

**Finance, Performance and Quality Committee
Action and Decision Log and Agenda Planner**

Action Number	Meeting Date	Agenda Item	Action/Decision	Person(s) Responsible	Target Due	Current Status/Action Taken	Date Completed
1.							
2.							
COMPLETED ACTIONS							
	Meeting Date	Agenda Item	Action/Decision	Person(s) Responsible	Date Due	Current Status/Action Taken	Date Completed
1.							
2.							

Finance, Performance and Quality Committee Agenda Planner

Year	Quarter 1 (April)	Quarter 2 (July)	Quarter 3 (October)	Quarter 4 (January)
2022/2023	<p>Delegated Budget</p> <p>Finance Plan</p> <p>Performance and Business Intelligence</p> <p>Quality Assurance Reports including</p> <p>Contract Monitoring Report</p>	<p>Draft FP&QI Committee Annual Report for IJB (see appendix one 1e)</p> <p>Finance Update</p> <p>APR</p> <p>Update re financial impacts/position in relation to directions</p>	<p>Finance Update</p> <p>Quality Assurance Reports including Contract Monitoring Report</p>	<p>Finance Update</p> <p>Update re financial impacts/position in relation to directions</p> <p>Interim APR</p>
2023/2024	<p>Finance Plan</p> <p>Quality Assurance Reports including</p> <p>Contract Monitoring Report</p>	<p>Draft FP&QI Committee Annual Report for IJB</p> <p>Finance Update</p> <p>APR</p> <p>Update re financial impacts/position in relation to directions</p>	<p>Finance Update</p> <p>Quality Assurance Reports including Contract Monitoring Report</p>	<p>Finance Update</p> <p>Update re financial impacts/position in relation to directions (link with SPC&DO Com)</p> <p>Interim APR</p>
2024/2025	<p>Finance Plan</p> <p>Quality Assurance Reports including</p> <p>Contract Monitoring Report</p>	<p>Draft FP&QI Committee Annual Report for IJB</p> <p>Finance Update</p> <p>Report of financial impacts/position in relation to directions</p> <p>APR</p>	<p>Finance Update</p> <p>Quality Assurance Reports including Contract Monitoring Report</p>	<p>Finance Update</p> <p>Update re financial impacts/position in relation to directions (link with SPC&DO Com)</p> <p>Interim APR</p>