

**Minute of the Dumfries and Galloway Integration Joint Board (IJB)
meeting held on 26th July at 10am at Lecture Theatre, Dumfries and
Galloway Council, Garroch Business Park, Garroch Loaning, Dumfries
DG2 8PN**

Voting Members Present:

Penny Halliday	(PH)	NHS Voting Member (Chair)
Andy Ferguson	(AF)	Local Authority Voting Member (Vice Chair)
Lesley Bryce	(LB)	NHS Voting Member
Lorna Carr	(LC)	NHS Voting Member
Ian Carruthers	(IC)	Local Authority Voting Member
Laura Douglas	(LD)	NHS Voting Member
Jane Maitland	(JM)	Local Authority Voting Member
Tommy Sloan	(TS)	Local Authority Voting Member

Non Voting Members Present:

Greycy Bell	(GB)	Registered Medical Practitioner (Primary Medical Services)
Lillian Cringles	(LC)	Chief Social Work Officer
Eddie Docherty	(ED)	Registered Nurse Practitioner
Ken Donaldson	(KD)	Registered Medical Practitioner (Not Primary Medical Services)
Val Douglas	(VD)	NHS Staff Representative
Ann Farrell	(AFa)	Local Authority Staff Representative
Jim Gatherum	(JG)	Scottish Care Representative
Stephen Hare	(SH)	Chair of Area Partnership Forum
Katy Lewis	(KL)	Chief Finance Officer
Jim McColm	(JM_c)	Unpaid Carers Representative
Caroline Sharp	(CS)	Workforce Director
Julie White	(JW)	Chief Officer

In Attendance:

Ananda Allan	(AA)	Performance and Intelligence Manager
Claire Brown	(CB)	Third Sector Representative – Substitute
Louise Cumbley	(LC_u)	Director of Psychology
Ruth Griffith	(RG)	Strategic Planning & Commissioning Officer
Mhairi Hastings	(MH)	Lead Nurse, Community Health & Social Care
Amber Murray	(AM)	Office Administrator
Mary Frances Murray	(MFM)	Service Users Representative – Substitute
Alison Warrick	(AW)	Governance Officer

Apologies:

Norma Austin Hart	(NH)	Third Sector Representative
Grace Cardozo	(GC)	NHS Voting Member
Michele Mccoy	(MM_c)	Interim Director of Public Health
Christiane Shrimpton	(CSh)	Associate Medical Director (Acute and Diagnostic Services)
Ros Surtees	(RS)	Local Authority Voting Member

1. NOTIFICATION OF SUBSTITUTES

Claire Brown attended this meeting as a substitute for Norma Austin Hart and Mary Frances Murray attended as a substitute for Stella MacPherson.

2. DECLARATION(S) OF INTEREST

No declarations of interest were received.

3. MINUTE OF MEETING HELD ON 31st MAY 2018

These minutes were agreed as an accurate record of the previous meeting.

4. ACTION & ROLLING AGENDA MATRIX

The Board agreed the actions from the previous meeting on the 31st May 2018.

TS asked for clarification around recruitment, JW highlighted there are still a number of challenges across the Partnership in relation to Medical nursing, Care at Home and Care Home Staffing. In relation to nurse staffing at Newton Stewart and Moffat, staff have now been recruited to address the challenges highlighted at the last Integration Joint Board.

5. ANNUAL PERFORMANCE REPORT

This is the second Annual Performance Report prepared for the Integration Joint Board which focuses on performance against a range of indicators. These indicators relate to the commitments contained within the Integration Joint Board's Strategic Plan for Health and Social Care which, in turn, relate to the nine national outcomes.

AA highlighted that Child and Adolescent Mental Health Service waiting times have now decreased from red to green on the Indicators Summary, and recruitment for staff continues as an ongoing challenge.

AA highlighted that performance had deteriorated regarding Carers who feel supported, to continue their caring role which we have had a significant drop in performance, only 40% of carers in Dumfries and Galloway feel supported. Further work is ongoing via the Carers Strategy to identify issues and develop plans to address this.

PH invited JMc to attend the future Clinical & Care Governance Committees, JMc will be included in the diary invites.

