

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on Thursday 8<sup>th</sup> December 2022 at 2pm via Microsoft Teams**

**Voting Members Present:**

Laura Douglas	<b>(LD)</b>	NHS Voting Member <b>(Chair)</b>
Andy McFarlane	<b>(AMcF)</b>	Local Authority Voting Member <b>(Vice Chair)</b>
Greg Black	<b>(GB)</b>	NHS Voting Member
Lesley Bryce	<b>(LB)</b>	NHS Voting Member
Kim Dams	<b>(KDa)</b>	NHS Voting Member
Gail MacGregor	<b>(GM)</b>	Local Authority Voting Member
Willie Scobie	<b>(WS)</b>	Local Authority Voting Member
Paula Stevenson	<b>(PS)</b>	Local Authority Voting Member

**Advisory Members Present:**

Norma Austin Hart	<b>(NAH)</b>	Third Sector Representative
Grecy Bell	<b>(GBe)</b>	Registered Medical Practitioner (Primary Medical Services)
Lillian Cringles	<b>(LC)</b>	Chief Social Work Officer
Ken Donaldson	<b>(KD)</b>	Medical Director
Ann Farrell	<b>(AFa)</b>	Union Representative
Jim Gatherum	<b>(JG)</b>	Scottish Care Representative
Pam Jamieson	<b>(PJ)</b>	Deputy Workforce Director
Mark Kelly	<b>(MK)</b>	Nurse Director
Katy Kerr	<b>(KK)</b>	Chief Finance Officer
David Rowland	<b>(DR)</b>	Director of Strategic Planning and Transformation
Julie White	<b>(JW)</b>	Chief Officer

**In Attendance:**

Ananda Allan	<b>(AA)</b>	Performance and Intelligence Manager
Kirsty Bell	<b>(KB)</b>	Programme Manager
Laura Boyce	<b>(LB)</b>	Head of Midwifery and Quality Assurance Lead
Rod Edgar	<b>(RE)</b>	Communication and Engagement Manager
Viv Gration	<b>(VG)</b>	Deputy Head of Strategic Planning and Commissioning
Justine Parkinson	<b>(JP)</b>	Performance and Improvement Manager
Linda Williamson	<b>(LW)</b>	Women, Children and Sexual Health Services Directorate General Manager for Women & Childrens

**Apologies:**

Amber Murray	<b>(AM)</b>	EA to Chief Officer
Alison Warrick	<b>(AW)</b>	Governance Officer
Alice Wilson	<b>(AWi)</b>	Nurse Director

LD highlighted to members we are holding a workshop on Tuesday 20th December regarding the IJB Committee Terms of Reference, JG flagged that he previously mentioned Third and Independent Representation required at these committees. LD asked for both JG and NAH to attend the workshop to ensure appropriate representation from Partners in the Third Sector and Independent Sector moving forwards.

#### **1. NOTIFICATION OF SUBSTITUTES**

No substitutes were noted.

#### **2. DECLARATIONS OF INTEREST**

No Declarations of Interest was noted.

**2.05pm WS and PS joined the meeting.**

#### **3. MINUTES OF THE PREVIOUS MEETINGS**

The notes from the 22<sup>nd</sup> September 2022 were agreed as an accurate record.

#### **4. ACTION LIST**

Action List was shared for members to note, and will be updated following this meeting.

A wide discussion was had in regards to the action on Public Social Community Transport Partnership. It was agreed that this work is being progressed via the Community Planning structures. However, LD requested that a paper come to one of the Committees Imminently with Third Sector and Independent Sector representation around that discussion.

NAH highlighted concerns re Third Sector engagement generally. JW offered a meeting with NAH and suggested that if there are issues regarding our commissioning processes, DR would equally be happy to meet.

#### **5. WINTER UPDATE**

JW confirmed Dumfries and Galloway Health and Social Care Partnership have undertaken significant planning to ensure that quality of care, patient safety and access to services are maintained over the winter period.

The Winter plan has been developed to ensure we are able to respond to and recover from winter disruptions. These disruptions can include increased demand and activity due to COVID, seasonal flu, respiratory and circulatory illness, increased numbers of falls and beds closed due to higher levels of need for infection control precautions. Traditionally Social Work and Social Care experience significant surges in demand over the Winter period. Partnerships can also face

challenges associated with managing workforce rotas during the festive period, and experience periods of reduced staff attendance due to seasonal illness such as flu / COVID.

