

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on Thursday 18th March 2021 at 2:45pm via Microsoft Teams

Voting Members Present:

Andy Ferguson	(AF)	Local Authority Voting Member (Chair)
Laura Douglas	(LD)	NHS Voting Member (Vice Chair)
Lesley Bryce	(LB)	NHS Voting Member
Marsali Caig	(MC)	NHS Voting Member
Grace Cardozo	(GC)	NHS Voting Member
Jane Maitland	(JM)	Local Authority Voting Member
Elaine Murray	(EM)	Local Authority Voting Member
Ronnie Tait	(RT)	Local Authority Voting Member

Advisory Members Present:

Grecy Bell	(GB)	Registered Medical Practitioner (Primary Medical Services)
Lillian Cringles	(LC)	Chief Social Work Officer
Caroline Cooksey	(CC)	Workforce Advisor to the IJB
Ann Farrell	(AFa)	Local Authority Staff Representative
Fiona Gardiner	(FG)	NHS Staff Side Representative
Jim Gatherum	(JG)	Scottish Care Representative
Norma Austin Hart	(NAH)	Third Sector Representative
Vicky Keir	(VK)	Substitute NHS Voting Member
Katy Kerr	(KK)	Chief Finance Officer
Alison Warrick	(AW)	Governance Officer
Julie White	(JW)	Chief Officer
Alice Wilson	(AWi)	Nurse Director

In Attendance:

Rod Edgar	(RE)	Communications and Engagement Manager
Vicky Freeman	(VF)	Head of Strategic Planning and Performance
Amber Murray	(AM)	PA to Julie White, Chief Officer
David Rowland	(DR)	Sustainability and Modernisation (SAM) Programme Director

Apologies:

Ian Carruthers	(IC)	Local Authority Voting Member (Substitute)
Heather Currie	(HC)	Associate Specialist
Ken Donaldson	(KD)	Registered Medical Practitioner (Not Primary Medical Services)
Valerie White	(VW)	Acting (Interim) Director of Public Health

1. NOTIFICATION OF SUBSTITUTES

We had a notification of Substitute from

2. DECLERATIONS OF INTEREST

No declarations of interest were noted.

3. MINUTES OF DUMFRIES AND GALLOWAY INTEGRATION JOINT BOARD HELD ON 3rd DECEMBER 2021

Minutes were agreed as an accurate record.

In relation to Item 6, LD asked if we had gained any feedback yet? LC advised a report will be taken to Social Work Committee after recess. VF mentioned Contract Monitoring has been resumed but not in Care Homes. CHOG continue to have oversight in Care Homes.

4. ACTION LIST AND AGENDA PLANNER FOR 2021

The action list and agenda planner was noted by IJB Members. AW provided an overview of the outstanding reports on the Agenda Planner.

5. STRATEGIC COMMISSIONING PLAN

VF updated members that the Public Bodies (Joint Working) (Scotland) Act 2014 places legislative requirements on integration authorities to review their Strategic Commissioning Plans at least once in every relevant period.

The current relevant period in Dumfries and Galloway is from 5 April 2018 to 4 April 2021. This was established when the Integration Joint Board decided, following a formal review, to retain their existing Strategic Commissioning Plan (SCP).

Due to the pressures of the Covid-19 pandemic and the need for the whole system of health and social care to respond to this, work to develop the next SCP has required to be paused on two separate occasions.

LD thanked VF for the update and report and is content to agree, this now gives everyone the opportunity to take part and engage. VF confirmed an update will come to the next IJB to provide detail on the proposed phases of consultation.

VF mentioned that 60% of responses have confirmed they would like to remain part of the process and will be provided with feedback. A number of options will be made available for IJB Members to be engaged. VF confirmed she has the resources to complete this.

