



Dumfries and Galloway
Integration Joint Board

**Minute of Dumfries and Galloway
Integration Joint Board meeting held on
25th May 2017**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on 25th May 2017, Kirkcudbright Church Hall, St Mary's Street, Kirkcudbright, DG6 4DN

Present:	Penny Halliday (PH)	Chair
	Jim Beattie (JB)	NHS Voting Member
	Greycy Bell (GB)	Registered Medical Practitioner (Primary Medical Services)
	Lesley Bryce (LB)	NHS Voting Member
	Angus Cameron (AC)	Registered Medical Practitioner (not Primary Medical Services)
	Grace Cardozo (GC)	NHS Voting Member
	Ian Carruthers (IC)	Local Authority Voting Member
	Eddie Docherty (ED)	Director of Nursing (NHS)
	Laura Douglas (LD)	NHS Voting Member
	Val Douglas (VD)	Staff Representative NHS
	Ann Farrell (AFa)	Staff Representative Local Authority
	Andy Ferguson	Local Authority Voting Member
	Katy Lewis (KL)	Chief Finance Officer
	Stella Macpherson (SMc)	Service User Representative
	Jim McColm (JMc)	Unpaid Carers Representative
Michele Mccoy (MMc)	Interim Director of Public Health	
Claire Rogerson (CR)	Governance Officer	
Tommy Sloan (TS)	Local Authority Voting Member	
Ros Surtees (RS)	Local Authority Voting Member	
Julie White (JW)	Chief Officer	
In Attendance:	Heather Collington (HC)	Interim Head of Adult Care
	Lorrain Hyland (LH)	Equality and Diversity Lead
	Alison Warrick (AW)	Executive Assistant to Chief Officer

1. APOLOGIES FOR ABSENCE

Apologies were received from Lillian Cringles, Ken Donaldson and Stella Macpherson.

PH welcomed the new and returning Members from the Local Authority to the IJB and apologised that as they were only appointed at Full Council on the 23rd May there had not been sufficient notice of the meeting or the Papers.

It was agreed that the Vice Chair of the IJB and Members of the Committees will be decided at the next Meeting.

2. NOTIFICATION OF SUBSTITUTES

None noted

3. DECLARATION(S) OF INTEREST

None noted

4. MINUTE OF MEETING HELD ON 30TH MARCH 2017

These were approved with the following amendments:

Item 10 – GC noted that this was approved pending changes to wording

Item 3 – JMc stated that he had declared an interest on the Carers Strategy Paper

5. AGREED ACTIONS FROM THE PREVIOUS MEETING HELD ON 30th March 2017

- **Agenda Item 6 Alcohol and Drug Partnership** – JW will ensure that a formal impact assessment is completed following development of a new strategy for ADP. Work is continuing on the Strategy and the Chair of the ADP has been invited to a future Clinical and Care Governance Committee. A formal Impact Assessment will be undertaken by the ADP.
- **Agenda Item 6 Alcohol and Drug Partnership** – The Chair and lead of ADP to be invited to attend Clinical and Care Governance Committee on the 30th June
- **Agenda Item 9 Draft Carers Strategy** – JW will work through the next iteration of the Strategy prior to its discussion at Performance and Finance Committee. The draft will be completed following the consultation process.
- **Agenda Item 10 IJB Equality and Diversity Outcomes 2017-2021-** GC, PH and Lorrain Hyland to discuss impact assessment of the equality outcomes
- **Agenda Item 13 Business Plan for Eskdale Complex** – an update will come to the July meeting. JW has spoken with Gary Sheehan, Locality Manager for Annandale and Eskdale and it is now likely that this will be brought to the September meeting as the Project Officer has only recently been appointed.
- **Agenda Item 13 Review of Scheme of Delegation** – KL, CR and AW to review governance for the IJB. Meetings set up to look at committee structure. It was agreed that an additional IJB meeting will be scheduled for the end of June and all governance as well as the Annual Accounts will be discussed at this meeting.

Also as part of the June meeting PH has asked that Members personal development and future Workshops should be included in the discussions. In the interim PH will meet with Board Members.

KL highlighted that although there are no approved Minutes of the Audit and Risk Committee, external auditors are happy with the process to date. Minutes of this Committee will come to the June meeting to be approved.

- **Agenda Item 13 Standards Commission** – JW, KL, JD, PH and IC to discuss the appointment of the Standards Officer. This will be discussed at the June IJB Meeting.

6. MEMBERSHIP UPDATE

Following a Review the NHS Board has recently decided to change the Interim Directorship of Public Health from joint Interim Directors to a single Interim Director. This post was jointly shared by Michele Mccoy and Andrew Carnon and will now be solely led by Michele Mccoy.

Decision(s)

Approved that following a Review within Public Health Michele Mccoy will be the sole representative from Public Health to attend all IJB meetings for a period of 12 months from 1st April 2017 as a non-voting Member

7. QUARTER 4 IJB PERFORMANCE UPDATE

AA highlighted that all indicators within the leaf section have now been completed and there is a more robust narrative given for each indicator.

Specific indicators discussed were:

B11 Psychological Therapies Waiting Times – this was discussed at Health and Social Care Senior Management Team with Louise Cumbley, Director of Psychology, where recruitment difficulties were cited as the main reason for an increase in waiting times. The Psychology Department are engaging with primary care, GP Services, Third Sector and are trialling computerised CBT (Cognitive Behavioural Therapy) Sessions. LC is to be invited to a future IJB Performance and Finance Committee to discuss these in detail.

C9 Feedback received by referrers on actions taken within 5 days of receipt of adult protection referral – Multi Agency Safeguarding Hub is now operational within localities and it is understood that figures are improving

This Report concludes the first full year of Performance Reporting to the IJB.

Decision(s)

- **Noted and discussed the Quarter 4 Performance Report 1st January- 31st March 2017**

8. FINANCE UPDATE

KL highlighted the year end financial position for 2016-17. The Partnership was in a break even position which is still to be scrutinised by external auditors.

Some additional funding from the Social Care Fund and the Integrated Care Fund has been ring fenced for future use.

Following scrutiny from external auditors the Annual Accounts will be signed off at the June IJB Meeting.

A detailed update on Quarter 1 will be brought to the July IJB.

Decision(s)

The IJB noted and discussed

- **The break-even financial position as planned**
- **The planned level of reserves carry forward into 2017/18 (£4.3m)**
- **To note the final funding levels for the IJB for 2016/17 and that this reflects the level of resource directed to the NHS and Council to deliver the services for the financial year.**

9. COMMITTEE MINUTES

- **Clinical and Care Governance**

10. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

- **Equality and Diversity**

The joint outcomes Report is now published on the dg-change website

The Impact Assessment is being finalised and will be taken through the Equality and Diversity working group in June.

The team are working with the localities on delivery plans to embed the key outcomes.

GC congratulated the team on the outcomes and their presentation.

11. DATE OF NEXT MEETING

Thursday 27th July 2017 at 10am, Lockerbie Town Hall, Lockerbie, DG11 2ES

Apologies should be forwarded to alison.warrick@nhs.net

It was agreed that a future meeting will be held within the new hospital before it opens in December. This will allow Members to view the facility.

DRAFT