



**Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on 5<sup>th</sup> April at 10am in Corner House Hotel, 78 High Street Annan, DG12 6DL**

**Voting Members Present:**

Penny Halliday	(PH)	NHS Voting Member (Chair)
Andy Ferguson	(AF)	Local Authority Voting Member (Vice Chair)
Lesley Bryce	(LB)	NHS Voting Member
Lorna Carr	(LC)	NHS Voting Member
Laura Douglas	(LD)	NHS Voting Member
Jane Maitland	(JM)	Local Authority Voting Member
Tommy Sloan	(TS)	Local Authority Voting Member

**Non Voting Members Present:**

Lillian Cringles	(LC)	Chief Social Work Officer
Eddie Docherty	(ED)	Registered Nurse Practitioner
Ken Donaldson	(KD)	Registered Medical Practitioner (Not Primary Medical Services)
Ann Farrell	(AFa)	Local Authority Staff Representative
Stephen Hare	(SH)	Chair of Area Partnership Forum
Katy Lewis	(KL)	Chief Finance Officer
Stella McPherson	(SMc)	Service Users Representative
Jim Mcolm	(JMc)	Unpaid Carers Representative
Caroline Sharp	(CS)	Workforce Director NHS
Julie White	(JW)	Chief Officer

**In Attendance:**

Debbie Cochrane	(DC)	Scottish Care Representative
Vicky Freeman	(VF)	Head of Strategic Planning (NHS)
Laura Geddes	(LG)	Interim Governance Officer
Geoff Mark	(GM)	Strategic Planning and Commissioning Manager (Older People)
Amber Murray	(AM)	Office Administrator
Linda Owen	(LO)	Strategic Planning & Commissioning Manager
Alison Warrick	(AW)	Executive Assistant to Chief Officer

**Apologies:**

Grace Cardozo	(GC)	NHS Voting Member
Ian Carruthers	(IC)	Local Authority Voting Member
Val Douglas	(VD)	NHS Staff Representative
Jim Gatherum	(JG)	Scottish Care Representative
Michele Mccoy	(MMc)	Interim Director of Public Health
Ros Surtees	(RS)	Local Authority Voting Member

## **1. APOLOGIES FOR ABSENCE**

Apologies were noted as above.

## **2. NOTIFICATION OF SUBSTITUTES**

We have been notified by Jim Gatherum that he will be substituted by Debbie Cochrane who is the Scottish Care Representative for today's meeting.

## **3. DECLARATION(S) OF INTEREST**

Declarations were received from Jim McColm and Lesley Bryce regarding Agenda Item 6 Carers Eligibility Framework.

## **4. MINUTE OF MEETING HELD ON 1<sup>st</sup> FEBRUARY 2018**

These minutes were agreed as an accurate record of the previous meeting with the exception that Stephen Hare was omitted from those in attendance. This will be rectified.

## **5. AGREED ACTIONS FROM THE PREVIOUS MEETING**

The Board agreed the actions from the previous meeting on the 1<sup>st</sup> February 2018.

## **6. CARERS ELIGIBILITY FRAMEWORK**

The Carers (Scotland) Act 2016 places a duty on local authorities (delegated to Integration Joint Boards) to develop local eligibility criteria which comes into effect on the 1<sup>st</sup> April 2018 and will be reviewed every 3 years.

AF highlighted that Acute or GP representatives are not involved in the proposed training. LO confirmed that the list of delegates was lifted from the legislation.

There is a support group to assist young carers throughout their transition to become adult carers; topics covered include employment, education and obtaining a driving licence.

Updates on the framework and Act will be presented to the Clinical and Care Governance Committee on a 6 monthly basis.

