

Agenda Item 5

ACTION LIST – INTEGRATION JOINT BOARD

Meeting Date	Agenda Item	Action	Person(s) Responsible	Current Status/Action Taken	Date Completed
28/09/17	5	<p>Agreed Actions from previous Meeting held on 26th June 2017 - PH and JMcC to discuss the role of Unpaid Carers Representative.</p> <p>- There is a meeting diarised and PH will feedback following this at the next meeting. JMcC has a Collation of Carer's paper which AW will circulate to members.</p>	Alison Warrick	Circulated to IJB Members	08/11/2017
28/09/17	6	<p>Annual Accounts 2016/17 - IC highlighted a type error on page 12 of the report regarding accrued pension benefits for the Chief Finance Officer. KL will amend this.</p>	Katy Lewis	<p>Error in accounts amended in final version and agreed with external auditor. Final version of the accounts have been published on the DG website – Katy Lewis</p> <p>http://www.dg-change.org.uk/wp-content/uploads/2016/05/IJB-2018-17-Finance-Annual-Accounts-NHS-signed-280917-FINAL.pdf</p>	
28/09/17	7	<p>Financial Performance 2017/18 Quarter One – KL will meet with new Integration Joint Board</p>	Katy Lewis	<p>Invite to Members on request. KL met with Ros Surtees during October as</p>	

		Members on a 1:1 basis to deliver funding training in areas where members feel this is required.		per request. Plan to do further workshops on the financial position as the diary allows – Katy Lewis	
28/09/17	8	<p>2017/18 Quarter 1 Integration Joint Board Performance Update</p> <p>- VD questioned the sickness and absence rate detailed in the report.</p> <p>AA will check figures and will amend if not correct.</p>	Ananda Allan	Sickness absence figures were not available at the time of producing Quarter 2 paper, the issue is known to Information Services – Ananda Allan	
28/09/17	8	<p>2017/18 Quarter 1 Integration Joint Board Performance Update</p> <p>- CAMHS are consistently meeting their 18 week referral to treatment target. AA to work with CAMHS team to collate data on how many patients have been treated earlier than 18 weeks and take to Performance and Finance Committee.</p>	Ananda Allan	CAMHS team have provided further information on some of their strategies to maintain low waiting times – there are currently 37 people on the waiting list, 34 (92%) waiting less than 6 weeks, 1 (3%) waiting 6-9 weeks, 1 (3%) waiting 9-12 weeks and 1 (3%) waiting over 12 weeks – Ananda Allan	
28/09/17	10	<p>Progress Report on Reshaping Health and Social Care for Older Adults in Esk Valley - There was discussion around what public engagement activity there has been around this since November 2016 and what are the plans going forward. GS confirmed that there has been ongoing engagement with</p>	Gary Sheehan	Paper to come back to IJB on 1 st February 2018 – Gary Sheehan	

		Community Council Reps, GPs, and Local People. Discussion took place and it was agreed that a wider group was to be developed and a firm engagement plan to be put in place. GS to bring this to the Integrated Joint Board in January 2018.			
28/09/17	10	Progress Report on Reshaping Health and Social Care for Older Adults in Esk Valley - GS to prepare a financial report and to bring this to the Integration Joint Board in January 2018 to be approved by KL	Gary Sheehan	Paper to come back to IJB on 1 st February 2018 – Gary Sheehan	
28/09/17	10	Progress Report on Reshaping Health and Social Care for Older Adults in Esk Valley - GS / GA to put a process in place to speak to SHIP with regards to video technology	Gary Sheehan/Graham Abrines	This will be addressed in the above report to come back to the meeting of the 1 st February 2018	
28/09/17	11	Planning and Delivering Care and Delivering Care and Treatment Across the West of Scotland - VF to arrange for a letter to be sent to John Burns to confirm Integration Joint Board will support.	Vicky Freeman	VF sent a response on behalf of the NHS Board Performance Committee	