

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on Thursday 22<sup>nd</sup> April 2021 at 2pm via Microsoft Teams**

**Voting Members Present:**

Laura Douglas	<b>(LD)</b>	NHS Voting Member <b>(Chair)</b>
Jane Maitland	<b>(JM)</b>	Local Authority Voting Member <b>(Vice Chair)</b>
Grace Cardozo	<b>(GC)</b>	NHS Voting Member
Ian Carruthers	<b>(IC)</b>	Local Authority Voting Member <b>(Substitute)</b>
Karen Carruthers	<b>(KC)</b>	Local Authority Voting Member
Andy Ferguson	<b>(AF)</b>	Local Authority Voting Member
Vicky Keir	<b>(VK)</b>	NHS Voting Member
Elaine Murray	<b>(EM)</b>	Local Authority Voting Member
Ronnie Tait	<b>(RT)</b>	Local Authority Voting Member

**Advisory Members Present:**

Grecy Bell	<b>(GB)</b>	Registered Medical Practitioner (Primary Medical Services)
Lillian Cringles	<b>(LC)</b>	Chief Social Work Officer
Caroline Cooksey	<b>(CC)</b>	Workforce Advisor to the IJB
Ann Farrell	<b>(AFa)</b>	Local Authority Staff Representative
Fiona Gardiner	<b>(FG)</b>	NHS Staff Side Representative
Jim Gatherum	<b>(JG)</b>	Scottish Care Representative
Norma Austin Hart	<b>(NAH)</b>	Third Sector Representative
Katy Kerr	<b>(KK)</b>	Chief Finance Officer
Alison Warrick	<b>(AW)</b>	Governance Officer
Julie White	<b>(JW)</b>	Chief Officer
Alice Wilson	<b>(AWi)</b>	Nurse Director

**In Attendance:**

Kelly Armstrong	<b>(KA)</b>	Project Co-ordinator, Sustainability and Modernisation (SAM) Programme
Sean Barrett	<b>(SB)</b>	Finance and Information Manager, Social Work Services
Rod Edgar	<b>(RE)</b>	Communications and Engagement Manager
Lynsey Fitzpatrick	<b>(LF)</b>	Equality and Diversity Lead
Vicky Freeman	<b>(VF)</b>	Head of Strategic Planning and Performance
Lisa Kirkpatrick	<b>(LK)</b>	Assistant Service Improvement Manager
Amber Murray	<b>(AM)</b>	EA to Julie White, Chief Officer
George Noakes	<b>(GN)</b>	Performance & Intelligence / Strategic Planning
David Rowland	<b>(DR)</b>	Sustainability and Modernisation (SAM) Programme Director

**Apologies:**

Lesley Bryce	<b>(LB)</b>	NHS Voting Member
Marsali Caig	<b>(MC)</b>	NHS Voting Member
Heather Currie	<b>(HC)</b>	Associate Specialist
Ken Donaldson	<b>(KD)</b>	Registered Medical Practitioner (Not Primary Medical Services)
Valerie White	<b>(VW)</b>	Acting (Interim) Director of Public Health

## 1. NOTIFICATION OF SUBSTITUTES

No notifications of substitutes were received.

## 2. DECLERATIONS OF INTEREST

No declarations of interest were noted.

## 3. MINUTES OF DUMFRIES AND GALLOWAY INTEGRATION JOINT BOARD HELD ON 18<sup>th</sup> March 2021

### Item 7

NAH mentioned in the third paragraph and the huge need for Short Breaks is urgent and is required right now, this is also the update we are getting from Carers Organisations. LD asked for the action from this item for LB, JW and KK to link requires being included in the action plan, action plan to highlight this.

LD asked can we have confirmation how Dumfries and Galloway have allocated the money for Carers, AW will include this in the action plan.

Minutes were amended and agreed as an accurate record.

NAH raised two matters arising, will Carer Organisations be involved in the Plan and when will the plan be completed.