Decision(s)

Board Members:

- **Approved retention of the current SCP 2018 - 2021 for a period of twelve months to the 31 March 2022**

6. CARE HOME ASSURANCE UPDATE

AWi mentioned the communication from the Cabinet Secretary on the 17th May 2020 highlighted that the vast majority of Care Homes in Scotland are for older people (75%) and that of these homes 75% are operated by the private sector, in Dumfries and Galloway that number is 100%. Care Homes are environments that have proved to be particularly susceptible to Coronavirus and many residents are at risk of poorer outcomes if they were to contract it due to pre-existing conditions.

Governance arrangements for the care home oversight work were developed and shared with NHS Board and Integration Joint Board in Autumn 2020. The purpose of these arrangements is to ensure a clear understanding of the new accountabilities and responsibilities Scottish Government requires NHS Boards and Health and Social Care Partnerships (HSCP) to establish to provide enhanced professional clinical and care oversight arrangements for care homes with effect from the 18th May 2020. A Care Home Oversight Group (CHOG) was established as per the cabinet secretary's instruction and reports to both the Chief Executive of NHS Dumfries and Galloway and the Chief Executive of Dumfries and Galloway Council.

The recommendations that have been highlighted in Appendix 1 have been included in the Care Home Oversight Group Tactical Teams workplan. LC mentioned we anticipate a potential increase of complaints once visiting is undertaken, this could cause a resource challenge for the Social Work team.

JG thanked CHOG for the support and approach Dumfries and Galloway has taken, the real concern is the impact on Care Home Managers who have faced a significant demand for information from CHOG, Tactical Team and Care Inspectorate as well as Scottish Government. The pressure is significant in terms of Scrutiny, as an IJB we must begin to review the impact. JW confirmed The Care Home Oversight Group are aware of the pressures and we have tried to have regular engagement with the Care Inspectorate Locally, in order so we can have a collective approach to supporting care homes and identifying areas for improvement.

JM asked around the recommendations which have been made in terms of Leadership and queried what can we do as a Partnership to support the future. JW confirmed that the need for leadership and management support has been discussed in CHOG and there is joint learning, this will be discussed with the Care Home Oversight Tactical Group.

GB shared a link in the message channel regarding the National Wellbeing Hub:
https://www.nationalwellbeinghub.scot/wp-content/cache/wp-rocket/www.promis.scot/resource/dumfries-and-galloway/index-https.html_gzip

MC asked are we doing training needs analysis report, AWi mentioned we have offered wellbeing support but this has not been completed as an analysis of needs, this will be discussed out with and taken forward by the Tactical Team.

Decision(s)

Board Members Noted:

- **Progress of the Care Home Oversight Group around the introduction and use of the national Safety Huddle Tool in Care Homes**
- **Actions taken and planned as a result of the national review into outbreaks in Care Homes**
- **Themes from Care Home assurance visits and actions taken or planned to address these**
- **Uptake of staff testing in Care Homes**
- **Progress with vaccination in Care Homes**
- **Recognised the ongoing work throughout the Partnership to support the Providers and staff**

7. QUARTER 3 FINANCIAL POSITION

KK confirmed this report presents an update on the financial performance for the budgets delegated to the Integration Joint Board based on the position at the end Quarter Three 2020/21. The overspend has reduced, the Partnership may move into an under spend position. The Budget Briefing has been included in the report, the NHS and Local Authority are in a position to agree the budget.

KK mentioned members will be aware of funding that is due to support the Carers Act. The Executive Team for the Partnership have discussed this and it is suggested that the Carers programme board are asked to complete a plan for use of this funding to support Carers, Carers' Organisations and those cared for.

LB asked regarding the further funding that is being issued for implementation of the Carer's Act, approx £938k for Dumfries and Galloway. In previous years did we allocate the money to Carers, as we are aware there has been a huge surge of new carers approx 1.1million Carers in Scotland, 15,000 Local Adult and Young Carers, we now have new Carers as a result of CoVID19. There is going to be a huge need for short breaks when we come out of this Pandemic, do we have the capacity to provide the short breaks as a Partnership. JW committed to work with the correct groups to prepare for the increase in demand.

