

**Minute of the Dumfries and Galloway Integration Joint Board (IJB)  
meeting held on 6<sup>th</sup> February 2020 at 10am in The Training Restaurant, John Niven,  
Lewis Street, Stranraer, DG9 7AL**

**Voting Members Present:**

Andy Ferguson	<b>(AF)</b>	Local Authority Voting Member <b>(Chair)</b>
Penny Halliday	<b>(PH)</b>	NHS Voting Member <b>(Vice Chair)</b>
Grace Cardozo	<b>(GC)</b>	NHS Voting Member
Ian Carruthers	<b>(IC)</b>	Local Authority Voting Member
Andrew Guisti	<b>(AG)</b>	Local Authority Voting Member
Melissa Gunn	<b>(MG)</b>	NHS Voting Member
Jane Maitland	<b>(JM)</b>	Local Authority Voting Member
Elaine Murray	<b>(EM)</b>	Local Authority Voting Member

**Advisory Members Present:**

Norma Austin Hart	<b>(NAH)</b>	Third Sector Representative
Caroline Cooksey	<b>(CC)</b>	Workforce Advisor to the IJB
Lillian Cringles	<b>(LC)</b>	Chief Social Work Officer
Ken Donaldson	<b>(KD)</b>	Registered Medical Practitioner (Not Primary Medical Services)
Ann Farrell	<b>(AFa)</b>	Local Authority Staff Representative
Jim Gatherum	<b>(JG)</b>	Scottish Care Representative
Laura Geddes	<b>(LG)</b>	Governance Officer
Katy Lewis	<b>(KL)</b>	Chief Finance Officer
Stella MacPherson	<b>(SMac)</b>	Service Users Representative
Karen Martin	<b>(KM)</b>	Carers Representative
Alice Wilson	<b>(AWi)</b>	Nurse Director
Julie White	<b>(JW)</b>	Chief Officer
Valerie White	<b>(VW)</b>	Acting (Interim) Director of Public Health <b>(Substitute)</b>

**In Attendance:**

Graeme Bryson	<b>(GBr)</b>	Director of Pharmacy, NHS Dumfries and Galloway
Rod Edgar	<b>(RE)</b>	Communications and Engagement Manager
Amber Murray	<b>(AM)</b>	PA to Julie White – Chief Officer

**Apologies:**

Grecy Bell	<b>(GB)</b>	Registered Medical Practitioner (Primary Medical Services)
Lesley Bryce	<b>(LB)</b>	NHS Voting Member
Laura Douglas	<b>(LD)</b>	NHS Voting Member
Stephen Hare	<b>(SH)</b>	NHS Voting Member
Vicky Keir	<b>(VK)</b>	NHS Staff Representative
Christiane Shrimpton	<b>(CSH)</b>	Associate Medical Director (Acute and Diagnostic Services)
Carol Stuart	<b>(CS)</b>	Carers Representative
Alison Warrick	<b>(AWa)</b>	Governance Officer

AF welcomed and congratulated Alice Wilson on her new role as Nurse Director.

## **1. NOTIFICATION OF SUBSTITUTES**

Vicky Keir has sent her apologies but unfortunately does not have a substitute at this time.

Alison Warrick our Governance Officer, is also unable to be with us today so the Governance support is being provided by Laura Geddes, NHS Board Governance Officer.

AF confirmed the AOCB will not go ahead today due to Greycy Bell's apologies.

## **2. DECLARATION(S) OF INTEREST**

No declarations of interest were received.

## **3. MINUTE OF MEETING HELD ON 6<sup>th</sup> DECEMBER 2019**

These minutes were agreed and amended as an accurate record of the previous meeting.

## **4. ACTION & ROLLING AGENDA MATRIX**

The Board agreed the actions from the previous meeting on the 6<sup>th</sup> December 2019, AM will update accordingly.

**10:05am Grace Cardozo arrived at the meeting.**

## **5. HEALTH AND SOCIAL CARE INTERIM PERFORMANCE REPORT**

JW confirmed neither Vicky Freeman or Ananda Allan were available to attend this meeting, so the report will be presented by herself. JW highlighted this Report provides a midyear overview of performance against a range of indicators. It is the first IJB Interim Performance Report.

IJB members asked, where possible to include benchmarking against performance in the rest of Scotland, this report highlights benchmarks either against Health and Social Care performance or NHS Board performance.

We continue to suffer a number of pressures within Scheduled Care, Unscheduled care and Social Care, data this Winter is showing a number on increases in our emergency departments of 8.5% DGRI and 13.4% Galloway Community Hospital.

JW mentioned the new model for the OOHs service won't be delivered until September 2020 this is due to training.

In relation to our Delayed Discharges we have experienced higher Delayed Discharges this year. We are now working towards block contracts.

MG mentioned around the psychological therapies where performance in Dumfries and Galloway is the lowest in Scotland.

JW highlighted in terms of the level of demand in Dumfries and Galloway is less than elsewhere, we have increased the members of staff but there are much more requirements to be completed in terms of this. Patients are being treated on the waiting list, if people decline group therapy they do keep their space on the waiting list. Our IT department is working with the Psychological department to make sure the systems are robust. People are being signposted through community support workers.

GC asked can JW indicate what level of communication and engagement are the psychological directorate taking with the Third Sector, there has been feedback from other Partnerships highlighting other ways of engagement they have took. JW asked the Mental Health Directorate to go and have conversations with other Partnerships. Conversations have been had around engaging with the wider communities.

EM asked about pregnant woman within deprived Areas, This was higher than the target (80%) and similar to the average for deprived communities across Scotland (88%). JW mentioned overall within Dumfries and Galloway they will be within the same target.

Staff in the emergency departments has not got the capacity for the discussions to be had in terms of Alcohol brief interventions. Community Mental Health workers are capturing this information.

JW highlighted we set ourselves a target for patients completing the Anticipatory Care Plan, we are trying to link these Anticipatory Care Plans with the eKIS system. KD mentioned this is something that is taking time but we are getting somewhere with this and going in the correct direction.

JG confirmed there is now technology in England that can get access to individual's data for the last number of days, we are going to look into this technology in March but this will potentially need some investment as this could make some significant differences. JW highlighted this could possibly go through the Healthy Ageing Programme Board.

IC highlighted our investment in our communications functions has been very beneficial as social media is transforming the communication to the public, there is more we can be doing with our partners, ensuring the public has the knowledge with all this.

JW confirmed 154 social care staff can access the Health Systems but this is not happening the other way this is to be prioritised across all three bodies, JW is providing an update at the Integration Leadership Team next week, this is continuing to be worked on and this is to be delivered by March of this year. JW will bring a report back to IJB Audit and Risk as this is a huge risk.

## **Decision(s)**

## **Board Members Noted and Discussed:**

- **The interim performance of the Health and Social Care Partnership in relation to benchmarking for the rest of Scotland**
- **The improvement actions being undertaken**

## **6. CONSULTATION AND ENGAGEMENT UPDATE**

RE confirmed this paper updates on how the Consultation Framework, which was agreed on an initial 12 month basis at the Integration Joint Board in January 2019, has been implemented and on the activity of the Consultation and Engagement Working Group. Prior to this process there was nothing in place for Consultation and Engagement.

The National Standards that exist for consultation is built into this framework, the formal piece of consultation that has gone through is helping others to complete good Consultation and Engagement.

EM asked has there been any training involved for this, RE highlighted there has been training completed on three separate occasions.

GC assumed from the report this process is going to be embedded, how we are assuring the wider engagement is being completed, as the IJB previously discussed forming a Short Life Working Group.

NAH confirmed Allan Hall, Communications Manager from the Third Sector is on this group and their colleagues have completed the training and have benefitted with this, also happy to sit on the Short Life Working Group.

RE mentioned there have been discussions had with Vicky Freeman around forming a Short Life Working Group, RE will pick this up.

IC asked have we got a policy for how the IJB would pick the participation requests up, LG and Alison Warrick are working on a progress. GC confirmed she would like a paper to come back for approval around this.

### **Decision(s)**

#### **Board Members:**

- **Approved the continued use of the Consultation Framework for the Effective Planning and Delivery of Formal Public Consultation and the use of the Consultation Working Group on an indefinite basis, with this work led by the Communication and Engagement Manager**
- **Approved for a report to come back to the IJB on participation requests**

## **7. ACHIEVING EXCELLENCE IN PHARMACEUTICAL CARE**

GB highlighted this report is to inform the Integration Joint Board of the National Strategy for Pharmaceutical Care published in August 2017.

Hospital pharmacy staff are employed by NHS Dumfries and Galloway and sits within the Acute and Diagnostics Directorate.

GB confirmed the Red, Amber and Green status of the Achieving Excellence work streams within the strategy are described in Appendix 1.

Pharmacy Workforce with enhanced clinical capacity & capability is to make us an attractive place to work and to look after members of staff. We are waiting on the branding for the first pharmacy. GB highlighted a thank you to Dr Greycy Bell for all her help.

GB highlighted all members are welcome to get in touch and arrange to attend a day in Pharmacy.

IC queried about the red indicator for supporting the cost-effective use of medicines in D&G, is there an opportunity to turn this green, GB confirmed there is a timeline in place and we escalated this as an issue in Autumn 2019, this is currently being worked on.