NAH asked what the timescale is for the proposal to be brought back. JW will take this as an action and will confirm at the next IJB Meeting and the language will be amended in the notes.

## 4. SAM WORKSHOP

We were joined by DR, KA and LK from the Sustainability and Modernisation Programme to provide an update and refresh to the Programme.

Workshop Aims:

- Refresh and update Members' understanding of the SAM Programme, including its purpose and focus
- Provide clarity for Members on the governance arrangements underpinning the programme, and in particular the role of the IJB within these
- Offer Members the opportunity to engage with and explore the detailed programme assurance that has been established, through a 'live' example

Workshop Contents:

- Financial Context
- History of SAM
  - SAM Mission
  - SAM Project Criteria
  - Initial Priorities
  - Tactical Priorities

- SAM Workplan

DR asked IJB Members:

- a. To what extent is SAM progressing in line with your expectations?
- b. How would you like to see SAM's focus develop in the months and years ahead to address the known financial challenges?

KK confirmed the members where we have got to at the moment have moved on remarkably and this is a journey. LD agreed with what was mentioned.

JG felt this is still just the NHS and Partnership based but can an invite be extended to the Independent Sector as there are a number of opportunities and ideas from Care Homes. DR and KA will link with JG regarding engagement.

JW confirmed we must create the capacity to deliver this programme over the next months.

JM mentioned Single Access Point became as a surprise and we must feature the prevention agenda, this could sit under number 3 of the Tactical Priorities. In the future can we highlight on a tracking system how this is matching up with the outcomes, this is the individual partners responsibility.

LD agreed the prevention agenda is huge but this is an area the IJB require to focus on, we have immediate needs to start to manage.

DR reflected on where the Teams are at the moment, they are emotionally drained and fatigued and at the moment this is not the right time at the moment to get them into this place.

EM mentioned CoVID has taught a number of teams differently.

GC asked could the IJB set what success looks like for us as an Integration Joint Board, we want to make resource changes for delivery of work.

- Governance Structure – JW revisited the Governance arrangements and updated members.

GC mentioned discussions are being had at a NHS level at the moment regarding a process, where we have background papers they will be included in all papers that come in future.

JG asked is there an impact on Partners, as we don't know what we don't know, an update to be included in papers highlighting what consultation has taken place. JW confirmed decision making must be made clear in the future.

**15:25 Ann Farrell left the meeting.**

- Reporting Timeline
- Directions
- Project Assurance

LK provided an update on the Share Care Pathway for Stable Glaucoma Pilot.

GC asked LK to include a question around:

- Is there an alternative delivery model for this (e.g. Third / Independent Sector Led Model)
- Which non-statutory partners need to be involved in the development of this project?
- How can the community be engaged in co-production?

DR and his Team have asked IJB Colleagues in what depth do members want this discussion in the future, LD mentioned full update to go regularly again through the IJB Performance and Finance Committee when it recommences.

## **5. FINANCIAL PLAN 2021 - 2022**

KK updated members that this paper sets out the Financial Plan for the Integration Joint Board for 2021/22 and provides an update on savings plans required to establish a balanced budget position for 2021/22.

Both the NHS and Local Authority have agreed their budget. KK confirmed there are still some risks in the submission, mainly regarding the pay settlement.

### **15:45 Jane Maitland left the meeting.**

The National Care Home Contract funding was agreed on Wednesday 21<sup>st</sup> April 2021, there is still a risk regarding the review of this in the financial plan.

We have been given clear direction regarding uplifts for the Living Wage.

JG mentioned around the appendix there is no COVID monies included for the future, this is a lack of assumptions, and recurring commitments have been flagged and will have an ongoing impact.

AF asked should a Direction be issued to confirm the closure of the financial gap, JW confirmed this will be issued through the SAM Directions. Members agreed that a further recommendation be added to the paper to confirm that the IJB expects the financial gap to be closed.

