. There are a number of Nithsdale patients who are placed in Cottage Hospitals in Annandale and Eskdale due to the lack of Cottage Hospital beds in Nithsdale.

PH asked around guardianship issues. There was a Power of Attorney campaign last year which was well received and resulted in a significant increase in the number of Power of Attorney applications at a local level.

GR attended the last Care at Home event, providers are having huge difficulties in recruiting staff, DC highlighted the Terms and Conditions are not as good as in house services. The care at home challenges are much deeper with further restrictions that may be able to be looked into further. JW highlighted the significant challenges around the workforce and that there is no quick and easy solution to these delays. The improvements in relationships across all Partners over the last few months have been very significant. Addressing the Care at Home capacity challenges has to be a key priority for the Health and Social Care Partnership for the next 12 months, this has to be kept on the radar and updates are required to be regular.

The young workforce has been flagged at the recruitment sustainability workforce group, how we as Partnership can develop a career pathway.

AF asked around the housing issues. Can these be reviewed prior to patients being discharged. GR has been working with housing colleagues; there has been a lot of work around a housing protocol for discharge.

JW confirmed that a paper update on delayed discharge and our actions for this to be brought to every second IJB.

### **Decision(s)**

#### **Board Members:**

- **Noted and discussed the performance of the Dumfries and Galloway, Health and Social Care – Delayed Discharges**

#### **12. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION**

AF has asked for an update at the July IJB around Brexit.

#### **13. PERFORMANCE WORKSHOP**

Workshop being presented by Vicky Freeman and Ananda Allan.

#### **14. DATE OF NEXT MEETING**

Wednesday 24th July 2019 at the Corner House Hotel, 78 High Street, Annan, DG12 6DL.

The Meeting will convene at 9.30am should Members request to discuss anything prior to commencement of the business meeting at 10am

Request for Items to be discussed under AOCB should be sent to the Chair to [andy.ferguson@dumgal.gov.uk](mailto:andy.ferguson@dumgal.gov.uk)

Apologies should be forwarded to [amber.murray@nhs.net](mailto:amber.murray@nhs.net)