

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on Thursday 16th September 2021 at 2pm via Microsoft Teams

Voting Members Present:

Laura Douglas	(LD)	NHS Voting Member (Chair)
Jane Maitland	(JM)	Local Authority Voting Member (Vice Chair)
Lesley Bryce	(LB)	NHS Voting Member
Marsali Caig	(MC)	NHS Voting Member
Grace Cardozo	(GC)	NHS Voting Member
Karen Carruthers	(KC)	Local Authority Voting Member
Andy Ferguson	(AF)	Local Authority Voting Member
Vicky Keir	(VK)	NHS Voting Member
Elaine Murray	(EM)	Local Authority Voting Member

Advisory Members Present:

Ananda Allan	(AA)	Performance and Intelligence Manager, Strategic Planning
Claire Brown	(CB)	Substitute - Third Sector Representative
Heather Collington	(HC)	Senior Operational Manager, Social Work Services
Caroline Cooksey	(CC)	Workforce Director
Ken Donaldson	(KD)	Registered Medical Practitioner (Not Primary Medical Services)
Ann Farrell	(AFa)	Local Authority Staff Representative
Fiona Gardiner	(FG)	NHS Staff Side Representative
Jim Gatherum	(JG)	Scottish Care Representative
Viv Gration	(VG)	Deputy Head of Strategic Planning and Commissioning
Katy Kerr	(KK)	Chief Finance Officer
Karen Martin	(KM)	Carers Representative
Stephen Morgan	(SM)	Substitute - Senior Manager Children & Families, Social Work
Alison Warrick	(AW)	Governance Officer
Julie White	(JW)	Chief Officer
Valerie White	(VW)	Director of Public Health
Alice Wilson	(AWi)	Nurse Director

In Attendance:

Rod Edgar	(RE)	Communications and Engagement Manager
Amber Murray	(AM)	EA to Chief Officer
David Rowland	(DR)	Sustainability and Modernisation (SAM) Programme Director

Apologies:

Grecy Bell	(GB)	Registered Medical Practitioner (Primary Medical Services)
Lillian Cringles	(LC)	Chief Social Work Officer
Norma Austin Hart	(NAH)	Third Sector Representative
Vicky Freeman	(VF)	Head of Strategic Planning and Performance

1. NOTIFICATION OF SUBSTITUTES

No substitutes were noted.

14:39 CC left the meeting.

2. DECLERATIONS OF INTEREST

No declarations of interest were noted.

3. MINUTES OF DUMFRIES AND GALLOWAY INTEGRATION JOINT BOARD HELD ON 22nd JULY 2021

Minutes were approved as an accurate reflection of the previous Meeting, following LD amendments.

4. ACTION LIST AND AGENDA PLANNER

A number of actions have now been concluded and the Action list will be updated to reflect this.

6. STRATEGIC COMMISSIONING PLAN

VG attended and provided members with a verbal update on the progress being made with the consultation process for the SCP. VG highlighted that there had been a considerable amount of feedback which will be used to develop the next iteration of the plan. VG confirmed that there will be further opportunities for IJB members to influence the plan at future workshops and meetings of the IJB.

Decision(s)

Board Members:

- **Noted the update provided**

7. DRAFT COMMUNICATION AND ENGAGEMENT STRATEGY

RE attended and provided an overview of the paper highlighting that the Public Bodies Regulations 2014 required all Integration Joint Boards to have developed a Participation and Engagement Strategy by April 1 2016. Our first iteration of this plan required updating.

A draft Participation and Engagement Strategy 2021-2024 included in the papers sets out the approach for participation and engagement and incorporates an action plan highlights the importance of participation and engagement, the mutual benefits to individuals and the organisation, and the legal, statutory and best practice directions which underpin this document.

IJB members supported the direction of the Plan and welcomed the detailed action plan contained therein.

Decision(s)

Board Members:

- **Approved that the Draft IJB Participation and Engagement Strategy 2021-2024 can be circulated for formal public consultation.**

8. LOCALITY PERFORMANCE REPORTS FOR AREA COMMITTEES

AA confirmed the Dumfries and Galloway Integration Joint Board is committed to the accountability of locality health and social care services to communities through their Area Committees. Every 6 months, localities report their progress towards the National Health and Wellbeing Outcomes.

As a result of the COVID-19 pandemic, there is limited staffing capacity to produce and publish the year's full suite of performance reports. Therefore, in accordance with Scottish Government advice relating to reporting during the pandemic to take a pragmatic approach, these reports are compact and some of the standard information has not been available.

