

Dumfries and Galloway  
Integration Joint Board

22<sup>nd</sup> September 2022

This Report relates to  
Item 6 on the Agenda

# Committee Membership

*Paper presented by Alison Warrick*

*For Approval*

<b>Author:</b>	Alison Warrick, Governance/Standards Officer <a href="mailto:Alison.warrick@nhs.scot">Alison.warrick@nhs.scot</a>
<b>Approved for Submission by:</b>	Julie White, Chief Officer <a href="mailto:Julie.white2@nhs.scot">Julie.white2@nhs.scot</a>
<b>List of Background Papers:</b>	<a href="#">Dumfries and Galloway Integration Scheme</a>  <a href="#">Standing Orders of the Integration Joint Board</a>  <a href="#">Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 Section 17</a>
<b>Appendices:</b>	<b>Not Required</b>

<b>Direction Required to Council, Health Board or Both</b>	<b>Not Applicable</b>	
	<b>Title</b>	<b>Reference Number</b>
	<b>Direction to:</b>	
	1. No Direction Required	X
	2. Dumfries and Galloway Council	
	3. NHS Dumfries and Galloway	
	4. Dumfries and Galloway Council and NHS Dumfries and Galloway	

## **1. Introduction**

- 1.1 Following the local authority elections in May 2022, there was significant change in the voting membership of the Integration Joint Board as well as a change in the NHS membership of the IJB
- 1.2 It was agreed at the IJB in June 2022 that following the work undertaken on the Scheme of Delegation and review of the committee structure that membership of the Committees would be reviewed and brought to this meeting for approval.

## **2. Recommendations**

- 2.1 **The Integration Joint Board is asked to approve the positions of Chair/Vice Chair and membership of the following committees:**
- **Strategic Plan Delivery and Commissioning**
  - **Transformation and Innovation/Futures**
  - **Finance, Performance and Quality**
  - **Audit, Risk and Governance**
- 2.2 **Approve that the next change in the positions of Chair/Vice Chair of the committees will take place in April 2023 as planned.**

## **3. Background and Main Report**

- 3.1 Section 17 of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 states that an Integration Joint Board (IJB) may establish committees of its members for the purpose of carrying out each of its functions as the Board may determine.
- 3.2 The IJB must decide who will act as chair person of a committee.
- 3.3 Each committee must include an equal number of voting members from each of the constituent authorities, this previously ranged from 4 – 6 members on each of the committees.
- 3.4 Any decision taken at a committee must be agreed by a majority of the voting members.
- 3.5 Committees must be conducted in accordance with the Standing Orders of the IJB, and each committee should have a Terms of Reference these documents are currently under review and will be shared with Members before being brought to the IJB in December for approval.
- 3.6 The proposals for committee membership for your approval , to be brought to the IJB, are as follows:

		<b>Strategic Plan and Commissioning</b>	<b>Transformation and Innovation/Futures</b>	<b>Finance, Performance and Quality</b>	<b>Audit, Risk and Governance</b>
3.7	Chair	TBC at meeting	TBC at meeting	TBC at meeting	TBC at meeting
	Vice Chair	TBC at meeting	TBC at meeting	TBC at meeting	TBC at meeting
	Members	TBC at meeting	TBC at meeting	TBC at meeting	TBC at meeting

the Integration Scheme between NHS Dumfries and Galloway and Dumfries and Galloway Council, the constituent authorities agreed that the appointments of Chair and Vice Chair will hold office for two years at the end of which responsibility for appointing to these positions will transfer to the other party for a further period of 2 years.

3.8 These changes are usually made in early April, with the next changes due to take place in April 2023, therefore if members are agreeable the changes in membership can be made until then or can be made 2 years from today. However, if changes in the position of committee Chair/Vice Chairs are made 2 years from today this will be out of sync with the positions of Chair/Vice Chair of the Board which are due to be changed in April 2023.

#### **4. Conclusions**

4.1 Following the information provided it is anticipated that members will agree the changes suggested to the IJB committee membership.

#### **5. Resource Implications**

5.1 There will be no financial or staffing implications as a result of the changes in Membership.

#### **6. Impact on Integration Joint Board Outcomes, Priorities and Policy**

6.1 Membership of the committees of the IJB is legislative and are made in line with legislation.

#### **7. Legal and Risk Implications**

7.1 Membership of IJB committees are made in line with Section 17 of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014. If the IJB does not make changes in line with the Order it could be perceived that the IJB is in breach of this legislation.

#### **8. Consultation**

8.1 Discussions on the content of this report have taken place with the Chief Officer, Chair and Vice Chair of the IJB.

#### **9. Equality Impact Assessment (EQIA)**

9.1 The content of this Report has taken into consideration the Equality Act 2010 and **complies with the duties set out in Section 149 and does not require an EQIA**

**to be undertaken.**

**10. Glossary**

10.1 All acronyms must be set out in full the first time they appear in a paper with the acronym following in brackets. The table below is an example only:

<b>EQIA</b>	<b>Equalities Impact Assessment</b>
<b>IJB</b>	<b>Integration Joint Board</b>