NAH mentioned the Carers Strategy coming to an end, the D Feeley Report and the Carers Funding from Scottish Government, we have a significant level of Carers in Dumfries and Galloway, longer term we must review the level of Care. The current situation feels like an emergency situation and suggested in the short term the IJB allocates some funding to support respite.

JW agreed there is a wider discussion to be had, we cannot make a decision today but this is for the Partnership to work through and a proposal will be brought back. NAH mentioned there are organisations needing to be involved, and is happy to link with them and offer support on behalf of the Partnership.

LC highlighted to members that the responsibility for individuals in need would come through the Single Access Point where there would be an assessment and this is a joint approach, this information is widely held.

Decision(s)

Board Members noted:

- **The Quarter Three projected forecast of a £8.762m overspend.**
- **The update on the Covid-19 costs and the impact on the financial position.**
- **The update on the 2021/22 Financial Plan position.**

8. APPOINTMENTS TO THE BOARD

AW highlighted that notification was received from the NHS Board that Laura Douglas will become the IJB Chair and the Local Authority confirmed that Jane Maitland will become IJB vice Chair from the 3rd April.

Nominations for the Chair and Vice Chair of the Audit and Risk Committee, Clinical and Care Governance Committee and Performance and Finance Committee will be brought back by LD and JM following discussion with NHS and Council Members. Members approved to continue with the current Chairs until nominations are received. MC will Chair the next Audit and Risk Committee due to the changes in the Voting Members of the IJB.

AW asked for one of the Voting Members to be nominated to join the Strategic Planning Group, this will also be discussed by LD prior to report coming back.

IJB Members thanked AF for his support throughout his role as the IJB Chair.

16:23 AFa left meeting.

Decision(s)

Board Members:

- **Noted the appointments of the Chair and Vice Chair of the Integration Joint Board**
- **Appointed Chair and Vice Chair of the Audit and Risk Committee, Clinical and Care Governance Committee and Performance and Finance Committee**
- **Noted the changes in the Voting Membership of the IJB**

9. GOVERNANCE ARRANGEMENTS FOR THE IJB

AW mentioned the IJB meeting on the 22nd April 2020 Members agreed that normal governance arrangements were suspended and that delegation of authority to the Chief Officer would be enacted if required.

This Report provides Members with the opportunity to reflect on the operational arrangements of IJB meetings during this time and to agree a way forward for future meetings.

16:26 KK had to leave for another meeting

AF asked how we build back the public accessibility for attending the meetings, this will be reviewed. JM mentioned the need for these meetings to be held in Public ASAP.

16:28 CC and FG left meeting.

NAH highlighted she does not have access to the Microsoft Teams chat, JG confirmed he is in the same position, AM will link with NAH / JG to arrange for this to be solved.

Decision(s)

Board Members:

- **Approved that the IJB returns to usual governance arrangements with the recommencing of all its Committees, Groups and Workshops**
- **Agreed a process for future IJB Meetings**
- **Agreed that for the foreseeable future IJB meetings will be held via Microsoft Teams**

10. PAPERS FOR NOTING

All papers below were noted.

- **Locality Performance Reports to Area Committees**
- **Interim Performance Report**
- **National Whistleblowing Standards**
- **Independent Review of Adult Social Care**
<https://www.gov.scot/groups/independent-review-of-adult-social-care/>

JW highlighted to IJB Members, a monthly review meeting has been set up to discuss what our perspective was on the report. LC confirmed that this report has not been accepted in Parliament yet.

11. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

Data Sharing – MC escalated this issue at the request of the Audit and Risk Committee, a number of actions were agreed and a paper will be updated for the Chief Officers Group on the 31st March, MC asked for the IJB to note the actions and a report will come to the July IJB to provide an update.

JW as Chief Officer thanked AF for the work he has undertaken over the years to support the process of Integration in Dumfries and Galloway. She also thanked AF for his support to her as CO. Several members also noted their thanks and appreciation via the chat.

The next meeting will be held on Thursday 22nd April 2021 at 2pm – 4pm via Teams.

DRAFT