



**Minute of Dumfries and Galloway  
Integration Joint Board Clinical and Care  
Governance Committee meeting held on  
15<sup>th</sup> August 2019**

*For Approval*

Minute of the Dumfries and Galloway Integration Joint Board Clinical & Care Governance Committee meeting held on 15<sup>th</sup> August 2019 at 2:00pm in Seminar Room 4, Education Centre, Dumfries and Galloway Royal Infirmary

**Voting Members Present:**

Grace Cardozo                    **(GC)**                    NHS Voting Member – **Chair**

**Substitute Voting Members Present:**

Ian Carruthers                    **(IC)**                    Local Authority Voting Member  
Lesley Bryce                    **(LB)**                    NHS Voting Member

**Non Voting Members Present:**

Lillian Cringles                    **(LC)**                    Chief Social Work Officer  
Eddie Docherty                    **(ED)**                    Registered Nurse Practitioner  
Julie White                    **(JW)**                    Chief Officer

**In Attendance:**

Grahame Clarke                    **(GCI)**                    Dumfries and Galloway ADP  
Vicky Freeman                    **(VF)**                    Head of Strategic Planning  
Hannah Green                    **(HG)**                    PA to COO/CO  
Penny Halliday                    **(PH)**                    NHS Voting Member  
Elaine McCartney                    **(EMcC)**                    Independent Sector Lead - D & G  
Michele McCoy                    **(MMcC)**                    Interim Director of Public Health  
Alison Warrick                    **(AW)**                    Governance Officer  
Alice Wilson                    **(AWi)**                    Deputy Director of Nursing - NHS

## **1. APOLOGIES FOR ABSENCE**

Apologies were received from Caroline Cooksey and Ken Donaldson, Ann Farrell, Andy Ferguson and Katy Lewis.

## **2. DECLARATIONS OF INTEREST**

Regarding Agenda item 11, PH raised that EMcC allows a cancer patient group, which PH is a member of, to use a room in a premises within Wigtownshire.

## **3. MINUTES OF THE PREVIOUS MEETINGS 7<sup>th</sup> February 2019 & 2<sup>nd</sup> May 2019**

The minutes from the 7<sup>th</sup> February 2019 have been approved, however a decision was made to defer the approval of the 2<sup>nd</sup> May 2019 minutes, due to only substitute members being present at this meeting.

## **4. AGREED ACTIONS FROM THE PREVIOUS MEETING & ROLLING AGENDA MATRIX**

Due to the agenda structure changing, it was discussed and agreed that AW would devise a new action list, and rolling agenda matrix to reflect this new arrangement.

Based on the current action list from the 2<sup>nd</sup> May 2019 meeting, VF confirmed that she will be in contact with Alzheimer's Scotland and shall invite members from this organisation along to the next Carers Programme Board.

A Duty of Candour update paper was originally agreed to come to this meeting, but this has been deferred to the next meeting on the 14<sup>th</sup> November 2019.

## **5. ALCOHOL AND DRUG PARTNERSHIP PERFORMANCE REPORT**

All Alcohol and Drug Partnerships (ADP) are accountable to their local Integration Joint Board (IJB) and we are required to ensure that the IJB have oversight of the workstreams and plans being progressed.

The following report shows the performance of three specific areas that are monitored and progressed by Dumfries and Galloway Alcohol and Drug Partnership (ADP).

GCI advised that the ADP waiting times target is set by the Scottish Government, which consists of treatment commencing within 3 weeks of

referral, however GCI advised that it is not always possible to achieve 100% on this. IC queried what happens to patients who do not receive treatment within the estimated 3 week timeframe? GCI confirmed that the team engage with those individuals and aim to provide reassurance.

GCI advised that a lot of work has taken place in working alongside Practice Managers within GP surgeries to raise the issue of Alcohol Brief Interventions (ABI) recording within practices. Primary Mental Health Nurses are being recruited to each GP practice as part of the Primary Care Transformation Fund. Their workload will include Alcohol Screening and ABI's as these have been omitted from the new GP contracts.

GCI reported that there is a Drug Death Review team, who are a multi-disciplinary team that meet quarterly, and scrutinise each drug death that has been reported within Dumfries and Galloway. An outcome from one of these meetings was regarding the effectiveness of Naloxone, which is a drug that can reverse the effects of opioids, and may prevent death if used within a short period following an opioid overdose. 31 Naloxone kits have been used to date, and lives have been saved as a result, however it is difficult to evidence exact figures. Over the next few months, the ADP team are planning to educate and train more people to use Naloxone kits.

PH queried whether drug deaths should be listed on the IJB Corporate Risk Register? IC proposed that a Workshop for IJB members regarding ADP will be an ideal opportunity to discuss this and will be arranged for January 2020.

**Committee Members:**

- **Discussed and noted the ongoing achievement of the Local Delivery Plan (LDP) standard for waiting times for drug and alcohol recovery services.**
- **Discussed and noted the ongoing challenge and actions to meet the LDP standard for Alcohol Brief Interventions (ABIs)**
- **Discussed and noted the ongoing challenge and proposals to reduce drug deaths**

**6. ADULT SUPPORT AND PROTECTION CASE FILE AUDIT**

Dumfries and Galloway Public Protection Committee commissioned this audit through their Performance and Quality subcommittee. Its purpose is to provide an initial baseline on the quality of practice in Adult Support and Protection (ASP) in the absence of previous information of this nature.