A presentation was presented by JW in relation to the Winter Plan, highlighting the anticipated Pressures over Winter and also Key Actions were discussed to ensure IJB was fully aware of the demand across the System.

### **2.39pm A Allan joined the meeting.**

DR mentioned he has begun to map out the Annual Delivery Planning including all the Winter Plan Actions and to understand the impact of Winter on the delivery of our plans. The timeline is for a paper into the H&SC Leadership Group on the 19th of January 2023, The Strategic Plan Delivery and Commissioning Committee at the end of January 2023 and back to the IJB, meeting the March 2023.

NAH thanked the Chief Officer for the support and discussion in terms of Unpaid Carers and welcomed the importance being placed on supporting Carers during the Winter period.

WS raised a number of impacts and concerns regarding Winter pressures and asked about the links with wider community groups such as the resilience groups. JW mentioned in terms of Community resilience this is extremely important and confirmed there is a lot of work ongoing in regards to this. A workshop is being held with colleagues in the Local Authority to consider how we broaden out our approach for Winter.

IJB members welcomed the extensive planning and were supportive of the actions contained in the Plan. They also welcomed the inclusion of a range of performance indicators that would be presented to the HSCP Leadership Group on a regular basis.

### **Decision:**

#### **The Integration Joint Board:**

- **Noted the Health and Social Care Partnership Winter Plan**

## **6. FINANCIAL PERFORMANCE UPDATE – QUARTER TWO**

KK presented an update on the financial performance for the budgets delegated to the Integration Joint Board based on the position at the end of September 2022, Quarter Two of financial year 2022/23. This position assesses the forecast financial performance for 2022/23 as compared to the original Financial Plan which was approved by the IJB in April 2022. It is recognised the financial position for 2022/23 remains incredibly challenging and there are a number of emerging risks which since this initial review remain unresolved at the time of preparing this report.

We have an in year gap of £15 million where we started this year at and we have an underlying risk in the Financial Position.

GP Prescribing costs have been reviewed further, drug costs are increasing due to currency fluctuations.

KK mentioned after the budget piece next week, we will be very swiftly getting into budget setting processes next year.

KK highlighted the detailed review of the level of IJB Reserves which is set out in the paper.

PS asked what is in place for the Locum Spend process as this is a challenging position, KK echoed the concerns re this level of spend which is being reviewed across the Partnership currently.

KK reminded members that the budget for the IJB does not come directly from SG - we have to negotiate with both NHS and Council Partners to ensure we have received the full share. This work will commence in the New Year for the next financial year.

**Decision:**

**The Integration Joint Board noted:**

- **Assurance – The IJB took assurance in relation to the update on the financial position, however, recognised that the current in-year gap is projected at £15.191m in line with opening Financial Plan. There remains considerable risk in relation to the financial position and this is set out in the paper. Noted the release of funding from the Covid-19 reserve.**

**7. FUTURE IJB AND IJB COMMITTEE DATES**

All dates were provided to Members for approval, AM will issue diary invites as soon as possible.

PJ highlighted that the IPF met this morning and the remit is being reviewed. A paper will be discussed with both NHS and Council.

The Hybrid approach for 2023 will be amended and added as an option for future Board meetings.

Meeting Agenda Settings / Pre Meets to also be discussed at the workshop on the 20<sup>th</sup> December 2022.

**Decision:**

**The Integration Joint Board:**

- **Approved all meeting dates shared**

## **8. IJB ANNUAL PERFORMANCE REPORT 2021 / 2022**

AA highlighted under the Public Bodies Act 2014, the Integration Joint Board is required to publish an Annual Performance Report each year.

Publishing the IJB Annual Performance Report 2021/22 by the 30<sup>th</sup> November 2022 will fulfil the IJB's reporting requirements under the 2014 Act. Due to scheduling, the IJB has not been able to approve this report until now. Health and Social Care Scotland have been informed of this.

The draft IJB Annual Performance Report for 2021/22 provides information for the period 01 April 2021 to 31 March 2022 on performance against a range of indicators.

AA confirmed the IJB Annual Performance Review is in the diary for Wednesday 25<sup>th</sup> January 2023.

