

Clinical and Care Governance Committee
Section 1 – Action List

Meeting Date	Agenda Item	Action	Person(s) Responsible	Target Date	Current Status/Action Taken	Date Completed
12/12/2019	8	Working Well Programme Update – Natalie Morel to contact Third and Independent Sector representative to discuss how to capture their workforce	Natalie Morel	13/02/2020	07/01/2020 Emailed NM	
12/12/2019	9	Culture Update – NM will present action plan to IJB Performance and Finance Committee and will ensure that this work is discussed at Integration Partnership Forum	Natalie Morel	13/02/2020	This is on the Agenda Matrix for Performance and Finance for their April meeting. 07/01/2020 Emailed NM	
12/12/2019	10	iMatter Update – A proposal is to be made to the Chair and Vice Chair of the IJB for the members to complete an iMatter questionnaire as a team.	Natalie Morel	13/02/2020	07/01/2020 Emailed NM	
15/08/2019		Alcohol and Drug Partnership GC to circulate drug death report post September	Grahame Clarke	14/11/2019	22/10/19 Emailed GC for an update	
Completed Actions						
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12/12/2019	2	Declarations of Interest – Elaine Murray was proposed as the new Vice Chair of the Committee, as she was not present Alison Warrick to discuss this with her	Alison Warrick	13/02/2020	16/12/19 – EM has confirmed she is happy to take up the position of Vice Chair	16/12/19
12/12/2019	4	Agreed Actions from the Previous Meeting and Rolling Agenda Matrix – Outcomes for each meeting to be added to the Rolling Agenda Matrix	Alison Warrick	13/02/2020	06/01/2019 Confirmed at the Agenda setting meeting and added to the Rolling Agenda Matrix	07/01/2020
12/12/2019	7	Carers Report – Linda Owen will include a RAG status on future action plans	Linda Owen	13/02/2020	LO has confirmed that this will be included in future action plans.	07/01/2020

Section 2 Rolling Agenda Matrix

	13/02/20	14/05/20	13/08/20	12/11/20
Substantive Items	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting 	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting 	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting 	<ul style="list-style-type: none"> • Apologies • Minute of Previous Meeting • Any Other Business • Date of Next Meeting
Items for discussion	<ul style="list-style-type: none"> • May 2019 notes require approval • Public Health – contact to be made with Valerie White regarding the National Public Health Priorities. Perhaps a presentation to be delivered at the Feb meeting • Self Directed Support • Transforming Wigtownshire – focus on how outcomes 1 & 2 are being delivered • Technology Enhanced Care – Operational Paper 	<ul style="list-style-type: none"> • Service User Feedback Report – LC • Realistic Medicine – next 12 month priorities • Mental Health deferred paper? • Alcohol and Drug Partnership update • Public Health Inequalities – Valerie White • Partnership group x3 – Equality and Diversity, what are the group doing? Role of the group etc? 		<ul style="list-style-type: none"> • Carers Strategy Update – Linda Owen

	<ul style="list-style-type: none"> • Draft Palliative Care Strategy • Frailty Work 			
Outcomes for Discussion	<ul style="list-style-type: none"> • Outcome 1 • Outcome 2 	<ul style="list-style-type: none"> • Outcome 4 • Outcome 5 	<ul style="list-style-type: none"> • Outcome 3 • Outcome 7 	<ul style="list-style-type: none"> • Outcome 6 • Outcome 8