### **Decision(s)**

### **Board Members:**

- **Noted the work of the Short Life Working Group to develop the Eligibility Criteria**
- **Noted the work undertaken by User and Carer Involvement and Dumfries and Galloway Carers Centre to engage Carers (Appendix 2a and 2b)**
- **Approved the proposed Dumfries and Galloway Carers Eligibility Framework (Appendix 3)**
- **Noted the proposed Adult Carers Summary of the Dumfries and Galloway Eligibility Framework (Appendix 4)**
- **Noted the proposed Young Carers Summary of the Dumfries and Galloway Eligibility Framework (Appendix 5)**

## **7. IJB BUDGET SETTING 2018 / 19 FINANCIAL PLAN**

This paper sets out the Financial Plan for the Integration Joint Board (IJB) for 2018/19 and provides an update on savings plans to establish a balanced budget position for 2018/19. The plan also identifies the balanced financial position which has a significant level of savings unidentified (£5.3m).

KL confirmed that the partnership are still on target for a breakeven financial position for 2017 / 18.

The Council approved their budget at the end of February, NHS have their board meeting on the 9<sup>th</sup> April 2018 which will formally approve the budget.

The communications team are working on a communication plan regarding the financial position out to staff which will be shared with staff and the public via social media.

An update on Business Transformation Plans will be presented at the next IJB Performance and Finance Committee.

Members will be encouraged to attend a future meeting of the IJB Performance and Finance Committee to discuss the balance of spend in budgets between Primary and Secondary Care. This date will be confirmed.

TS enquired about performance measures in relation to service activity levels. JW confirmed that all performance indicators will continue to be reviewed as part of the quarterly performance reports. JW highlighted that if Board members feel that they are not provided with enough assurance around service activity this can be reviewed in relation to the level of detail provided within the quarterly performance reports.

### **Decision(s)**

**Board Members:**

- **Approved the IJB Financial Plan for 2018/19 which is presented as a balanced position with an in year gap of £5.3m for which savings are still to be identified.**
- **Noted that this budget is approved subject to NHS Board approval at its meeting on 9th April 2018.**
- **Noted and acknowledge the commitment from the Council to pass across the full share of the £66m additional funding.**
- **Noted and acknowledge the commitment from the NHS Board to provide additional non-recurring budget support of £3m in year as part of nonrecurring savings and any additional consequential to support the increased cost of the pay uplift (above the 1% for Agenda for Change staff) should additional resource be allocated to NHS Boards in year.**
- **Noted the level of risk in the financial position presented**

## **8. SCOTTISH LIVING WAGE IMPLICATIONS FOR DELEGATED ADULT SOCIAL WORK BUDGETS 2018 / 19**

The Scottish Government policy is that health and social care Partnerships ensure payment of the Scottish Living Wage (SLW) to all adult social care workers. The (SLW) will increase to £8.75 (3.55%) from 1 May 2018. The National Minimum Wage (NMW) increases from £7.50 per hour to £7.83 (4.4%) from 1 April 2018.

This paper outlines the potential budgetary impact of the increases on the delegated Adult Social Work budget and how it will impact on the rates that we pay for externally purchased care at home and the rate we pay for sleeping nights. The Adults Social Work budgets delegated to the IJB will, following the application of price and demographic increases, be required to deliver £2.2m of savings measures. The sleeping nights wage will be reviewed in 2019.

GM confirmed there is no requirement to pay the SLW. To date there has been one provider who could not meet the requirements to pay the SLW, however they are no longer providing care in Dumfries and Galloway.

In relation to the payment for sleeping nights LD proposed that the IJB should consider paying the higher rate of £9.51 per hour.

JW confirmed that the lower rate of £8.91 is in line with the budget assumptions and any increase to the hourly rate of pay would require the IJB to identify where the additional resource would come from. JW reminded Board members that we had just agreed a financial plan with £5.3million unidentified savings. The proposal set out by LD would further increase this savings gap by an additional £115k. LC confirmed her support for the lower rate of £8.91 and stated that there was no funding identified to pay the higher rate.

Following this discussion the Chair agreed that a vote would be taken in relation to which would be the preferred option. The outcome of this vote

was that there were 4 Voting Members in favour of the increased payment of £9.51 and 3 voting members voted to support the Officers recommendation in the paper. The Chair confirmed the outcome of the vote would mean payment of the higher rate.

