



Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on 1st February at 10am in John Niven College, Lewis Street, Stranraer, DG9 7AL

Voting Members Present:

Penny Halliday	(PH)	Non Executive Director NHS (Chair)
Andy Ferguson	(AF)	Councillor (Vice Chair)
Lesley Bryce	(LB)	Non Executive Director NHS
Grace Cardozo	(GC)	Non Executive Director NHS
Lorna Carr	(LCa)	Non Executive Director NHS
Ian Carruthers	(IC)	Councillor
Jane Maitland	(JM)	Councillor
Tommy Sloan	(TS)	Councillor
Ros Surtees	(RS)	Councillor

Non Voting Members Present:

Grecy Bell	(GB)	Registered Medical Practitioner (Primary Medical Services)
Claire Brown	(CB)	Third Sector Representative
Lillian Cringles	(LC)	Chief Social Work Officer
Eddie Docherty	(ED)	Registered Nurse Practitioner
Val Douglas	(VD)	NHS Staff Representative
Ann Farrell	(AFa)	Local Authority Staff Representative
Jim Gatherum	(JG)	Scottish Care Representative
Katy Lewis	(KL)	Chief Finance Officer
Jim Mcolm	(JMc)	Unpaid Carers Representative
Caroline Sharp	(CS)	Workforce Director NHS
Julie White	(JW)	Chief Officer

In Attendance:

Graham Abrines	(GA)	General Manager Community Health and Social Care
Nicole Hamlet	(NH)	General Manager Acute and Diagnostics
Denise Moffat	(DM)	General Manager Mental Health
Gary Sheehan	(GS)	Locality Manager Annandale and Eskdale
June Watters	(JWa)	Locality Manager Wigtonshire

Apologies:

Ken Donaldson	(KD)	Registered Medical Practitioner (Not Primary Medical Services)
Laura Douglas	(LD)	Non Executive Director NHS
Michele Mccoy	(MMc)	Interim Director of Public Health
Stella Macpherson	(SMc)	Service Users Representative

1. APOLOGIES FOR ABSENCE

Apologies were noted as above.

PH reiterated that although IJB meetings are held in public they are not public meetings and confirmed that no questions would be taken from the Public attendees during the IJB meeting.

2. NOTIFICATION OF SUBSTITUTES

No substitutes were required.

3. DECLARATION(S) OF INTEREST

No declarations of interest were noted.

4. MINUTE OF MEETING HELD ON 30th November 2017

These minutes were agreed as an accurate record of the previous meeting, however it was noted that Linda Owen's name was omitted from those In Attendance. It was agreed by Members to make this adjustment.

5. MATTERS ARISING AND ACTION LIST

The Board agreed the actions from the previous meeting on the 30th November 2017.

TS asked for clarification around the statement from Agenda Item 6 (Integration Joint Board Workforce Plan) *information can be shared with members, although it was confirmed that the IJB is not an employing organisation*. JW provided assurance that the IJB does not employ staff they retain their employment with either the NHS or Local Authority. Workforce Scrutiny is supplied by the partner organisations.

CB updated that the Third Sector are currently working through their workforce statement and are currently collecting data for this. It is anticipated that this will be completed by the end of March.

JG confirmed Scottish Care will also work to the March deadline for their workforce statement.

6. CHIEF SOCIAL WORK OFFICERS ANNUAL REPORT

The Chief Social Work Officer (CSWO) is required to prepare an Annual Report to the Local Authority as required by the National Guidance on the Role of the CSWO.

As outlined in Section 5.13 of the Integration Scheme the CSWO Annual Report will also be presented to the Integration Joint Board for information.

LC highlighted challenges around new structural service delivery. It is the CSWO responsibility to hold the partnership to account for all of Adult Social Care services.

The transition of services within the Partnership has been as smooth as possible however there are still some challenges around the roles and responsibility with the IJB and Local Authority.