Decision(s)

Board Members:

- **Noted the Locality Report Performance Reports and approved for circulation to the Local Authority Area Committees**

9. UPDATE ON THE ANNUAL PERFORMANCE REPORT 2020/2021

Under the Public Bodies Joint Working Act 2014, the Integration Joint Board is required to publish an Annual Performance Report each year.

The Scottish Government has extended the Coronavirus Scotland Act (2020) to the 30th September 2021. This means that IJBs will be able to extend the date of publication of their Annual Performance Report to November 2021 in accordance with current national guidance and thereby, fulfil the IJB's reporting requirements under the 2014 Act.

Capacity to produce performance the Annual Performance Report remains limited as the system continues to respond to the pandemic as a priority.

This report gives an update on progress of the Annual Performance Report and options for a public review.

IJB has agreed that they wish to maximise potential opportunities for public engagement and therefore, within the capability during ongoing COVID uncertainty would ideally wish to see:

- a video to support spreading the word (possibly based in easy Read version?)
- would support filmed interview style event with questions pre-solicited from the public (as per recent video with GPs)

It was agreed that due to timings, the first draft of the Annual Performance Report would be circulated virtually for comment in October, and the final draft would come to the IJB in November 2021.

Decision(s)

Board Members:

- **Noted that this year's Annual Performance Report will be published by the end of November 2021 in accordance with the Coronavirus Scotland Act (2020)**
- **Noted and commented on the suggestions for a public review**

10. FINANCIAL PERFORMANCE UPDATE QUARTER 1

KK highlighted this report presents an update on the financial performance for the budgets delegated to the Integration Joint Board based on the position at the end of June 2021, Quarter One of financial year 2021/22. This position assesses the forecast financial performance for 2021/22 as compared to original financial plan which was approved by IJB in April 2021.

The Financial Plan was approved at IJB in April 2021 which set out an estimated financial gap of £27.646m. The plan identified savings and additional funding of £14.716m (split £4.7m recurring and £10m non-recurring) which reduced the underlying in-year gap to £12.930m

Decision(s)

Board Members noted:

- **Assurance – The Integrated Joint Board is asked to take assurance in relation to the update on the financial position however recognise the significant challenge faced in delivering the in year gap which there are no plans currently identified. The worsening of the recurring position moving in to future years with the increased reliance on non recurring funding also requires to be recognised.**
- **Discussion – The IJB is asked to discuss the issues contained within this paper and provide direction on the next steps and to note the updates planned for the October Performance and Finance Committee.**

11. ANNUAL ACCOUNTS 2020/2021

This paper presents the Annual Accounts for the Integration Joint Board for the 2020/21 financial year.

KK confirmed herself the Chief Finance Officer has a requirement to prepare accounts for the IJB. The Annual Accounts for the IJB reflect a breakeven outturn position for the 2020/21 financial position, as previously reported to the Board at its meeting on 27th May 2021.

MC, as chair of A&R Committee, confirmed that these accounts had been presented via the Audit and Risk committee who had fully scrutinised these and approved them for submission to the IJB.

Decision(s)

Board Members:

- **Adopted and approved for publication and submission to the Scottish Government Health and Social Care Directorate, the IJB's audited Annual Accounts for the financial year ended 31st March 2021 (Appendix 1) which have been reviewed and scrutinised by the IJB Audit and Risk Committee and recommended to the IJB for approval.**
- **Noted the report provided by the External Auditors of the IJB providing a clean audit opinion for 2020/21 (Appendix 2).**
- **Authorised the Chair and Chief Officer of the IJB to sign the letter of representation to the External Auditors (Appendix 3).**

12. SUSTAINABILITY AND MODERNISATION PROGRAMME UPDATE

Over the last twelve months, the Sustainability and Modernisation Programme has been working closely with the Operational Directorates to identify priorities and to design and deliver new ways of working that will modernise local service provision while moving the system to a more sustainable position.

This report offers assurance to IJB Members on the progress being made through the SAM Programme.

Board members recognised the progress that had been made around the sustainability element of the SAM Programme.

15:37 VG attended the meeting.

15:46 AWi stepped out the meeting.

15:52 VW left meeting.

Decision(s)

Board Members:

- **Noted the progress being made across the SAM Programme and, subject to agreement direct NHS Dumfries and Galloway to develop and deliver the required plans and changes in relation to Prescribing Improvement and the Locum Spend Review**
- **Approved the issuing of Directions to NHS Dumfries and Galloway**

13. PAPERS FOR NOTING

Board Members noted:

- a) **Clinical and Care Governance Committee – 13th May 2021**

b) Strategic Planning Group – 29th April 2021

14. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

The next meeting will be held on Thursday 18th November 2021 at 2pm – 4pm via Teams.