



Dumfries and Galloway
Integration Joint Board
Performance and Finance Committee

**Minute of Dumfries and Galloway
Integration Joint Board Performance and
Finance Committee meeting held on
8th July 2019**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board (IJB) Performance and Finance Committee meeting held on 8th July 2019 at 2pm in Meeting Room 1, Mountainhall Treatment Centre, Bankend Road, Dumfries.

Voting Members Present:

Andy Ferguson	(AF)	IJB Voting Member (Committee Chair)
Penny Halliday	(PH)	IJB Voting Member (Vice Chair)
Grace Cardozo	(GC)	IJB Voting Member
Tommy Sloan	(TS)	IJB Voting Member
Jane Maitland	(JM)	IJB Voting Member

In Attendance:

Sean Barrett	(SB)	Finance and Information Manager
Vicky Freeman	(VF)	Head of Strategic Planning
Graham Gault	(GG)	General Manager ICT
Hannah Green	(HG)	PA to COO/CO
Nicole Hamlet	(NH)	Deputy Chief Operating Officer
Katy Lewis	(KL)	Chief Finance Officer
Stella MacPherson	(SM)	Service Users Representative
Alison Warrick	(AW)	Governance Officer
Julie White	(JW)	Chief Officer

1. APOLOGIES FOR ABSENCE

Apologies were received from Stephen Hare and Michele McCoy.

2. DECLARATION(S) OF INTEREST

No declarations of interest were noted.

3. MINUTES OF THE PREVIOUS MEETING 26th April 2019

Minutes approved as an accurate record by members.

4. AGREED ACTIONS FROM THE PREVIOUS MEETING

Actions were agreed as an accurate record.

JW advised that the Governance Paper will be submitted to full Council; however first, there will be a workshop scheduled during late summer to present the 'roadmap' and the governance arrangements to members.

KL advised that there is no finance paper on this meeting's agenda; however a Finance update paper will be discussed at the next IJB on the 24th July.

JW has had a follow up meeting with NHS Lanarkshire, regarding Community Transport PSP, and David Bryson is now preparing a business case which is expected to be submitted by the end of the summer.

5. SUSTAINABILITY AND MODERNISATION PROGRAMME

NH provided an overview of the Sustainability and Modernisation Programme (SAM) to the group. The case for this change is: workforce, population/demand for traditional services and funding.

(Please see attached SAM presentation that has been circulated to all IJB members)

NH confirmed that there are Lead Officers delegated to each workstream, GC asked for clarity of Directors capacity as this is a major change programme that requires to be resourced properly. JW confirmed that the Programme Board is actively looking at how we can ensure sufficient capacity.

It was discussed to have a pharmacy workshop at a later date to review prescribing costs.

NH and GG are planning to meet with all team leads, to ask them to cascade the SAM programme to their teams, and to feedback the message of how important the implementation of this programme is.

What is the role of the Performance and Finance Committee in relation to the SAM programme? An extra IJB Performance and Finance Committee meeting has been scheduled for 12th September to gain assurances and discuss further.

A further meeting is to be arranged between NH, JW, KL, AF and PH to review the leadership role within the SAM programme and how best to engage this with the public. JM has asked NH for a statement regarding the implementation of the SAM programme, so that members can share with a wider network.

JW advised the group that there are tours of the region planned, in which Directors will be discussing and promoting the SAM programme with a view to speak to as many members of staff within the Partnership as possible. HG will circulate these dates to IJB members as an invitation to also be in attendance at the tours.

6. COMMITTEE ASSURANCE STATEMENT

This report sets out the details of the Standing Committee for the Performance and Finance Committee which forms one of the overall assurances to the Chief Officer and Chair of IJB.

KL has made some notes to briefly edit the statement and will be signed off at the next IJB.

The Performance and Finance Committee:

- **Approved the Committee Assurance Statement, which demonstrates the overall assurance levels that can be given to the Chief Officer, as the Accountable Officer for the Integration Joint Board.**

7. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

Nothing to note

8. DATE OF NEXT MEETING

The date of the next meeting will be held on 21st October 2019 at 2pm –
Venue to be confirmed

DRAFT