GC asked what the biggest challenges facing this service over the next 2-3 years are. LC highlighted the service deliverability due to financial challenge, huge expectations from service users and citizens on what is deliverable and national shortage of social workers which has impacted in recruitment to the West of the Region. Locally Social Work are using the “grow your own” programme to encourage staff at other levels to develop. In total 52 staff members have participated in this system.

Work with the third sector has improved in the last 18 months.

LB asked if there was any improvement in Self Directed Support (SDS) for adults this year. The service has been working with Scottish Personal Assistant Employers Network (SPEAN) to train staff.

In relation to AFs concern regarding the closure of the Clan Alba facility, LC confirmed that Autism Scotland have not contacted Social Services to confirm this. Social Workers will be working with families impacted by this to seek an alternative solution.

LC will provide an update on this Report to the IJB in 6 months.

Decision(s)

Board Members:

- **Noted the Performance of Social Work Services in respect of key duties and responsibilities for which the Chief Social Work Officer has overall responsibility for as detailed in Appendix 1**

7. FINANCIAL PERFORMANCE 2017/18 – November 2017

This report presents the summary financial performance of the budgets delegated to the Integration Joint Board (IJB) as at end of November 2017 (month eight) 2017/18. It also provides an update to the IJB on the draft Scottish Government budget which was published on 14th December 2017.

The in year position for 2017 / 18 is projecting an over spend of £1m, however KL is confident that there will be a break even position at the end of the financial year. This shows an improvement on the anticipated £5m gap at the beginning of the year.

Key risks are drug and proscribing costs, increase in locum costs, activity growth and financial risks with the move to the new hospital.

Position for 2018 / 19 most of the savings have been delivered in year on a non-recurring basis,

Following consideration of the national budget in Scottish Parliament on the 31st January KL will reassess the draft budgets from the 14th December 2017 and will take an update to the Performance and Finance Committee for review.

RS joined the meeting.

The paper highlights the savings of £20-27million for the partnership, which is an assumption as budgets for both organisations are not confirmed. The Local Authority will meet on the 27th February for budget setting and NHS on the 5th March. KL will provide an update on this to the next IJB meeting.

Under section 4.6 IC asked for more detail around Medical Locums and the financial risk for the new hospital.

IC asked for recognition that the financial position in 4.3 is the same as last year.

The IJB is to write to the Cabinet Secretary to ask that the budgets dates for the NHS and Local Authority are aligned.

Decision(s)

Board Members:

- **Discussed the latest financial forecast position as at month eight which continues to forecast a £1m overspend position by the year end.**
- **Noted the update from the Scottish Government's Budget Announcement on the Settlement for NHS and Social Care.**

8. DEVELOPING NEW HOUSING WITH CARE MODELS FOR PEOPLE WITH PARTICULAR NEEDS

This Report provides IJB members with a summary of the challenges, opportunities, progress and potential solutions in the role housing can play as part of a continuum of care and support for people with particular needs across Dumfries and Galloway. As well as noting the key challenges and opportunities and progress to date, the Report also seeks approval for the submission of an annual report to the IJB which will provide an update on the development of a Particular Needs Housing Strategy and Workplan.

At this time we have the opportunity to impact on how the £70m investment between now and 2021 is used to develop the Care models in the region. A Housing Lead Officer post is currently being recruited to co-ordinate this work. A draft workplan for this post will come back to the IJB in the autumn.

GS has developed a business case template for any new housing projects throughout the region to be signed off within the Locality and then through

the Particular Needs Housing Group and then to the Health and Social Care Senior Management Team.

Membership of the Particular Needs Housing Group is to be reviewed and the third sector, Volunteers and representation from the Mental Health Sector are to be included. Prior to an impact assessment being undertaken assurance was provided that protected characteristic groups will be included. Alongside this the housing needs for people with learning disabilities from 16 upwards will be examined.

The IJB will have final sign off for this Strategy.

JG encouraged the team to engage with the care home sector around joint provision.

