

IJB Clinical and Care Governance Committee Action List and Rolling Agenda Matrix

Meeting Date	Agenda Item	Action	Person(s) Responsible	Target Due	Current Status/Action Taken	Date Completed
07/02/2019	4	<p>WHAT SUPPORT MEANS TO CARERS</p> <p>A report will be brought back to the next meeting in May from both the NHS and the Council detailing how each organisation has implemented carer obligations for employees that are recognised as carers. LC & LO will provide these reports.</p>	Lillian Cringles & Linda Owen		Email sent on 21/02 and added to agenda matrix – defer to meeting that will look at Carers.	
07/02/2019	10	<p>DUTY OF CANDOUR</p> <p>At the next meeting, Heather Collington and Maureen Stevenson will bring back a paper each regarding Duty of Candour progress / update within their individual organisations.</p>	Heather Collington & Maureen Stevenson	14/11/2019	Deferred to the November meeting	
COMPLETED ACTIONS						
		Action	Person(s)	Date Due	Current Status/Action Taken	Date
02/05/2019	2	<p>Minute of the previous Meeting</p> <p>Previous meeting Minutes to be approved at the August meeting as they were only sent to the IJB for Noting and not for Approval as requested in the previous Minute</p>	Hannah Green		On the Agenda for the August Meeting	01/08/2019
07/02/2019	5	<p>DUMFRIES AND GALLOWAY ALCOHOL AND DRUG PARTNERSHIP REPORT 2018/19 – 4 MONTHLY UPDATE</p> <p>JD confirmed that service evaluations take place annually and it was</p>	Grahame Clarke & Jackie Davies		<p>Requested for service evaluations to be sent to HG for circulation.</p> <p>Asked whether a further update will be at the May, August or November meeting</p>	18/03/2019

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		<p>agreed that this information would be shared to the committee.</p> <p>GC and JD will provide a further update, and will aim to benchmark our figures against a similar area within Scotland.</p>			HG circulated service evaluations to the committee – 18/03	
07/02/2019	8	<p>MENTAL WELFARE COMMISSION REPORT AND RECOMMENDATIONS: PEOPLE WITH DEMENTIA IN COMMUNITY HOSPITALS – UPDATE</p> <p>AW will investigate whether Julie Garton was communicated with regarding the change of use for Mountainhall.</p>	Alice Wilson		<p>Emailed on 21/02</p> <p>Answer is No!</p>	Feb 2019
07/02/2019	8	<p>MENTAL WELFARE COMMISSION REPORT AND RECOMMENDATIONS: PEOPLE WITH DEMENTIA IN COMMUNITY HOSPITALS – UPDATE</p> <p>The recommendation is that after scrutiny from the committee, the decision to retain 2 yearly external design audits will need to be decided by the IJB</p>	Hannah Green / Amber Murray		<p>Forwarded to AM on 21/02 to put on a future IJB agenda</p> <p>Now not going to the IJB – delegated Operationally</p>	May 2019
07/02/2019	12	<p>REVIEW OF DAY SERVICES FOR OLDER PEOPLE</p> <p>Moving forward, an enhanced input is required at a future meeting.</p>	Linda Owen		Emailed Linda requesting whether this Action is for her Linda is coming to the item today to update.	02/05/2019
07/02/2019	14	<p>AOB</p> <p>PH has requested the IJB to have a workshop as a priority</p>	Hannah Green / Amber Murray		Workshop has been scheduled for 19 th March – separate date from the IJB	19/03/2019
16/07/2018	6	PAPERS FOR NOTING			This will be included in the next report due for presentation in	02/05/2019

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		<p>Annual Oral Health Monitoring Report</p> <p>GC asked if other areas can be highlighted in the graph other than Lochside and Lincluden, VW will look further into analysing this information.</p>	<p>Valerie White</p>		<p>Spring 2019.</p> <p>Paper coming to May meeting</p>	

Rolling Agenda Matrix - Integration Joint Board Clinical and Care Governance Committee

	14/11/2019	Feb 2020	May 2020	August 2020
Substantive Items	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting 	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting 	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting 	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting
Items Brought Forward from previous Agendas	<ul style="list-style-type: none"> • HAI – Eddie Docherty • Complaints – Eddie Docherty 	<ul style="list-style-type: none"> • Carers Eligibility Framework (bi annual update) 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
Any Other Items	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
National Health and Wellbeing Outcomes	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •