



Dumfries and Galloway
Integration Joint Board

29th October 2020

This Report relates to
Item 12 on the Agenda

Participation Requests

Paper presented by Alison Warrick

For Noting

Author:	Alison Warrick, Corporate Governance Officer
List of Background Papers:	NHS DG Participation Request Procedure https://www.dumgal.gov.uk/media/20839/DG-Participation-Request-Procedure/pdf/app2_PR_Procedure.pdf?m=636807462103130000
Appendices:	None

Direction Required to Council, Health Board or Both	Direction to:	
	1. No Direction Required	/
	2. Dumfries and Galloway Council	
	3. NHS Dumfries and Galloway	
	4. Dumfries and Galloway Council and NHS Dumfries and Galloway	

1. Introduction

- 1.1 The Participation Request (Procedure) Regulations 2016 came into force on 1st April 2017 as part of the Community Empowerment (Scotland) Act 2015. The regulations apply to all public service authorities identified in the Act. To date, Integration Joint Boards (IJB's) are not included however Health Boards and Local Authorities are. Health and Social Care Partnerships will be expected to respond to Participation Requests made to either, NHS Dumfries and Galloway or Dumfries and Galloway Council in relation to health and social care services that they manage.
- 1.2 This Report outlines the current arrangements in place within NHS Dumfries and Galloway and Dumfries and Galloway Council to handle Participation Requests.

2. Recommendations

- 2.1 **The Integration Joint Board is asked to:**
- **Note this Report on Participation Requests**

3. Background and Main Report

- 3.1 A Participation Request can be made by an eligible community participation body to a public service authority to request participation and involvement in a specific outcome improvement process. The purpose of the Participation Request should fall into one of the following categories:
- I. To help people start a dialogue about something that matters to their community and highlight needs issues or opportunities for improvement.
 - II. To help people have their voice heard in policy and service development by participating in decision making process.
 - III. Help people participate in the design, delivery, monitoring and review of service provision by contributing to service change or improvement.
 - IV. Help people change decisions and seek support for alternative outcomes
- 3.2 The public service authority has 30 days to respond to the request (45 days if more than one public service authority is involved). If the request is approved the public service authority must liaise with the community participation body to agree and begin an outcome improvement process within 90 days of approval being granted. All agreed outcome improvement processes must be made public.
- 3.3 A Participation Request can be made to either or both NHS Dumfries and Galloway and Dumfries and Galloway Council. A Participation Request could also be made to another public service authority but relate to services delivered by the HSCP and therefore require a response.
- 3.4 Dumfries and Galloway Health and Social Care Partnership will be expected to assist either of the constituent bodies in responding to Participation Requests where they impact on the delivery of health and social care services.
- 3.5 Staff working across the HSCP will require to comply with the Participation Request Procedures of both NHS Dumfries and Galloway and Dumfries and Galloway Council. A link to both organisations Procedures will be added to the HSCP website at www.dghscp.co.uk.

4.	Conclusions						
4.1	It is hoped that following receipt of this report, IJB members will have an understanding of how the Participation Request process affects the wider Health and Social Care Partnership.						
5.	Resource Implications						
5.1	As Participation Requests do not apply to Integration Joint Boards this section is not applicable.						
6.	Impact on Integration Joint Board Outcomes, Priorities and Policy						
6.1	As Participation Requests do not apply to Integration Joint Boards this section is not applicable.						
7.	Legal and Risk Implications						
7.1	Any legal or risk implications regarding participation requests would sit with either NHS Dumfries and Galloway or Dumfries and Galloway Council.						
8.	Consultation						
8.1	This paper has been approved by the Chief Officer and will be presented to the Health and Social Care Governance and Performance Group.						
9.	Equality and Human Rights Impact Assessment						
9.1	The Community Empowerment (Scotland) Act 2015 places a specific duty on public services to provide support to community participation bodies that require additional support to make Participation Requests.						
10.	Glossary						
10.1	All acronyms must be set out in full the first time they appear in a paper with the acronym following in brackets.						
	<table border="1"> <tr> <td>EQIA</td> <td>Equalities Impact Assessment</td> </tr> <tr> <td>HSCP</td> <td>Health and Social Care Partnership</td> </tr> <tr> <td>IJB</td> <td>Integration Joint Board</td> </tr> </table>	EQIA	Equalities Impact Assessment	HSCP	Health and Social Care Partnership	IJB	Integration Joint Board
EQIA	Equalities Impact Assessment						
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Dumfries and Galloway Integration Joint Board



DIRECTION

(ISSUED UNDER SECTIONS 26-28 OF THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014)

1.	Title of Direction and Reference Number	
2.	Date Direction Issued by Integration Joint Board	
3.	Date from which Direction takes effect	
4.	Direction to	
5.	Does this direction supersede, amend or cancel a previous Direction? If yes, include the reference number(s)	
6.	Functions covered by Direction	
7.	Full text of Direction	
8.	Budget allocated by Integration Joint Board to carry out Direction	
9.	Desired Outcomes	
10.	Performance Monitoring Arrangements	
11.	Date Direction will be Reviewed	