Decision(s)

Board Members:

- **Noted the significant opportunity arising from the investment by the Scottish Government to increase affordable housing by 2021/22 giving opportunity to develop new housing with care/support models.**
- **Noted the development of a Particular Needs Housing Strategy for the H&SCP which will draw upon lessons learned from previous housing with care and support projects both locally and nationally.**
- **Agreed the Terms of Reference for the Particular Needs Housing Strategy Group (Appendix 1) with the amendments from the third and independent sectors.**
- **Noted the need for relevant operational teams as well as the Particular Needs Housing Strategy Group (PNHSG) to be directly involved in the planning and design for particular needs housing developments.**
- **Noted plans to recruit a permanent Housing Lead Officer (HLO) post which is focused on developing a Particular Needs Housing Strategy, support the development of new housing with care projects and promote integrated working across housing, health and social care.**
- **Noted the development of a standard business template for the submission of new housing with care and support development proposals (Appendix 4)**

9. DEVELOPING NEW MODELS OF CARE IN ESK VALLEY

This Report provides an update to members on the progress made in reshaping health and social care for older adults in Esk Valley through the proposed development of a new Extra Care service, a new Intermediate Care Service and potentially a new Health and Well Being Centre. The

Report sets out how the local community has and will continue to be engaged in the co-production of new models of care in Esk Valley.

GS highlighted a flood issue with the site which has been acquired. Talks are ongoing with Loreburn Housing, SEPA and the Langholm Community. If this proposal is unable to go ahead as a result of this GS will work with Loreburn Housing to ascertain a suitable alternative site within the region.

JW will discuss with GA and GS regarding an update.

The IJB are supportive of this project and acknowledges the difficulties faced by the team.

GS will circulate information on this through the partnerships social media.

Decision(s)

Board Members:

- **Noted the further progress made since the previous report of 28th September 2017 in developing a new Extra Care Housing and Intermediate Care service in Esk Valley.**
- **Noted the opportunity to develop a new Health and Well Being Centre in Esk Valley**
- **Noted the public engagement activity that has taken place and plans for the ongoing engagement of the local community in the co-production, design, development and delivery of the reshaped services**
- **Noted the process for the development of a business case for the proposed Extra Care and Intermediate Care Service**

10. PRESCRIBING FINANCIAL UPDATE 2017/18

This Report presents the summary financial performance of the Secondary Care and Primary Care Prescribing budgets delegated to the Integration Joint Board (IJB) as at end of month eight, and updated following the Pharmacy Cash Releasing Efficiency Scheme (CRES) workshop in October for 2017/18.

Pressures in prescribing across the partnership are showing a £1.26million variance with a forecast of £2.1million.

Key areas of concern are pressures due to price increase, drugs in short supply, new drugs approved by the Scottish Medicines Consortia, community mental health and short term additional support to help the team in Women and Children services.

The proscribing team are supporting the process of clinical engagement with the realistic medicine team.

Decision(s)

Board Members:

- **To discussed the latest year to date financial position**
- **To noted the current CRES update for 2017/18 and the revised forecast position of the year end.**

11. DELIVERING THE NEW 2018 GENERAL MEDICAL SERVICES CONTRACT IN SCOTLAND

The purpose of this report is to outline and discuss the content of the proposed new 2018 General Medical Services (GMS) contract in Scotland, the Memorandum of Understanding (MoU) between Scottish Government, British Medical Association, Integration Authorities and NHS Boards and the requirement for Primary Care Improvement Plans to be developed by 1st July 2018.

The new GP contract aims to achieve sustainable funding with more money directed to General Practice and to allow for a more manageable workload with focus on patients rather than paperwork, reducing risk by moving away from GP owned premises, recognition that the GP is an Expert Medical Generalised (EMG) and to improve recruitment and retention.

A Primary Care Improvement Plan will be developed with input from local GPs and the public will also be engaged with. An update on the development of the Implementation Plan is to come back to the IJB in April 2018.