Decision(s)

Board Members:

- **Noted and approved the IJB 2017/18 Annual Performance Report, 1 April 2017 to 31 March 2018 for publication**
- **Noted and approved the IJB 2017/18 Annual Performance Summary Handout for publication**

6. THE PRIMARY CARE IMPLEMENTATION PLAN FOR DUMFRIES AND GALLOWAY

This report set out the initial Primary Care Improvement Plan for Dumfries and Galloway and asks that the Integration Joint Board approves the Plan that was submitted to the Scottish Government on 1st July 2018.

GB highlighted that the six priority areas for change have been set out:

- Vaccination Transformation Programme
- Pharmacotherapy Services
- Urgent Care Services
- Community Treatment and Care Services
- Additional Professional Roles
- Community Link Workers

In Dumfries and Galloway, the following four service areas have been identified as the main priority areas of change for Year One:

- Vaccination Transformation Programme
- Pharmacotherapy Services
- Urgent Care Services
- Mental Health

There will be a discussion at the next GP Cluster Group around the use of volunteers. GB highlighted that all IJB Members are more than welcome to attend the GP Cluster Groups, and there will be progress updates brought to every second IJB.

The main challenge regarding this Implementation Plan are around Workforce and the Change of Culture, CS confirmed that workforce is a national issue and not only in Dumfries and Galloway.

Decision(s)

Board Members:

- **Approved the initial Primary Care Improvement Plan which is attached in Appendix One**
- **Noted the tight timescales involved in the production of this initial Plan and the support and guidance received from the GP Sub Committee Executive Writing Group which has helped to support its development.**
- **Noted the requirement for a Financial Report Submission to the Scottish Government in September 2018 which will allow an**

updated implementation plan for Year 1 to be developed in parallel at this time.

7. MENTAL WELFARE COMMISSION REPORT ON PEOPLE WITH DEMENTIA IN COMMUNITY HOSPITALS (DUMFRIES AND GALLOWAY RESPONSE TO NATIONAL RECOMMENDATIONS)

This report takes members through the 12 recommendations following the Mental Welfare Commission report on first themed visits for people with dementia in community hospitals which was published on the 24th May 2018.

MH confirmed that the Mental Welfare Commission have visited all our Hospitals in the Region. Recommendation one highlights the Dementia Design Audits across our Community Hospitals. This takes place every two years and could cost around £12k per audit. There is a requirement to look at an alternative audit route.

The IJB Members have asked for an update on all actions to go to the Clinical & Care Governance Committee every 6 months.

Decision(s)

Board Members:

- **Considered the response to the 12 recommendations provided in Section 4 of this paper and approved appropriate responses and actions for service improvement and design**

8. SCOTLANDS DIGITAL HEALTH AND CARE STRATEGY

The purpose of this report is to inform the Integration Joint Board of the Scottish Government's Digital Health and Care Strategy (digital strategy), published on 25th April 2018.

Digital technology has transformed the way that people live their lives and has become integral to daily life. Health and social care across Scotland has been slow to embrace and embed digital technologies that can transform the delivery of care and support.

The digital strategy outlines six key areas:

- National direction and leadership
- Information governance, assurance and cyber security
- Service transformation
- Workforce capability
- National digital platform
- Transition process

RG confirmed the technology being used will be familiar technology for patients to understand i.e. Smart phones / iPads.

JW confirmed Graham Gault, ICT General Manager has met with a number of committees to highlight challenges around data sharing, Colin Grant from the Local Authority will lead a group to for address these challenges.

There was a discussion regarding Integration Joint Board members setting an example and provide technology options to attend meetings. PH agreed to take this approach onboard. AW will discuss with PH.

Decision(s)

Board Members:

- **Noted the recommendations contained within the recently published Scotland's Digital Health and Care Strategy**
- **Considered the implications of the national Digital Strategy for health and social care**
- **Approved the direction for the development of a local Digital Health and Care Strategy and delivery plan for the Dumfries and Galloway Health and Social Care Partnership**

9. MENTAL HEALTH SERVICES AND THE ROLE OF THE THIRD INDEPENDANT AND COMMUNITY SECTOR

NHS Dumfries and Galloway have been unable to achieve the psychological therapies heat target since its introduction in 2014. A paper was presented to the Performance and Finance Committee in November 2017. It was recommended that a paper be brought back to summarise the links between Secondary and Primary Care for Mental Health and the role of the Third and Independent Sector, including community groups in improving the mental health of people in Dumfries and Galloway. This paper outlines the current position and plans for the future.

