



Dumfries and Galloway  
Integration Joint Board

22<sup>nd</sup> April 2020

This Report relates to  
Item 1 on the Agenda

# Temporary Governance Arrangements during CoVID 19 Pandemic

*Paper presented by Alison Warrick*

*For Approval*

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<b>List of Background Papers:</b>	<a href="http://dghscp.co.uk/wp-content/uploads/2018/12/Standing-Orders.pdf">http://dghscp.co.uk/wp-content/uploads/2018/12/Standing-Orders.pdf</a>
<b>Appendices:</b>	<b>Appendix Number and Title (if possible please add Appendix to the end of the Report)</b>

<b>Direction Required to Council, Health Board or Both</b>	<b>Direction to:</b>	
	1. No Direction Required	X
	2. Dumfries and Galloway Council	
	3. NHS Dumfries and Galloway	
	4. Dumfries and Galloway Council and NHS Dumfries and Galloway	

## **1. Introduction**

- 1.1 This Report provides Members with an update on interim governance arrangements during the CoVID 19 pandemic. As part of these interim arrangements, IJB Meetings will only take place with the approval of the Chief Officer, Chair and Vice Chair.
- 1.2 All other meetings including Committees, Strategic Planning Group and Workshops are suspended until the CoVID 19 situation improves or we receive guidance from Scottish Government.
- 1.3 Members are asked to agree that normal governance arrangements will be suspended during this time. Alternative decision making arrangements will be enacted in that the IJB will delegate authority to the Chief Officer in consultation with the Chair and Vice Chair of the IJB.

## **2. Recommendations**

### **2.1 The Integration Joint Board is asked to:**

- **Agree that normal governance arrangements and delegation of authority is enacted 'if required', to meet immediate operational demand during the course of the CoVID 19 pandemic**
- **Approve an alternative IJB meeting arrangement as outlined at Section 3 of this report**
- **Note that regular updates will be provided to members**
- **Note arrangements will be reviewed in line with any advice or guidance we receive from Scottish Government**

## **3. Background and Main Report**

- 3.1 The CoVID 19 (Coronavirus) pandemic has led to very clear Government guidance around limiting the movement of people. This has impacted on the delivery of services and how we govern.
- 3.2 Operationally this means we are moving very quickly to delivering services on an emergency basis only. Some staff members, e.g. those with significant underlying health issues have already been instructed to remain at home. Other staff are remaining in the workplace when it is safe to do so, others are being asked to complete different tasks than would be the norm for them. All of these measures are necessary to keep staff, service users and patients as safe as we possibly can during the current situation.
- 3.3 In terms of limiting people movement, the following arrangements have been agreed by the Chief Officer, Chair and Vice Chair:
- IJB Meetings will be held via Microsoft Teams
  - Only Voting Members, Substitute Voting Members, the Chief Officer, Chief

Social Work Officer, Chief Finance Officer and Governance Officer should attend

- Agendas and Papers will be sent electronically
- Meetings will be closed to the public
- Meetings will be recorded via Microsoft Teams
- Meetings will be kept short with only those reports which require a decision to be discussed
- Members are expected to read Reports in advance and any questions should be emailed directly to the report author prior to the meeting

3.4 During the pandemic it may be necessary for the Chief Officer to take action on such matters that cannot wait for a decision by the Integration Joint Board. Assurance can be given that this will be carried out in line with Section 15 of Standing Orders of Dumfries and Galloway Integration Joint Board, in that the Chief Officer will consult with the Chief Executives of both NHS Dumfries and Galloway and Dumfries and Galloway Council and thereafter to the Chair and Vice Chair of the Integration Joint Board. Such matters will then be reported to the next meeting of the Integration Joint Board.

#### **4. Conclusions**

4.1 Members are asked to review and approve the recommendations as outlined in Section 2 during the CoVID 19 pandemic.

#### **5. Resource Implications**

5.1 There are no resource implications identified.

#### **6. Impact on Integration Joint Board Outcomes, Priorities and Policy**

6.1 The work of the Integration Joint Board and it's governance at this time will be in accordance with the 9 National Health and Wellbeing Outcomes for health and social care.

#### **7. Legal and Risk Implications**

7.1 During this time and legal or risk implications will be kept to a minimum, understanding that these are exceptional circumstances we are working through.

#### **8. Consultation**

8.1 The content of this report has been discussed with the Chief Officer, Chair and Vice Chair of the IJB.

#### **9. Equality and Human Rights Impact Assessment**

9.1 There is no requirement at this time for an EQIA to be completed.

#### **10. Glossary**

10.1 All acronyms must be set out in full the first time they appear in a paper with the acronym following in brackets.

<b>EQIA</b>	<b>Equalities Impact Assessment</b>
<b>IJB</b>	<b>Integration Joint Board</b>



## Dumfries and Galloway Integration Joint Board



### DIRECTION

**(ISSUED UNDER SECTIONS 26-28 OF THE PUBLIC BODIES (JOINT WORKING) (SCOTLAND) ACT 2014)**

1.	Title of Direction and Reference Number	
2.	Date Direction Issued by Integration Joint Board	
3.	Date from which Direction takes effect	
4.	Direction to	
5.	Does this direction supersede, amend or cancel a previous Direction? If yes, include the reference number(s)	
6.	Functions covered by Direction	
7.	Full text of Direction	
8.	Budget allocated by Integration Joint Board to carry out Direction	
9.	Desired Outcomes	
10.	Performance Monitoring Arrangements	
11.	Date Direction will be Reviewed	