AMcF thanked AA for this report and congratulated the teams who are delivering this data.

WS mentioned there is a lot in the report and the easy read is an excellent layout and sets out well the performance of the IJB. It also clearly indicates the wide variety of areas that the IJB commission and the work to be done.

### **3.29pm J Parkinson, L Williamson and L Boyce joined the meeting.**

WS asked about qualitative information and evidence of engagement. These points raised will be considered in future reports.

The IJB welcomed this very thorough report and congratulated AA and the team on the quality of their work.

### **Decision:**

#### **The Integration Joint Board noted:**

- **Approved the publication of the 2021/22 IJB Annual Performance Report, full and Easy Read versions.**
- **Remitted the Strategic Plan Delivery and Commissioning Committee to review the detail of the Annual Performance Report 2021/22 and bring back to IJB any recommendations for Strategic Commissioning decisions and/or Directions**

## 9. PARTICIPATION AND ENGAGEMENT STRATEGY 2022 - 2025

RE mentioned The Public Bodies Regulations 2014 required all Integration Joint Boards to have developed a Participation and Engagement Strategy by April 1 2016.

A new three-year strategy is required to be adopted by Dumfries and Galloway Integration Joint Board, setting out the approach which be taken to all participation and engagement activity undertaken on its behalf, and an action plan which will help realise these ambitions, RE presented this to members in the meeting.

The draft Participation and Engagement Strategy 2022-2025 sets out this approach and the accompanying action plan, highlighting the importance of participation and engagement, the mutual benefits to individuals and the organisation, and the legal, statutory and best practice directions which underpin this document.

WS mentioned we must be open in terms of consultation with General Public, the document is welcome but it must cover a magnitude of different ways of how we consult and engage.

NAH and LD discussed including people with lived experience, DR mentioned this is included in the document but worded in a different way, it is not the language usually used. RE will amend this.

KD mentioned including subtitles, RE confirmed we do have the policy that videos issued must have subtitles, and assures this is a fundamental part of our engagement strategy moving forwards.

### **Decision:**

#### **The Integration Joint Board:**

- **Reviewed the draft Participation and Engagement Strategy and agreed that it be formally adopted.**

## 10. REVIEW OF MATERNITY SERVICES IN WIGTOWNSHIRE

GM confirmed following discussion at the Transformation and Innovation/Futures Committee on 10th November 2022, a vote was held and the paper approved for the IJB's consideration and direction for NHS Dumfries and Galloway to undertake an independently chaired local service review of maternity services in the Wigtownshire locality, this will be inclusive of an options appraisal.

The Committee agreed to commission an Independent Chair to undertake a Local Service Review, costings are included in the report.

WS stated that it was his view that the full body of the review should be external and not only independently chaired. WS view was noted but it was agreed that there would be an Independent Chair and independent experts on the review but that the local team who have the local expertise and knowledge were integral to this process.

It was agreed that there was a need for this review to be owned by the IJB and for the process to be fully transparent in terms of engaging the public, staff and all stakeholders.

**Decision:**

**The Integration Joint Board:**

- **Considered this paper and agreed to issue a direction to NHS D&G to undertake the review**

## **11. HOUSING CARE AND SUPPORT DIRECTION**

GB mentioned the Strategic Plan Delivery and Commissioning Committee approved an extension to the Dumfries and Galloway Integration Joint Board Housing with Care and Support and associated implementation plan.

This paper seeks a direction from Integration Joint Board to both Dumfries and Galloway Council and NHS Dumfries and Galloway to take forward implementation of the strategy, this was discussed within the committee and they approved the recommendations.

**Decision:**

**The Integration Joint Board:**

- **Noted that on 27 October 2022 the Strategic Plan Delivery and Commissioning Committee approved:**
  - **extension of the period of relevance for the IJB Housing with Care and Support Strategy by two years to 31 March 2025**
  - **draft strategy implementation plan to support the delivery of it**
- **Approved the issue of a direction to both Dumfries and Galloway Council and NHS Dumfries and Galloway to take forward implementation of the strategy.**

## **12. THIRD SECTOR CONTRACTS DIRECTION**

The Strategic Plan Delivery and Commissioning Committee confirmed their assurance at progress in moving all commissioned third sector partners to three year funding.