### **Decision(s)**

#### **Board Members:**

- **Approved the IJB Financial Plan for 2021/22 which is presented as a balanced position with an in-year gap of £12.930m for which savings are still to be identified.**
- **Noted that additional funding is anticipated for 2021/22 to support ongoing costs of Covid-19.**

- **Noted that additional funding of £1.004m to support the Scottish Living Wage (SLW) on a non-recurring basis has been provided and is subject to review during 2021/22.**
- **Agreed that the IJB expects the financial gap to be closed, this will be reported through the IJB Performance and Finance Committee.**

## **6. EQUALITY AND DIVERSITY SPECIFIC DUTIES REPORTS 2021**

LF attended and highlighted mainstreaming equality should be part of the day to day structures, behaviour and culture of an organisation, and contributes towards continuous improvement and better performance. The purpose of this paper is to outline the legal duties on the Integration Joint Board to comply with the Equality Act 2010 Regulations 2012. The reports which were included will provide the IJB with information on the steps to comply with the legislation particularly around the publication of a mainstreaming report and the delivery and development of equality outcomes.

All data we receive is to help us recognise the work across the Partnership, there is a step we must do first and it is getting the relevant leads involved.

JG mentioned that the Independent Sector is a real Partner in this piece of work and there should be an ask for his Sector to be involved equally. LF confirmed as we develop the actions across the Partnership his support will be welcomed. NAH agreed with this view point.

GC highlighted these groups that are being established will be significantly important for the Partnership to make sure all are inclusive with Equality and Diversity.

AF mentioned as the IJB we must have this as a statutory body for themselves as a Board and should be delivered separately. EM noticed in the report that there is very little people willing to confirm they are LGBT, why are people not confident in an anonymous survey. LF highlighted through the network this should hopefully allow individuals to confirm.

### **16:00 Caroline Cooksey left the meeting.**

JW confirmed we don't have recurring resource, but we must support the huge amount work that is required within the Partnership, the conversations are happening at the moment but as Chief Officer further conversations will be had with the NHS and Local Authority.

GC mentioned as an organisation they sit cultured, we must collectively give our support to this piece of work.

### **Decision(s)**

#### **Board Members:**

- **Approved the NHS/IJB Equality and Diversity Mainstreaming and Equality Outcomes Report for 2019-2021**

- **Approved the 2017-2021 Equality Outcomes update and set of refreshed equality outcomes for 2021-2025**
- **Discussed and noted of the IJB to comply with a number of actions under the Equality Act 2010 Public Sector Equality Duty**

## **7. STRATEGIC COMMISSIONING PLAN UPDATE**

The Public Bodies Joint Working Act 2014 places legislative requirements on Integration Authorities to have a Strategic Commissioning Plan in place.

Following on from the Integration Joint Board workshop on the 16 March 2021, the IJB asked for a paper detailing how they would be kept involved in the development of the next SCP, due to be published on 1<sup>st</sup> April 2022.

VF confirmed at the Integration Joint Board meeting on 18<sup>th</sup> March 2021 it was agreed that the existing SCP, having undergone a process of review that involved the Strategic Planning Group would remain relevant until 31<sup>st</sup> March 2022. A further workshop is being scheduled with the Integration Joint Board will be after the first draft of consultation, this will be circulated prior to it going out to consultation.

VF offered dates in June, July and August where herself and planned programme team can be available for members to attend for an update on the consultation / plan and this will be an opportunity for views to be given.

AF thanked the team for this piece of work, an observation was made if we send this draft round the IJB Members in May prior to the public receiving this how are views given by the Public. VF confirmed when this is circulated it can be shared wider prior to VF team sharing.

LD mentioned the working group that has been set up to consider the Feeley report, we don't know how much will be implemented and the Health and Social Care Leadership Group have also been discussing this and thinking about what this means for us.

### **Decision(s)**

#### **Board Members noted and approved:**

- **The high level timeline in Appendix 1 highlighting the opportunities identified to enable members to shape and influence the development of the next SCP.**

## **8. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION**

The next meeting will be held on Thursday 27<sup>th</sup> May 2021 at 2pm – 4pm via Teams.