



Dumfries and Galloway  
Integration Joint Board

18<sup>th</sup> March 2021

This Report relates to  
Item 9 on the Agenda

## *Governance Arrangements*

*Paper presented by Alison Warrick*

### *For Approval*

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<b>Approved By:</b>	Julie White, Chief Officer
<b>List of Background Papers:</b>	<a href="http://dghscp.co.uk/wp-content/uploads/2018/12/Standing-Orders.pdf">http://dghscp.co.uk/wp-content/uploads/2018/12/Standing-Orders.pdf</a>
<b>Appendices:</b>	<b>Appendix Number and Title (if possible please add Appendix to the end of the Report)</b>

<b>Direction Required to Council, Health Board or Both</b>	<b>Direction to:</b>	
	1. No Direction Required	X
	2. Dumfries and Galloway Council	
	3. NHS Dumfries and Galloway	
	4. Dumfries and Galloway Council and NHS Dumfries and Galloway	

## **1. Introduction**

- 1.1 At the IJB meeting on the 22<sup>nd</sup> April 2020 Members agreed that normal governance arrangements were suspended and that delegation of authority to the Chief Officer would be enacted if required.
- 1.2 This Report provides Members with the opportunity to reflect on the operational arrangements of IJB meetings during this time and to agree a way forward for future meetings.

## **2. Recommendations**

### **2.1 The Integration Joint Board is asked to:**

- **Approve that the IJB returns to usual governance arrangements with the recommencing of all its Committees, Groups and Workshops**
- **Agree a process for future IJB Meetings**
- **Agree that for the foreseeable future IJB meetings will be held via Microsoft Teams**

## **3. Background and Main Report**

- 3.1 In response to the Covid Pandemic the Chief Officer, Chair and Vice Chair of the IJB, following Government guidance on social distancing, agreed a number of changes to how the IJB meetings operated, these being:

- IJB Meetings were held via Microsoft Teams
- Only Voting Members, Substitute Members, the Chief Officer, Chief Social Work Officer, Chief Finance Officer and Governance Officer should attend, this was later amended to include all Advisory Members
- Agenda and Papers were sent electronically
- Meetings were closed to the public
- Meetings were recorded via Microsoft Teams
- Meetings were kept short (2 hours) with only those reports which require a decision to be discussed
- Members were expected to read the reports in advance of the meetings and questions were emailed directly to the report author prior to the meeting

In the past year, the IJB has met monthly for 2 hours, with the exception of the second wave of the virus in January and February of this year, however, with the return of Workshops it is anticipated that Meetings will return to bi-monthly with a Workshop session immediately thereafter. This will provide Members with the opportunity to participate in Workshop sessions on specific topics, for example, Strategic Commissioning Plan, Annual Accounts, Sustainability and Modernisation.

Members are asked to reflect on the changes that have occurred and discuss any changes which they propose could improve the structure of IJB meetings.

- 3.2 During this time, the Chief Officer was given the support of the IJB to enact the delegation of authority as set out in Section 15 of the IJB Standing Orders (see background papers) if required. To date this has not been enacted.

## **4. Conclusions**

4.1	Members are asked to review and approve the recommendations as outlined in this Report.				
<b>5.</b>	<b>Resource Implications</b>				
5.1	There are no resource implications as a result of this Report.				
<b>6.</b>	<b>Impact on Integration Joint Board Outcomes, Priorities and Policy</b>				
6.1	The content of this report links with the national health and wellbeing outcomes.				
<b>7.</b>	<b>Legal and Risk Implications</b>				
7.1	There are no legal or risk implications pertaining to the content of this Report.				
<b>8.</b>	<b>Consultation</b>				
8.1	The content of this Report have been discussed with the Chief Officer, Chair and Vice Chair of the Integration Joint Board.				
8.2	This report forms part of the consultation pack which is presented to the Health and Social Care Governance and Performance Group.				
<b>9.</b>	<b>Equality and Human Rights Impact Assessment</b>				
9.1	As this Report does not propose a change in policy an EQIA is not required at this time.				
<b>10.</b>	<b>Glossary</b>				
10.1	All acronyms must be set out in full the first time they appear in a paper with the acronym following in brackets.				
	<table border="1"> <tr> <td><b>EQIA</b></td> <td><b>Equalities Impact Assessment</b></td> </tr> <tr> <td><b>IJB</b></td> <td><b>Integration Joint Board</b></td> </tr> </table>	<b>EQIA</b>	<b>Equalities Impact Assessment</b>	<b>IJB</b>	<b>Integration Joint Board</b>
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