This paper seeks a direction from Integration Joint Board to both Dumfries and Galloway Council and NHS Dumfries and Galloway to take forward the transition to three year contracts for third sector partners.

GB mentioned there is a figure in the report of 7.3 million. This has increased due to inflationary increases to 7.7 million.

NAH flagged will there be a consideration of the impact on inflation, and is the 7.7million the total amount spent by D&G Health and Social Care Partnership, DR

will pick this up offline and feedback. JW confirmed that this is only the voluntary grants and does not include over £60M of spend with the Third Sector and the Independent Sector locally.

A statement on any inflation impacts will be brought back through the IJB, this has been discussed by Commissioning team. KK highlighted that we don't always get uplifts to fully fund our pressures so we have to make sure we make some choices.

VG will link with NAH out with this meeting following discussions in terms of Third and Independent Sector funding.

#### **Decision:**

#### **The Integration Joint Board:**

- **Noted that the Strategic Plan Delivery and Commissioning Committee are assured by the progress in moving all commissioned third sector partners to three year funding.**
- **Approved the issuing of a direction to both Dumfries and Galloway Council and NHS Dumfries and Galloway to take forward the transition to three-year contracts, using £7.3m available, to be completed by December 2024.**

### **13. REPORTS FOR NOTING**

#### **The Integration Joint Board Papers below were noted:**

- a) **Minutes of IJB Audit and Risk Committee – 8<sup>th</sup> September 2022 –** KK mentioned new External Auditors have been appointed, and there will be an opportunity for KD to meet with them.

### **14. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION**

- **Moffat and Lockerbie GP Services –** LD gave the IJB reassurance that the work has started to re appoint providers for the future. GM asked for a briefing note to be completed for the 4 Elected Members.

#### **4:13pm N Austin-Hart left the meeting**

JW mentioned there is an Elected Members session scheduled for Friday 16th December, where this will allow engagement around Dental Services and GP Practices. AMcF confirmed this was still not in his diary, PS has this in her diary and flagged that there was individuals who are no longer members who don't need to be on the invite list. JW will pick up with Jeff Ace's office.

- **Community Bed Base –** The proposal to undertake a community bed review (as part of the Community Transformation Programme) was commissioned by the IJB back in January 2022 with the ask that we do some background work initially whilst we undertake our programme of



engagement 'Time to Talk' over the summer months. This was requested by IJB members in order that a broad period of engagement was carried out to elicit views from our communities about the issues that matter to them. This would then assist with the plans for the engagement around the Community bed base which would build upon that much wider discussion that took place over the summer period.

This work was originally sitting with the Community Directorate and has now moved to being led by Strategic Planning. All Bed Base Care is being reviewed as part of this work to determine the best models of care for our communities in the future. RE has been involved in this work to build the Engagement Strategy.

First set of proposals will be brought back to the IJB in March 2023, in order to do that, the team will be undertaking 2 months of really intensive engagement and participation with Local Communities in January and February 2023.

Following the IJB in March 2023, a three month period of consultation will take place on the range of options presented to the IJB. It is expected that a final proposal will be submitted to IJB in September 2023.

WS welcomed the update and will be involved in the engagement, the Community is passionate for this consultation, and this must take place with the Communities. DR confirmed these conversations will happen in the New Year with the Public / Communities.

**4.25pm – L Bryce left the meeting**

**4.27pm – L Cringles left the meeting**

PS confirmed all voices will be listened to in these conversations and highlighted the importance of the community bed review being seen in the context of the overall model of care in our communities including our Home Team developments and our Care at Home plans.

MK mentioned that medically fit people should not be in hospital beds, this increases a number of risks, there are poorer health outcomes. It increases depression and Mental Health challenges. It decreases motivation of patients, it decreases their mobility and it decreases their ability to independently carry out their activities. It is important to set that Clinical context there that while on a very simple basis it would seem to make sense to transfer patients into a community bed as a holding area, this is not in the patient's best interest as they need to be at home. Actually eventually it's going to do clinical harm to those patients and the place for them to be looked after best is at home.

GMac confirmed messaging is extremely key regarding all these updates, if we can get the messaging out it stops the concerns being further raised. DR confirmed this is all in place.

**The next meeting of the IJB will be held on the Thursday 23<sup>rd</sup> March 2023 at 2pm via Microsoft Teams**

DRAFT