



**Minute of the Dumfries and Galloway Strategic Planning Group held on 5<sup>th</sup> May 2022 at 2pm via Microsoft Teams**

**Members Present:**

Claire Brown	<b>CBR</b>	<b>Chair</b> - Third Sector Dumfries and Galloway
Lesley Bryce	<b>LB</b>	NHS Board Voting Member
Alexander Campbell	<b>AC</b>	Communications Team Lead
Lorna Campbell	<b>LC</b>	Dumfries and Galloway Council
Debbie Cochrane	<b>DC</b>	Stewartry Care
Jack Collett	<b>JC</b>	Enable Representative
Sharon Douglas	<b>SD</b>	Richmond Fellowship
Ken Donaldson	<b>KD</b>	Medical Director
Rod Edgar	<b>RE</b>	Communication and Engagement Manager
Liz Forsyth	<b>LF</b>	Strategic Planning Programme Manager
Viv Gratton	<b>VG</b>	Deputy Head of Strategic Planning & Commissioning
Cara Gillespie	<b>CG</b>	Independent Sector Lead, Scottish Care
Neil Kelly	<b>NK</b>	GP Lead, Annandale and Eskdale
David McMillan	<b>DM</b>	Service User Rep
Naomi Nichol	<b>NN</b>	Senior Engagement Officer for Health and Social Care, Third Sector Dumfries and Galloway
Amber Murray	<b>AM</b>	EA to Julie White, Chief Officer
Gary Sheehan	<b>GS</b>	Locality Manager – Annandale & Eskdale
Alison Solley	<b>AS</b>	Locality Manager – Nithsdale
Kelly Tulloch	<b>KT</b>	NHS Healthcare Improvement Scotland
Alison Warrick	<b>AW</b>	Corporate Governance Officer
Julie White	<b>JW</b>	Chief Officer Health and Social Care
Sharon Young	<b>SY</b>	Learning Disability Manager

**Apologies:**

David Rowland	<b>DR</b>	Director of Strategic Planning and Transformation
Joan Pollard	<b>JP</b>	Associate Director AHPs

## **1. Minutes of the Previous Meeting**

Minutes from the last meeting of the 3rd February 2022 was agreed as an accurate record.

## **2. Complex Care Scoping Paper**

SY attended and provided an overview of the Strategy Development for Complex Care, a presentation was also given. With the onset of the Covid-19 pandemic in March 2020 work to develop a local Learning Disability Strategy for adults was put on hold and meetings of the Steering and Strategy Development Groups linked to this work were cancelled.

The Strategy Development Group re-commenced in August 2021 and subsequently made recommendations to the Complex Needs Programme Board that due to the direction of national policy and the linkages to wider complex needs that a plan rather than a strategy linked to national policy should be developed to for those with complex needs linked to a learning disability and or autism.

The Complex Needs Programme Board also noted the need to consider opportunities for a single structure and clear governance for this group and that although not currently devolved opportunities for closer working with Children and Families Social Work Services were identified particularly around areas such as transition and crisis support.

This report pulls together updates on the above work and makes recommendations on the development of a new plan for this group and for initial priority areas of work.

SY went through the conclusions for this Learning Disability / Complex Needs Plan. The Governance structure is being reviewed at the moment.

CBr mentioned she was encouraged around the wider engagement that is ongoing as the plan gets developed.

LC asked will the Plan look at the accommodation need, a lot of different strands of work are ongoing for accommodation, and the complex needs accommodation is being worked on just now. The biggest issue around this piece of work is having the appropriate data.

GS introduced himself as the Chair of the Housing Support Group, he reassured members that despite CoVID we are not starting from scratch, as in the middle of CoVID a housing service was developed and opened in Annan and a similar service is due to open in Lockerbie.

SY confirmed a representative was on the Strategy Group from the Carers Centre, going forward this will be linked to the action plan.

Great experience and can be reassured the Programme Board will review this.

