

## Integration Joint Board Action List and Agenda Planner

Action Number	Meeting Date	Agenda Item	Action	Person(s) Responsible	Target Due	Current Status/Action Taken	Date Completed
1.	23/06/2022	6	<b>IJB Directions to Constituent Authorities</b> – A Short Life Working Group to progress annual directions to be formed	AW	22/09/2022	SLWG consisting of Chief Finance Officer, Director of Strategic Planning and Governance Officer has been set up and will take forward this work. First meeting to be held on the 13th October	22/09/2022
2.	23/06/2022	10	<b>Health and Social Care Partnership Delivery Plan</b> DR to circulate the Delivery Plan Presentation Direction to be updated to include consideration of the role of the Third Sector	DR	22/09/2022	The development of the ADP gives us our Partnership Delivery Plan for 2022/23, with the commission from SG for 2023/24 due in Feb 23	22/09/2022
3.	23/06/2022	13	<b>AOB – Public Social Community Transport Project</b> – DR/NAH to meet to discuss funding proposals <b>Public Social Community Transport Project</b> - WS asked for a report on what is happening in other areas	DR/NAH	22/09/2022	DR offered support to Third Sector to pursue Endowment Funding but this has not been progressed.	22/09/2022

4.	23/06/2022	13	<p><b>AOB – Maternity Services in Wigtownshire</b></p> <p>WS asked for a report on maternity services in the west of the region, this will be presented via the new committee structure</p>	Linda Williamson	22/09/2022	<p>This will be presented to the first meeting of the IJB Performance, Finance and Quality Committee scheduled for the 13<sup>th</sup> October 2022</p> <p>Paper will be presented at IJB Meeting 8<sup>th</sup> December 2022</p>	22/09/2022
5.	18/11/2021	3	<p><b>Minutes of the Previous Meeting</b> – LB asked for an update on the Workforce Summit, JW will link with Richard Grieveson regarding this.</p>	PJ	22/09/2022	<p>This will take place on the 4<sup>th</sup> October, PJ to update the meeting if required</p>	
6.	18/11/2021	13	<p><b>Update on the Scheme of Delegation</b> – A short life working group has been formed and a proposal from this group will come back to the IJB in March 2021</p>	LD	May 2021	<p>Session held with IJB members on 8<sup>th</sup> September 2022</p> <p>Scheme of Delegation brought to the meeting on the 22<sup>nd</sup> September 2022</p>	22/09/2022
7.	20/01/2022	5	<p><b>Addressing Unmet Need in Social Care</b> - PJ will pick up a discussion with Vic McDade regarding staffing and notice periods, this will cover the Partnership, PJ will link with JG</p>	PJ / NH	10/03/2022	<p>JW will ask for N Hamlet to link with NAH around her concerns re the Unmet Need in Social Care.</p>	

8.	10/03/2022	3	<b>Minutes of the 20<sup>th</sup> January</b> Commissioning timeframes – DR confirmed this is moving to a 3 year cycle, VG will complete a procurement plan for the remaining year and will share this with Members.	VG	23/06/2022	The plan to transition to a 3-year contractual cycle for commissioned services was discussed and agreed at the Strategic Plan, Delivery and Commissioning Committee on 27 October 2022. This is being presented by the Committee Chair to the IJB at its meeting on 8 <sup>th</sup> December 2022	27.09.2022
9.	10/03/2022	4	<b>Action List</b> All new members of the IJB to made aware of their role and function of the IJB. AW to ensure induction is available to all members.	AW	23/06/2022	13/06 All new members now invited to induction session. Sessions held 5 <sup>th</sup> September, 9 <sup>th</sup> September and 15 <sup>th</sup> September 2022	08/09/2022
10.	10/03/2022	12	<b>AOB</b> LD asked that a date be confirmed in diaries for a Performance Review in October 2022	AM	23/06/2022	Annual Review to take place online in November, with people/organizations invited to send questions to the panel prior to the review. Panel to consist of Chair, Vice Chair, Chief Officer, Chief Social Work Officer and Chief Finance Officer. Confirmed date for 26 <sup>th</sup> January 2023, this is in the diaries.	23/11/2022
<b>COMPLETED ACTIONS</b>							
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11.	25/04/2022	3	<b>Financial Plan 2022/2023</b>  It was requested that a suite of Directions be brought back to the June IJB	AW	23/06/2022	An overarching Direction was presented to the IJB at the June meeting where JW that it is expected that the IJB will be issuing more detailed directions as we work through the implementation of the newly agreed Strategic Commissioning Plan.	23/06/2022
12.	10/03/2022	3	<b>Minutes of the 20<sup>th</sup> January</b> Paper and direction template to be updated to show consideration is given to the role of the third sector in delivering directions	AW/NAH	23/06/2022	Work completed and template to be presented to IJB under Matters Arising for 23/6	23/06/2022
	06/02/2020	7	<b>Achieving Excellence in Pharmaceutical Care</b> GB to pick up a conversation with GC around the Impact Assessment in terms of this	Graeme Bryson	February 2021	This is now being scheduled to be presented to the IJB Performance and Finance Committee for their next meeting in September 2022	<b>19/05/2022</b>