Dumfries and Galloway have the highest referral rate for Psychology patients, LCu confirmed this could be due to the data for Dumfries and Galloway being comprehensive.

PH asked if we still have the capacity for Community Link Workers, JW confirmed that roles / responsibilities are required to be reviewed and this will be ongoing work. CB mentioned Link Workers are required and there is a huge opportunity for the Third Sector to be involved.

Mental Health to be a standing item at Clinical & Care Governance Committee, LCu to provide a six monthly update.

JW will link with Denise Moffat regarding the Mental Health Strategy coming to a future IJB Meeting.

IJB members welcomed the thoroughness of the paper and presentation and felt that it addresses the concerns highlighted previously regarding Mental Health Service engagement with Third Sector regarding psychological therapies.

Decision(s)

Board Members:

- **Noted the work undertaken by Health and Social Care staff alongside the Third and Independent Sector.**
- **Noted the progress to date and plans for future work.**

10. FINANCIAL PERFORMANCE UPDATE

This report presents an update on the financial performance for the budgets delegated to the Integration Joint Board based on the position at the end of May 2018 month 2 of financial year 2018/19. The report at month 2 reflects a very early indication of the position for 2018/19 but will be further updated at quarter one when a detailed review of the Financial Plan is completed.

The Social Work budget saw an improved year end position between the agreement of the Financial Plan and the year end results which means that despite the savings target increasing by £115k due to the decision to increase payments for sleeping nights, the saving requirement has reduced from £2,192k to £2,146k.

Table 1 highlights and sets out the gaps, table 2 highlights the carried forward reserves of £6.8m into 2018/19 relating to the balance of the Social Care Fund and Integrated Care Fund.

KL will bring back the outcome of the Quarter 1 position to the next IJB in September.

JM asked for clarity around the transition to the New Hospital which represented a significant financial risk in terms of double running costs, KL confirmed that figures were included in the Business Case and have now increased due to a number of assumptions.

All finance workshop to be included at the end of the next Performance and Finance Committee.

Decision(s)

Board Members:

- **Noted the current projected position after month 2 reflecting the £5.3m unidentified savings as set out in the opening Financial Plan.**
- **Noted a detailed review of the financial position is planned by the Chief Officer and Chief Finance Officer during July once the month 3 (Quarter One) financial results are known.**

11. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

- **Anticipatory Care Plans**

PH highlighted that the IJB will continue to fully support this plan, GB confirmed there is an Anticipatory Care Plan Group which meet regularly in Dumfries and Galloway, JG has asked to be involved within this group as he would like to see more information on Care Homes within the plan. The ACP has been shown to a number of carers by JMc, who felt that there was far too much information in it for carers.

- **Annual Oral Health Monitoring Report**

This paper was noted by the IJB Members.

JW noted that in terms of Newton Stewart Dental Clinic letters will be sent to patients and a briefing sent to Elected Members today. This will confirm the previous decision to provide services from Stranraer.

- **Readmissions post discharge**

A piece of work is to be completed regarding readmissions post discharge. Review of Day Services for Older People went to the previous Clinical and Care Governance Committee.

- **Alcohol and Drug Deaths**

PH asked for the IJB to have assurance from the Alcohol and Drug Partnership on Alcohol and Drug Deaths, report to be brought to the next meeting.

12. BUSINESS TRANSFORMATION WORKSHOP

13. DATE OF NEXT MEETING

Thursday 27th September at 10am in the John Niven College, Lewis Street, Stranraer, DG9 7AL

The Meeting will convene at 9.30am should Members request to discuss anything prior to commencement of the business meeting at 10am

Request for Items to be discussed under AOCB should be sent to the Chair to penny.halliday@nhs.net

Apologies should be forwarded to alison.warrick@nhs.net