



**Minute of Dumfries and Galloway
Integration Joint Board meeting held on
27th July 2017**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on 27th July 2017 at 10am in Town Hall, Lockerbie, DG11 2ES

Present:	Penny Halliday (PH)	Chair
	Ian Carruthers (IC)	Local Authority Voting Member
	Jane Maitland (JM)	Local Authority Voting Member
	Andy Ferguson (AF)	Local Authority Voting Member
	Tommy Sloan (TS)	Local Authority Voting Member
	Ros Surtees (RS)	Local Authority Voting Member
	Jim Beattie (JB)	NHS Voting Member
	Lesley Bryce (LB)	NHS Voting Member
	Grace Cardozo (GC)	NHS Voting Member
	Laura Douglas (LD)	NHS Voting Member
	Greycy Bell (GB)	Registered Medical Practitioner (Primary Medical Services)
	Angus Cameron (AC)	Registered Medical Practitioner (not Primary Medical Services)
	Lillian Cringles (LC)	Chief Social Work Officer
	Eddie Docherty (ED)	Registered Nurse Practitioner
	Ken Donaldson (KD)	Deputy Medical Director (NHS)
	Val Douglas (VD)	NHS Staff Representative
	Ann Farrell (AFa)	Local Authority Staff Representative
	Katy Lewis (KL)	Chief Finance Officer
	Stella Macpherson (SMc)	Service Users Representative
	Jim McColm (JMc)	Unpaid Carers Representative
	Michele McCoy (MM)	Interim Director of Public Health
	Julie White (JW)	Chief Officer
In Attendance:	Graham Abrines (GA)	General Manager – Community Health and Social Care
	Laura Geddes (LG)	NHS Corporate Business Manager
	Ananda Allan (AA)	Performance and Intelligence Manager (NHS)
	Jemma Bowman (JB)	Office Administrator
	Vicky Freeman (VF)	Head of Strategic Planning (NHS)
	Viv Gration (VG)	Strategic Planning and Commissioning Manager (NHS)
	Linda Owen (LO)	Strategic Planning and Commissioning Manager (NHS)
	Alison Warrick (AW)	Executive Assistant to Chief Officer
	Valerie White (VW)	Consultant in Dental Public Health (NHS)

1. APOLOGIES FOR ABSENCE

No apologies received

2. NOTIFICATION OF SUBSTITUTES

None noted.

3. DECLARATION(S) OF INTEREST

Item 7 Jim Mccolm, is a member of the Strategic Planning Group

Item 8 Andy Ferguson is a patient and Local Councillor for Lochside Dental Clinic area

4. MINUTE OF MEETING HELD ON 26th JUNE 2017

These were approved as an accurate record of the previous meeting.

Update on Standing Orders to come back to the next meeting

5. AGREED ACTIONS FROM THE PREVIOUS MEETING HELD ON 25th MAY 2017

- Agenda Item 7 – AW will source availability of recording equipment
This is being trialled today
- Agenda Item 8 – PH will set up 1:1 Meetings with Voting Members
These are ongoing with some still to be scheduled
- Agenda Item 8 – PH will propose a buddy system for IJB Members

6. IJB ANNUAL PERFORMANCE REPORT 2016/17

This report concludes the first year of performance reporting to the Integration Joint Board (IJB). Legislation requires that the report is discussed and approved by the IJB, before being made available to the public by 31st July 2017 and each year thereafter. The report takes Board members through the highlights and challenges within Health and Social Care Integration during 2016/17 and demonstrates progress against the 9 national health and wellbeing outcomes.

A summary leaflet was provided with the report to highlight key areas.

This report will form the basis of the Annual Review which takes place on 12th October 2017.

Highlights from the report discussed were:

- “Good Conversations” personalised approach is being embedded across the Partnership and will be evaluated in 3-6 months.
- Development of a ‘grow your own’ local workforce in Wigtownshire to attract health and social care applicants and the opportunity for cross sector working
- A report on the Day of Care audits, which have taken place within the community will come to a future meeting

- AC highlighted that there is a 'Realistic Medicine' conference on the 20th September 2017, details of which will be circulated to Members.
Action: A Cameron

Qualitative data will be introduced through the IJB Performance and Finance Committee.

The Strategic Planning team were congratulated on the standard of the report and for providing such quality work within a very tight timescale.

Decision(s)

Members approved the IJB Annual Performance Report 2016/17 for publication.

7. REVIEW OF HEALTH AND SOCIAL CARE STRATEGIC PLAN

The Partnership is bound by legislation under the Public Bodies (Joint Working) (Scotland) Act 2014, which stipulates that all Partnerships must review their Strategic Plan at least once every 3 years in conjunction with their Strategic Planning Groups.

This Paper outlines the 3 options which are to Retain, Revise or Replace the existing Strategic Plan and the timeline for this process.

Members requested that should the decision be that the Strategic Plan is to be revised or replaced then the public should be engaged throughout the process. Regular communication will be brought back to the IJB on this matter.

JW recently attended a West of Scotland Regional Planning Group, which was chaired by John Burns. The Group discussed the engagement of Health and Social Care Partnerships in the Regional Planning Agenda, noting that workstreams are being developed, which the Partnership will have the opportunity to participate in. JW will ensure the IJB are involved in the process of producing a West of Scotland Regional Plan.

