



Dumfries and Galloway
Integration Joint Board

Date

This Report relates to
Item X on the Agenda

Paper Title

Paper presented by Name(s)

For Approval/Discussion/Noting etc

Author:	Person who drafted the Report – Name, Title, Organisation and email address
Approved for Submission by:	Head of Service/Director who has approved submission to the Integration Joint Board, together with their email address
List of Background Papers:	This should include any relevant previous papers when the subject matter was discussed at the IJB or one of its Committees. Please add hyperlinks and do not embed documents in the paper as these will be circulated to organisations who are unable to open embedded documents
Appendices:	Appendix Number and Title (if possible please add Appendix to the end of the Report)

Direction Required to Council, Health Board or Both	If the report content has been the subject of a previous direction please provide the title and reference number of Direction:	
	Title	Reference Number

	Direction to:	
	1. No Direction Required	
	2. Dumfries and Galloway Council	
	3. NHS Dumfries and Galloway	
	4. Dumfries and Galloway Council and NHS Dumfries and Galloway	

1.	Introduction
1.1	An opening paragraph providing the purpose of the Report and the action required.
1.2	All acronyms must be written out in full the first time they appear within the paper with the acronym in brackets immediately after.
2.	Recommendations
2.1	The Integration Joint Board is asked to:
	<ul style="list-style-type: none"> This should be a list of actions for the Integration Joint Board to consider, note or take action on
3.	Background and Main Report
3.1	This section should include reference to which of the National Health and Wellbeing Outcomes for Health and Social Care to which the report relates, whether the paper has been discussed at the IJB or one of its Committees previously (and what the outcome of this was), as well as a brief history of what has been happening in the interim.
3.2	Information should be written in plain English . Technical aspects should be described clearly with minimal use of jargon.
4.	Conclusions
4.1	This section should be a brief summary to assist Members to achieve the outcome that we are asking from the IJB
5.	Resource Implications
5.1	This section should include the implications of the subject on Partnership financial or staffing resources.
5.2	This section must include the suggested budget or fund from which resource will be allocated.
5.3	Unfortunately if budget information is not provided, the IJB may not be able to consider the report.
6.	Impact on Integration Joint Board Outcomes, Priorities and Policy

6.1 A statement regarding how the subject links with/contributes to the [National Health and Wellbeing Outcomes for Health and Social Care](#) how it aligns with the 10 areas of focus as set out in the current approved [Strategic Commissioning Plan 2018-2021](#) or any other relevant local or national policy.

7. Legal and Risk Implications

7.1 A statement that highlights any legal issues and risk that may arise, relating to the integration authority or the constituent partners.

8. Consultation

8.1 Please provide details of who has been consulted with in the development of this Report, this should include, but not be exclusive to representatives of; Dumfries and Galloway Integration Joint Board (or one of its Committees), Dumfries and Galloway NHS Board, Dumfries and Galloway Council, Health and Social Care Senior Management Team, Health and Social Care Governance and Performance Group, Integration Joint Board Strategic Planning Group, Third and Independent Sectors, [Third Sector Dumfries and Galloway \(www.tsdg.org.uk\)](#) where appropriate

8.2 Alternatively you may wish to add a proposal for consultation as a particular item develops.

8.3 If you think consultation is not required please give your reasons why.

9. Equality and Human Rights Impact Assessment

9.1 As the Integration Joint Board is a public body report authors must assess the impact of applying a proposed new or revised policy or practice against the needs set out in [Section 149 of the Equality Act 2010](#)

9.2 If you do not think that an impact assessment is required then please give your reasons why.

10. Glossary

10.1 All acronyms must be set out in full the first time they appear in a paper with the acronym following in brackets. The table below is an example only:

EQIA	Equalities Impact Assessment
IJB	Integration Joint Board

Dumfries and Galloway Integration Joint Board



DIRECTION

(ISSUED UNDER SECTIONS 26-28 OF THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014)

1.	Title of Direction and Reference Number	<i>Reference Number will be added once the direction is formally logged</i>
2.	Date Direction Issued by Integration Joint Board	<i>Date of the IJB Meeting which issued the Direction</i>
3.	Date from which Direction takes effect	<i>Date which is confirmed by the IJB</i>
4.	Direction to	<p><i>This can be either:</i></p> <ul style="list-style-type: none"> • <i>NHS Dumfries and Galloway</i> • <i>Dumfries and Galloway Council</i> • <i>Both</i>
5.	Does this direction supersede, amend or cancel a previous Direction? If yes, include the reference number(s)	<i>This information is required to provide context to the subject of the Direction</i>
6.	Functions covered by Direction	<i>List of all the functions/services to which the Direction relates e.g. Occupational Therapy, Mental Health</i>
7.	Full text of Direction	<i>Outline what you are asking the authorities to carry out (this description should include a consideration of the role of the third sector)</i>
8.	Budget allocated by Integration Joint Board to carry out Direction	<i>Financial information must be provided and will be the resource allocated to NHS DG, DG Council or both to carry out the Direction. The Direction should consider the potential role of the third sector and the financial implications. Where the direction relates to multiple functions the financial allocation for each function needs to be specified. The Direction should also outline any savings to be made.</i>
9.	Desired Outcomes	<i>Detail what the Direction is intended to achieve. Ensure this is linked to</i>

		<i>the Strategic Commissioning Plan, the National Health and Wellbeing Outcomes and any other relevant information.</i>	
10.	Is there a need for engagement with the third sector in delivery of this direction?	<i>YES</i>	
		<i>NO</i>	
		<i>Tick or Cross</i>	<i>Tick or Cross</i>
		<i>If there is a possibility that the service is to be delivered via third sector organisations there should be consultation with the third sector on the design of the service.</i>	
11.	Performance Monitoring Arrangements	<i>Directions will be reported to the relevant IJB Committee on a 6 monthly basis.</i>	
		<i>An annual report of all current Directions will be presented to the IJB</i>	
12.	Date Direction will be Reviewed	<i>Date no more than 1 year in advance</i>	