JW confirmed that there was no identified source of funding for this increase and suggested that an update on proposals to fund this increase would be brought back to a future meeting.

### **Decision(s)**

#### **Board Members:**

- **Approved the increase to all care at home rates by 36p, in line with budget assumptions, to allow for the increase to carer rates of pay by 30p to £8.75 plus employer on costs.**
- **Approved the increase in sleeping night's rates to £9.51 per hour, out with the budget assumptions.**
- **Noted the review of the Sleeping Night's provision.**
- **Agreed that an update on proposals to fund the additional payment for sleeping nights be brought back to a future meeting**

## **9. STRATEGIC PLANNING GROUP REVIEW OF THE STRATEGIC PLAN**

The Public Bodies (Joint Working) (Scotland) Act 2014 places legislative requirements on Integration authorities to review their Strategic Plans at least once in every relevant period. (The current period is 2016-19).

During the relevant period we are asked to review this Strategic Plan once, this has been undertaken by the Strategic Planning Group who have advised that the current plan is retained.

### **Decision(s)**

#### **Board Members:**

- **Noted the process undertaken by the Strategic Planning Group to undertake a systematic review of the Strategic Plan**
- **Noted the view of the Strategic Planning Group to retain the existing Strategic Plan**

## **10. CARER SCOTLAND ACT 2016 AND THE SCHEME OF INTEGRATION**

The Carers (Scotland) Act 2016 (the Carers Act) is due to come into effect on 1 April 2018. Implementation of this Act has implications for integration authorities, local authorities and health boards, as new duties come into force.

The current plan has been amended to reflect changes in legislation.

### **Decision(s)**

#### **Board Members:**

- **Noted the amendment to the Scheme of Integration**

### **11. UPDATE ON THE DEVELOPMENT OF THE IMPLEMENTATION PLAN FOR THE DELIVERING OF THE NEW 2018 GMS CONTRACT IN SCOTLAND**

JW provided members with an update on this which came into effect on the 1<sup>st</sup> April.

The Health and Social Care Partnership is responsible for the development of a Primary Care Improvement Plan which will describe how we will deliver the changes set out in the new GMS contract. The first meeting for the Transformation Programme Board is on the 2<sup>nd</sup> May 2018, which will be jointly chaired by JW and KD. There are a number of workstreams looking at different aspects of the GMS Contract which will also sit under this Transformation Programme Board. NHS Board retain the technical contracts and the Partnership have the responsibility to deliver the Primary Care Improvement Plan. The Transformation Programme Board will report progress to the IJB.

Engagement with all GPs will happen through the GP Sub Committee and involvement of each Locality and their Cluster.

### **12. AGENDA PLANNING 2017 / 18**

The Agenda Setting Matrix 2018-19 is provided to give the IJB Members an opportunity to review Agenda items for the 2018-19 year.

IJB agreed to have this as a rolling item.

### **Decision(s)**

#### **Board Members:**

- **Approved the Agenda Setting Matrix 2018-19 (Appendix 1)**

### **13. COMMITTEE MINUTES**

- **IJB Audit and Risk Committee minutes noted**
- **IJB Clinical and Care Governance Committee minutes approved. ED confirmed that the previous meeting was cancelled due to weather, the agenda from this meeting will follow on to the next meeting**
- **IJB Performance and Finance Committee minutes were noted with the following amendments, LB was an attendance and venue was incorrect.**

#### **14. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION**

- The Third Sector have confirmed that their representative on the IJB will now be Norma Austin Hart.

#### **15. DATE OF NEXT MEETING**

Thursday 31<sup>st</sup> May 2018 at 10am, The Cocoabean Company, Ashland, Twynholm, Kirkcudbright, DG6 4NP

A pre meet will be held at 9.30am for all Members

Request for Items to be discussed under AOCB should be sent to the Chair to [penny.halliday@nhs.net](mailto:penny.halliday@nhs.net)

Apologies should be forwarded to [alison.warrick@nhs.net](mailto:alison.warrick@nhs.net)