Decision(s)

Board Members:

- **Noted the requirement of the Public bodies (Joint Working) (Scotland) Act 2014 to review the Health and Social Care Strategic Plan 2016-19 a minimum of once every three years**
- **Approved the proposed process and timeline for review of the Health and Social Care Strategic Plan**
- **Noted the role of the Strategic Planning Group in the review of the Health and Social Care Strategic Plan**

8. LOCHSIDE DENTAL CLINIC REVIEW

JW confirmed that since 2014 the NHS Board has been reviewing the provision of general dental services provided by public dental services following improvements to the access of NHS dental services in the region. At the IJB meeting in November 2016, it was agreed that the IJB would direct the NHS Board to consult on more than one option when looking at future service delivery of routine NHS general dental services from Lochside Dental Clinic before the NHS Board makes a final decision on the outcome of the review.

As part of the review process the NHS Performance Committee received a paper to look at the following options, confirming that a full consultation had been undertaken. The paper asked the Performance Committee to determine which of the two options would be the preferred option, as per the Difficult Decisions process, for presentation to the IJB. The IJB would then consider whether the preferred option was within the boundaries of the approved Strategic Plan.

- Preferred Option - Complete withdrawal of routine NHS General Dental Services at Lochside Dental Clinic
- No change – continued provision of routine

Discussion took place and the following points were noted:

- 86% of patients in Lochside and Lincluden are registered with an NHS Dental Services.
- It is estimated that 6.9% of the population of Lochside and Lincluden are registered at the Lochside Dental Clinic
- An option to have another Dentist in this clinic was examined but this would have cost the NHS in excess of £100k.
- Dental Public Health will be required to assist displaced patients from the Lochside Dental Clinic to find registration with another NHS dentist

TS noted his dissent to the preferred option and did not support the process.

GC raised concern that the people of the Lochside and Lincluden area were not being listened to and that the Lochside Dental Clinic should not have stopped accepting new patients in 2012.

IC left the meeting

JM asked for assurance that the outcomes of the Oral Health Needs Assessment are delivered. A report on the Oral Health Needs Assessment Action Plan will be brought back to the IJB in 6 months.

Action: V White

JW has been contacted by Colin Smyth, Finlay Carson, Mr Mccreadie, representing the Community Council and Mr John White who have all raised concerns about the future of Lochside Dental Clinic. The concerns raised were primarily in relation to access, quality of services and potential for increasing health inequalities.

The nine IJB members present at the meeting voted in relation to the options being put forward. The outcome of the vote was that 5 members agreed that the preferred option was in line with the Strategic Plan and 4 members did not agree.

The outcome of discussions will be reported back to the NHS Board.

Decision(s)

Board Members:

- **Noted the comprehensive review process undertaken to date.**
- **Noted that an Action Plan is now in place to progress implementation of the recommendations from the Oral Health Needs Assessment of the Lochside and Lincluden area**
- **Agreed that the preferred option is consistent with the IJB's Strategic Plan**

9. MEMBERSHIP UPDATE

At the IJB meeting on the 26th January 2017, Scottish Care requested they have a non-voting member on the IJB, which was supported by members at that time.

Scottish Care proposed Jim Gatherum as their nomination for a non-voting member of the IJB, which was approved.

Decision(s)

Board Members:

- **Approved the nomination from Scottish Care that Jim Gatherum become a non-voting member of the IJB**

10. FINANCIAL PERFORMANCE 2017/18 – MONTH 2

IJB members were given an update on the month 2 financial position for the budgets and services delegated to the IJB, which reflected an overspend of £1.4m, which is in line with the original financial planning estimates for the year.

It was noted that the remaining CRES targets have now been delegated to individual Directorates for deliver before year end.

There are a number of financial risks in the in year position due to a variety of reasons, including inflation, demographic pressures, level of medical staffing vacancies, the impact of IR35 from HMRC and the financial risk of the opening of the new district hospital.

A Paper on the Business Transformation Programme will be taken to the next IJB Performance and Finance Committee for discussion.

It was agreed that a pro active Communication Strategy to engage with the public on the current financial position together with the issues with recruitment would be a priority for the IJB's new Communication and Engagement Manager once they are established in post in the autumn 2017.

MM left the meeting

Decision(s)

Board Members discussed the year-to-date position of the Integrated Budgets, the level of unidentified CRES and the ongoing financial risks.

11. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

- TS highlighted the recent temporary closure of a ward and a short term change in service at the Accident and Emergency Department within the Galloway Community Hospital, due mainly to staff sickness absence and challenges in recruitment. The challenge in Accident and Emergency was due to a temporary gap in the provision of Anaesthetic cover. The concern raised was around the level of communication with the public in relation to the issues. JW highlighted that as these were short term operational issues, decisions were taken by Management to ensure patient safety was upheld, therefore, would not need to be brought to the IJB for consideration.

JW highlighted that there are no plans to close the GCH and that the Partnership are committed to providing a safe level of service. In

order to ensure a safe level of service, some temporary measures may need to be put in place.

JW reiterated that the changes were necessary, short term measures to ensure patient safety and there are no plans to close the facility. The Accident and Emergency Department remains open.

AF left the meeting

- Coalition Carers Meeting in Scotland - JMcC and PH agreed to discuss the role of Unpaid Carers Representative and how this can be utilised.

12. DATE OF NEXT MEETING

Thursday 28th September 2017 at 10am in Hillview Leisure Centre, Kelloholm, DG4 6ST