KL mentioned she is positive we are moving in the correct direction.

EM mentioned what has been differently completed than Fife, NHS Fife came down and shared their experience with Dumfries and Galloway.

GB highlighted medicine waste is a key theme through the SAM Programme, this should be a common theme through the full system, work should help identify where the problems are.

GC mentioned around the Impact Assessment and how this is being considered at a Pharmacy Level, GB mentioned he could follow this up with the meeting with GC.

AF asked around the delay in patients receiving their medication before they can be discharged from the Hospital. GB understood they react in a safe timely manner, a pharmacy representative attend the daily huddles.

KD highlighted pharmacy always get the blame for the delay but this is much more complex.

AF asked around the challenges around the workforce within Appendix 1, this is simply not a Dumfries and Galloway issue, at a National Level in 21/22 we are going to see an increase in pre registration places, a UK wide recruitment promotion is in place.

## **Decision(s)**

### **Board Members:**

- **Noted the strategic direction for pharmacy within Scotland**
- **Noted the progress made locally**
- **Recommended that a progress report be presented to a future IJB**

## 8. FINANCIAL PERFORMANCE UPDATE – QUARTER THREE

KL confirms this report presents an update on the financial performance for the budgets delegated to the Integration Joint Board based on the position at the end of December 2019, Quarter Three of financial year 2019/20. It updates Board members on the latest financial position in advance of the year end including ongoing financial pressures and savings delivery. The financial position remains challenging with an in-year financial gap of £5.052m which is an improvement of the position from Quarter Two.

It reflects the additional financial pressures within the budget main pressures in GP Prescribing budgets and Acute services. The element of the financial gap relating to the savings target has reduced to £3.5m within additional non-recurring savings and measures identified.

EM asked around table 1 the IJB preserves, KL highlighted this is two different things, this is money we have had allocated for cost pressures, pay lifts etc. KL will amend the title of this table. JM asked can the heading on the table match up with the narrative.

KL confirmed there is a requirement for a financial session to be held prior to the next IJB, AM will schedule with members. AF mentioned he would like to see how we are going to deal with our budget.

JW mentioned conversations have been held around the SAM conversations, an update is required to be brought back to the IJB to highlight what the really challenging savings plans are. Our balance is to be right and we need to be comfortable with our budget.

EM mentioned there has been a transformational change within the Council has the Partnership had a level of engagement through this progress, JW confirmed there was engagement through the Travel process.

PH asked is there a capacity issue around the community engagements we need to know we have the capacity and resources to carry out the community engagement.

JW mentioned when we engaged with our staff across the Partnership in terms of the SAM ideas, a lot of the ideas are very important. Until we had the capacity and recruitment in place for this programme we would not go out community engaging, now there is staff recruited their skills will be used to go and community engage around the SAM programme.

GC asked around the bigger picture around the Strategic Intentions. JW mentioned the vision for our future will be through the Strategic Intentions, we are not in the position to know where we will be at in the next 15 years this is not realistic.

VW mentioned the model in the future is going to be looking at our population and how they can look after themselves.

### **Decision(s)**

### **Board Members:**

- **Noted the forecast position at Quarter Three is a financial gap of £5.052m (£6.261m at Quarter Two).**
- **Noted the detailed review of the financial position following the assessment of the Quarter Three (month 9) financial results.**
- **Noted the ongoing discussions with the NHS Board about the management of the financial pressures and the projected year end overspend on the delegated Health budgets.**

## **9. GOVERNANCE UPDATE**

JW confirmed all three parties are signed up to the roles. The paper has been through NHS Board, IJB and Full Council there was no substantive changes within the paper.

AF mentioned when we review this it will have gone through the NHS and Council before coming to the IJB.

By March 2021 our Integration Scheme is required to be reviewed, there will be a number of updates through the process.

## **10. PAPERS APPROVED**

- **IJB Audit and Risk Committee Minutes 9<sup>th</sup> September 2019**
- **IJB Performance and Finance Committee Minutes 21<sup>st</sup> October 2019**

## **11. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION**

No AOCB was noted.

### **ALOCOHOL AND DRUG PARTNERSHIP WORKSHOP**

Workshop presented by Grahame Clarke and Jackie Davies.

### **DATE OF NEXT MEETING**

Thursday 9<sup>th</sup> April 2020 in The Corner House, 78 High Street, Annan, DG12 6DL

The Meeting will convene at 9.30am should Members request to discuss anything prior to commencement of the business meeting at 10am

Request for Items to be discussed under AOCB should be sent to the Chair to [andy.ferguson@dumgal.gov.uk](mailto:andy.ferguson@dumgal.gov.uk)

Apologies should be forwarded to [amber.murray@nhs.net](mailto:amber.murray@nhs.net)