



Internal Audit

Audit Plan Area Integration Joint Audit Assurance
Audit Reference IJB-01-20
Subject Delayed Discharges

Prepared by	Date
JW	3/12/19

Time Allocated	40 days	Auditor	JW
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1. Audit Scope

To provide assurance that appropriate systems and processes are in place to ensure that patients who are able to be discharged from hospital are done so in a timely manner.

2. Audit Objectives

- 2.1 To confirm that guidance from the Scottish Government has been interpreted into local policy and practice.
- 2.2 To confirm that staff are aware of their roles and responsibilities and that clear lines of accountability exist.
- 2.3 To evidence that effective information systems are in place to monitor delayed discharges and that the data collected is consistent, accurate and complete.
- 2.4 To confirm that monitoring and reporting arrangements are robust and that information in relation to delayed discharges is reported through the appropriate committee.
- 2.5 To confirm that performance is evaluated and that information is used to develop strategies to tackle delayed discharges in the short, medium and longer term.