JC mentioned he supports the report, but around 3.16 regarding completing the business case approval for a supported accommodation, will there be supported accommodation for several people, and SY confirmed it is one proposal to look at individuals with complex needs. This will be person centred and not group accommodation.

Home Teams is being rolled out across Dumfries and Galloway we must do the exact same for people with Learning Disabilities, this is being co-ordinated through the Home Teams Group and will be included in the plan.

The Communication and Engagement plan is due to be reviewed, this needs to go back to the previous group, they have just started meeting again, and this will be used as the starting point and brought back.

### **The Strategic Planning Group:**

- **Noted the paper provided**

### **3. Draft Participation and Engagement Strategy**

RE attended and confirmed the way Health and Social Care is delivered must be shaped by the people who deliver Health and Social Care in Dumfries and Galloway, the people who access it, their Carers and their families.

The IJB wants to make sure that everyone has the chance to be involved in planning their services. It wants to make sure that good quality participation and engagement takes place to give everyone that chance. The 2022-25 Participation and Engagement Strategy will govern how these activities take place over the next three years – the IJB is required to have such a strategy and to update it every three years. At present it exists in draft form and is the subject of its own consultation exercise, which will lead to the production and adoption of the final strategy document later this year.

RE shared the strategy and talked through all the key points but highlighted this is a draft plan as this is going through the 14 week consultation period.

The 5 Goals were outlined and presented:

JC mentioned they cover what is necessary and confirmed he was happy with them.

NN asked for the Partnership to be defined, as she has had feedback that this was not clear and could be widely interpreted RE mentioned we sometimes use “Partnership” to describe a number of organisations. RE will look into this and work into this to include all Partners. VG mentioned while we are in the statutory partnership we should see this available to wider Partners.

The Language within the Strategy to be reviewed mainly in the 5 aims to highlight the consistency around Communication and Engagement.

Following the data collection can we measure the impact of the Communication and Engagement so we can feedback to the people who have engaged.

Not every team will use the engagement toolkit, this must be highlighted to staff as we are not aware we have identified the time and resources to resource this. CBr asked how we reflect this scale of engagement when it is necessary.

Day to day engagement happens all the time, the benefit of this could be lost if it was not channelled, staff can sign post people into the conversations. RE will find some clarity for this situation.

LB mentioned in the chat it would be good to be able to demonstrate the benefit of participating -what changes were made as a result of the last engagement, what services were improved, what actions were taken, you said, we did this is also powerful.

NN received feedback around 3.3, we must encourage looking outside the Partnership as there will be a number of groups available to engage with, VG mentioned this might not need to be a new group it could be making space for them.

GS asked how we find the “more time and resource” which is highlighted throughout the Strategy. A process must be agreed.

NN mentioned all negatives to be reported as well, perhaps suggestions that are made aren't taken forward but this could be highlighted on the report.

RE confirmed The Strategy will be embedded across the organisation for importance, all teams / directorates to produce a report on what has been undertaken. This will be cascaded and shared, managers to be reliable to take this to their teams and will be included on the new intranet.

AC apologised for being late to the meeting, the engagement strategy is on the dghscp website, a link is included for the draft strategy and an online survey which collects some information, if individuals cannot access this AC and RE are happy for them to be shared direct.

The 14 week consultation periods closes on the **5<sup>th</sup> June 2022**.

The link for the Strategy was shared prior to the meeting, RE and AC asked if anyone think there is anything missing they can feedback.

This meeting was recorded to issue to RE and AC to collate all comments.

#### **The Strategic Planning Group:**

- **Contributed to the consultation process on the draft Participation and Engagement Strategy**
- **Encouraged others – both within the Partnership and outside - to contribute as well**

#### **4. AOCB**

There were no further items for discussion

## **5. Date of Next Meeting**

The next meeting will be held on the 4<sup>th</sup> August 2022 at 2pm via Microsoft Teams.