

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on 30th June 2020 at 2pm via Microsoft Teams

Voting Members Present:

Andy Ferguson	(AF)	Local Authority Voting Member (Chair)
Penny Halliday	(PH)	NHS Voting Member (Vice Chair)
Lesley Bryce	(LB)	NHS Voting Member
Grace Cardozo	(GC)	NHS Voting Member
Ian Carruthers	(IC)	Local Authority Voting Member
Laura Douglas	(LD)	NHS Voting Member
Andrew Guisti	(AG)	Local Authority Voting Member
Jane Maitland	(JM)	Local Authority Voting Member
Elaine Murray	(EM)	Local Authority Voting Member

Advisory Members Present:

Sarina Beacher	(SB)	Deputy Nurse Director (Substitute)
Greycy Bell	(GB)	Registered Medical Practitioner (Primary Medical Services)
Debbie Cochrane	(DC)	Managing Director, Stewartry Care (Substitute)
Caroline Cooksey	(CC)	Workforce Advisor to the IJB
Lillian Cringles	(LC)	Chief Social Work Officer
Heather Currie	(HC)	Associate Specialist
Ken Donaldson	(KD)	Registered Medical Practitioner (Not Primary Medical Services)
Ann Farrell	(AFa)	Local Authority Staff Representative
Katy Lewis	(KL)	Chief Finance Officer
Stella MacPherson	(SMac)	Service Users Representative
Alison Warrick	(AW)	Governance Officer
Julie White	(JW)	Chief Officer
Valerie White	(VW)	Acting (Interim) Director of Public Health (Substitute)

In Attendance:

Ananda Allan	(AA)	Performance and Intelligence Manager
Charlie Dunnett	(CD)	Lead GP Wigtownshire
Rod Edgar	(RE)	Communications and Engagement Manager
Vicky Freeman	(VF)	Head of Strategic Planning and Performance
Glen Graham	(GG)	Strategic Planning and Commissioning Manager
Kirsteen Lee	(KL)	GP at Charlotte Medical Practice

Apologies:

Norma Austin Hart	(NAH)	Third Sector Representative
Fiona Gardiner	(FG)	NHS Staff Side Representative
Jim Gatherum	(JG)	Scottish Care Representative
Karen Martin	(KM)	Carers Representative
Carol Stuart	(CS)	Carers Representative
Alice Wilson	(AWi)	Nurse Director

1. NOTIFICATION OF SUBSTITUTES

Apologies were received from Norma Austin-Hart, Fiona Gardiner, Jim Gatherum and Karen Martin.

We have been informed of the following substitutions:

Debbie Cochrane attending in place of Jim Gatherum
Sarina Beacher is deputising for Alice Wilson

2. DECLERATIONS OF INTEREST

No declarations of interest were noted.

3. MINUTES OF DUMFRIES AND GALLOWAY INTEGRATION JOINT BOARD HELD ON 21st MAY 2020

Minutes were agreed as an accurate record.

4. CARE AT HOME FRAMEWORK

GG attended and confirmed Dumfries and Galloway currently purchase personal care and support at home through a locally developed 'framework' agreement. This local framework is due to end on 30th September 2020.

GG highlighted that the paper seeks approval for a short extension to 31st March 2021 and requests the issuing of a Direction to Dumfries and Galloway Council to implement the extension. GG has been part of a working group with Scottish Care, Finance, Procurement and Social Work Colleagues reviewing this framework.

SB asked regarding the risk and legal implications if GG could confirm how long this extension will be for. GG confirmed this is until March 2021 which was advice from procurement and they were comfortable with the existing legislation. LC noted we are still in the midst of the emergency legislation around CoVID we must review when the emergency powers are being stepped down.

JW confirmed we have already extended this framework, HSCSMT confirmed they were looking for a programme to be developed to ensure that the new framework is in place by March 2021. GG has been asked to inform HSCMT of the timelines and decisions that are required to be taken. KL echoed the point around timeline and as Chief Financial Officer she has been fully engaged in this process.

Decision(s)

Board Members noted:

- **Approved an extension of the existing local Care at Home Framework to 31st March 2021**
- **Issued a Direction to Dumfries and Galloway Council to implement contract extension to 31st March 2021**

5. DRAFT IJB ANNUAL REPORT AND ACCOUNTS 2019 / 2020

KL highlighted this report presents the Integration Joint Board Draft Annual Report and Accounts for the financial year 2019/2020.

The Draft Annual Accounts for the IJB reflect the financial position presented to the IJB at its meeting on the 21st May 2020 reflecting a breakeven outturn position for the 2019/20 financial year after additional resource of £4.774m from the NHS Board to reflect overspends in the delegated budget.

KL confirmed the final version will come back to the IJB in September the Paper requests that the IJB Audit and Risk Committee is reconvened to allow for a further degree of scrutiny and assurance.

Communications due to go out in all Local newspapers to confirm where to find a copy of the accounts and this year it will only be electronic. KL has been linking with RE regarding communications as a Health and Social Care Partnership.

LD as vice chair confirmed she is content with the approach.

14:44pm Ian Carruthers, Andy Ferguson, Andrew Guisti and Elaine Murray joined the meeting.

Decision(s)

Board Members:

- **Approved the unaudited Draft Annual Accounts for the financial year ending 31st March 2020 which will be submitted to the external auditors for review and are subject to public consultation.**
- **Approved the reinstatement of the IJB Audit and Risk Committee.**

6. LOCAL MOBILISATION PLAN UPDATE

KL confirmed this report identifies the current costs associated with providing the required capacity to support the Local Mobilisation Plans for Covid-19 at just over £34m. This includes both NHS and Adult Social Care costs. This report was also presented at the NHS Board at the beginning of the month.