Decision(s)

Board Members:

- **Noted the Paper**
- **Noted that following a ballot of GPs and GP trainees that the full Scottish General Practices Committee (SGPC) met on 18th January 2018 to decide whether the contract should be accepted on behalf of the profession and announced the new contract had been approved with 71.5% of participating GPs backing the proposed contract**
- **Noted that an update will be provided to the IJB in April outlining the governance arrangements and programme structure along with an update on the development of the Primary Care Improvement Plan**
- **Noted that the Primary Care Improvement Plan will be presented to the Integration Joint Board in July 2018 for approval.**

12. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

- **Update Acorn House Short Break Services for Children**

A group of professionals have undertaken an option appraisal as part of a review group looking at the future of Short Break Services for Children. The outcome of this was shared via a paper with the review group, at no time was this paper shared at any meetings within the partnership, however this paper was shared with service users and their families for which JW and LC would like to apologise.

A full independent review will take place around the future of Short Break Services for Children. LC highlighted for some children and families, Acorn House is not the appropriate resource and there have been complaints to Social Work Services as a result of this.

Once an Independent Reviewer is appointed a timeline will be discussed.

There will be a site visit within the next two weeks to include Parents and the Parent Inclusion Network for IJB members.

PH asked that a formal apology is noted from the IJB for the stress that the families have faced regarding the review and process at Acorn House.

TS would like his dissent recorded, as has not been party to any decisions. JW confirmed that no decisions have taken place regarding Acorn House. TS restated he wished his dissent to be recorded.

- **Winter Pressures**

JW highlighted that we are experiencing the busiest winter on record in terms of Acute admissions. There has been an unprecedented demand for Critical Care beds.

A report will go to the Performance and Finance Committee re the 4hour Unscheduled Care target for Accident and Emergency and the performance of the system over winter.

There have been challenges within the Combined Assessment unit around patient flow and staffing and a review will be undertaken under NH's leadership.

Figures for delayed discharges have fluctuated and these are discussed at the Executive Team. Changes have been implemented to support patient flow within the Localities.

A half ward (to be used for surge capacity only) has been opened since 30th December 2017 which has led to pressures in staffing, this half ward is due to be closed in the near future.

The IJB would like to thank all Health Professionals and Volunteers across the partnership during this busy winter period.

- **Development Strategy for Mental Health Services in the West of the Region**

Following the agreement of the Mental Health Programme in 2015, DS confirmed that all posts have now been recruited to, which has led to an expansion of community services.

Following the closure of Darataigh there have been no increases in admissions to Midpark as a consequence.

JWa provided an update on respite care beds, provision of which has been reviewed following the closure of Thorneycroft. Belmont Care Home has provided us with 1 bed for a 6 month period. At this time services are delivered as required, however as part of transforming Health and Social Care in Wigtownshire we will include the future of respite services in the area.

- **Galloway Community Hospital**

During the summer of 2017 NH undertook a review at GCH of services and looked at challenges around anaesthetic cover.

The following changes have been implemented:

- An upgrade in day surgery around Endoscopy and Urology Services.
- The CT Scanner is underutilised and as a result we are working with other Health Boards who may be able to make use of this.
- 75% of Ophthalmology patients travel to DGRI for treatment and this service is currently looking into upgrading equipment at GCH in order that more patients are treated locally in Stranraer.
- With the Support of Rural Practitioners and Nurses the A&E Department, although faced with significant staffing pressures was never downgraded to a Minor Injuries Unit.
- There are 3 vacancies in DGRI in anaesthetics which impacts on GCH. This service is filled with locum cover at a cost of £2m at GCH.

TS would like to thank the GCH staff for all their continued hard work in maintaining services.

PH reminded members that AOCB should be forwarded to her ahead of the meeting to assure appropriateness.

- **Dates of Meetings in 2018**

These dates have been circulated to all members.

13. DATE OF NEXT MEETING

Thursday 5th April 2018 at 10am, venue TBC

A pre meet will be held at 9.30am for all Members

Request for Items to be discussed under AOCB should be sent to the Chair to penny.halliday@nhs.net

Apologies should be forwarded to alison.warrick@nhs.net

DRAFT