LC provided an overview of the paper and highlighted that point 3.2 is an ongoing area that is being reviewed and monitored through this committee.

Discussion regarding point 3.6, proposed the question of what different forms of communication are currently being used? It would be beneficial to have a communication strategy to explore this referral programme.

**Committee Members:**

- **Discussed and noted the findings of the Adult Support and Protection Case File Audit**

**7. EXTERNAL SCRUTINY OF REGULATED ADULT SOCIAL CARE SERVICES**

This report provides an annual update on the performance delivered by Dumfries and Galloway Council in respect of regulated social care services. This represents the adult service information as an extract of the Annual External Scrutiny Report to Social Work Committee on 13<sup>th</sup> August 2019.

LC clarified that Regulated Adult Social Care Services are delegated to the Health and Social Care Partnership; however they remain under the care of the Care Inspectorate. There has been a slight decrease in grades in some services provided, however this has been recognised and rectified, and assurance has been provided that the grade will be restored after a full inspection.

**Committee Members:**

- **Noted the outcome of the external scrutiny activity which took place between March 2018 and March 2019, as detailed in the Appendix**
- **Were assured by the information set out in Section 7 with regard to improvement activity**

**8. EXCELLENCE IN CARE / CARE ASSURANCE**

The purpose of this Report is to inform Clinical and Care Governance Committee (CCG) about the national Excellence in Care and the local Care Assurance programmes.

AWi verified that Excellence in Care is a National Programme; however Care Assurance has been devised locally.

There is a National Dashboard which allows managers to view areas of their responsibility and to compare to each Board and hospital in Scotland.

AWi provided clarity that Care Assurance is being focussed on within the correct places and advised that Karen Hamilton is the dedicated Care Assurance Lead Nurse.

**Committee Members:**

- **Discussed and sought assurance around the progress of Care Assurance locally and note the requirements to support the national Excellence in Care programme**

**9. NURSING AND MIDWIFERY REVALIDATION / REGISTRATION**

This paper provides assurance around the processes for Nursing and Midwifery Revalidation and Registration.

AWi notified that there were 2 minor actions highlighted from this paper and these have since been completed.

**Committee Members:**

- **Noted the assurance from the recent NHS Internal Audit report on revalidation**

**10. NHS DUMFRIES AND GALLOWAY REPORT ON FEEDBACK 2018/19**

Patient feedback provides key information about the areas where the NHS Board is performing well and those where there is need for improvement. It also assists the NHS Board in delivering its CORE values and remaining person centred. As part of Scottish Public Services Ombudsman and Board requirements an Annual Report which was presented at NHS Board on 10 June 2019, this is attached for noting.

GC asked to note that for future reference, can papers for this topic be submitted from both the NHS and the Local Authority including compliments, complaints, concerns and service user feedback.

**Committee Members:**

- **Noted the Annual Report on Feedback, Comments and Complaints for 2018-19 presented to the NHS Board on 10 June 2019.**

**11. SCOTTISH CARE**

The Independent Sector is committed to supporting the sustainability of care provision in Dumfries and Galloway and is a key partner in the delivery of health and social care in the area. This paper aims to provide an update on the progress and activities of the Health and Social Care Partnership's contract and business plan with Scottish

Care Partners for Integration Teams for period January to July 2019, for information and noting.

EMcC provided an overview of Scottish Care and advised that the organisation are facilitating 'Flow Discharge and Me awareness sessions' in which the incentive is to hold awareness raising sessions with a focus on services which support and facilitate hospital flow and discharge.

The Vital Signs Training Programme which is being piloted in the Stewartry, will develop a partnership between Scottish Care and Care Homes, and will provide a sustainable package for the future which will look to truly integrate and promote partnership working by: developing a training and development programme for Care Home staff; developing a robust support network through an Advanced Nurse Practitioner model; Nutrition and Hydration advice through dedicated Dietetics team input and supporting technology through Attend Anywhere. Training is due to start in October 2019 with a pilot planned for over the Christmas period.

It was encouraging to learn that we are the only Partnership in Scotland, which has a Scottish Care representative based within one of our teams (Strategic Planning).

EMcC confirmed that every care home within the region has a working email address in which 2 members of staff are able to access.

Rod Edgar will share a social media update, highlighting to the public what is taking place within the Care Sector.

#### **Committee Members:**

- **Noted the ongoing and developing work activities Scottish Care's Partners for Integration Team are involved in.**

#### **12. AOCB**

- **Outcomes covered at the next meeting**

It was agreed that the meeting in November would focus on Outcomes 6 & 8; however the Duty of Candour update paper will also return to this meeting.

HG to devise a table highlighting the functions delegated to the IJB, which will be cross referenced against the National Outcomes that this Committee reports to.

#### **13. Date of next meeting**

The next meeting will be held on the 14<sup>th</sup> November 2019 at 2:00pm, Venue TBC