KL mentioned we agreed the financial plan for 2020 – 2021 prior to the CoVID costs, this is very complex. An update on the quarter 1 position will be brought back to the IJB but this is expected to demonstrate a difficult financial position.

JM asked were we invited by the Scottish Government to include work we have not completed in terms of savings. KL confirmed we have acted in accordance with the guidance of SG and we have included all of the known implications of CoVID on our financial plans.

The re mobilisation plans are currently being drafted, the flu vaccination plans for this year will be an additional cost, there will be a number of different things coming forward when we work on our new normal. David Rowland our SAM Programme Director is leading on this piece of work.

JW mentioned the importance for IJB Members to understand that our learning throughout this Pandemic has made us develop different ways of working at a faster pace, this has allowed us to reinforce a number of the SAM plans. Through the NHS Partnership using “Near Me” there has been 679 consultations taken within the last week and this demonstrates a significant change in uptake of digital technologies driven by COVID experience. We are linking the work with the SAM Programme and the 3 themes (Scheduled Care, Unscheduled Care and Community Health and Social Care) for the re mobilisation plan. HC is leading a group of senior clinicians to identify our key priorities to move forward on the re mobilisation plan.

JW highlighted The Care Home Oversight Group has a clinical and professional role to oversee the quality and safety of what is being delivered in Care Homes. Chief Social Work Officer retains her statutory responsibilities. The Care Home Oversight Group was established in May and there has been a number of expectations for this Group, the way we have taken this forward has been a genuine Partnership and all the leads have come together. A Governance paper outlining the role, remit and reporting arrangements of the Care Home Oversight Group has been drafted and will be shared highlighting that operationally we are accountable to both the Chief Executive of the NHS and Dumfries and Galloway Council.

AF welcomed an update to come back on the Home Teams as this will affect a number of our staff. JW and David Rowland would welcome a conversation regarding how we deliver this.

Decision(s)

Board Members:

- **Noted the current proposed costs of the impact of Covid-19 across the organisation for both the NHS Board and Health and Social Care Partnership services.**
- **Acknowledged that further work and more detailed planning is required to fully identify the costs and risks associated with the Local Mobilisation Plan (LMP).**
- **Noted that the Partnership has committed some costs at risk under direction from Scottish Government without allocations and funding confirmed. Additional funding may not be confirmed until end of Quarter One/July 2020.**
- **Recognised that plans are changing on an almost daily basis and further developments will need to be understood by the Finance team in time for the next return.**

7. INTEGRATION JOINT BOARD ANNUAL PERFORMANCE REPORT PLAN FOR PUBLICATION

AA highlighted there are three aspects to consider in relation to publishing the IJB 2019/2020 Annual Performance Report:

- The statutory obligations of the IJB in relation to delays in reporting

- The revised timeline for publication
- The revised content for publication

The Act enables Scottish public authorities to decide to postpone complying with statutory duties if they are of the view that complying would be likely to impede their ability to take effective action to prevent, protect against, delay or otherwise control the incidence of transmission of CoVID 19, a form of words have been provided for us to add to the Health and Social Care Partnership Website.

AF asked when we submit this could we do a webinar online to publish the IJB Annual Performance Report, AA confirmed this would be something we could do, the Strategic Planning Team will present some options re this.

Decision(s)

Board Members:

- **Noted the delay in publication of the 2019/2020 IJB Annual Performance Report**
- **Approved the following actions:**
 - **To notify the public of delayed publication on the Health and Social Care Partnership (HSCP) website in accordance with the requirements of the Coronavirus (Scotland) Act 2020**
 - **To publish the IJB 2019/2020 Annual Performance Report to a revised timescale of end of September 2020 using data for the calendar year 2019 for all official statistical reporting**
 - **Agree for pragmatic adjustments to be made to the content of this year's Annual Performance Report to enable a report to be produced within current officer resource and to take account of the impacts of CoVID 19.**

8. GENERAL PRACTICE “A NEW WAY FORWARD”

GB welcomed both Charlie Dunnett, Lead GP for Wigtownshire also GP in Newton Stewart and Kirsteen Lee, GP at Charlotte Medical Practice presented a presentation highlighting the experience of CoVID. This presentation was shared prior to the meeting with all IJB Members.

AF asked for any IJB Members who have questions to send these to GB.

9. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

JW updated IJB members regarding CoVID, the huge demand for Primary Care, Acute Services, Mental Health, Social Care and Palliative Care.

In terms of The Care Home Oversight Group we have completed all of the assurance visits to each of the Care Homes, we have the reports for each of the visits. A paper will be agreed to provide a summary report of the visits and Governance will come to the next IJB. This paper will also go to NHS Board and Full Council for information. A number of webinars have been held with the Care

Home Managers, the strength of our relationship has been further improved over this time. The group no longer meets over the weekends.

Delayed Discharges has had a significant increase over the last week or so, this morning we had 19 delays, 10 of which were related to Mid Park. We are focussing on each delay on an individual basis. Rapid Improvement Event is being scheduled.

A further update will be provided regarding Home Teams, the work is ongoing regarding this.

The next meeting will be held on Thursday 6th August at 2pm – 4pm via Microsoft Teams.

DRAFT