



**Dumfries and Galloway  
Integration Joint Board  
Finance, Performance and Quality Committee**

**Minute from Thursday 13<sup>th</sup> April 2023 at 2pm**

*For Approval*

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) Finance,  
Performance and Quality Committee held on Thursday 13<sup>th</sup> April 2023 at 2pm via  
Microsoft Teams**

**Voting Members Present:**

Andy McFarlane	(AMcF)	(Chair) Local Authority Voting Member
Ian Carruthers	(IC)	(Observer) Local Authority Voting Member
Kim Dams	(KD)	NHS Voting Member
Andy Ferguson	(AF)	(Observer) Local Authority Voting Member
Chrissie Hills	(CH)	(Observer) Local Authority Voting Member
David Slater	(DS)	(Observer) Local Authority Voting Member

**Advisory Members:**

Julie White	(JW)	Chief Officer / Chief Operating Officer
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**Supporting Members:**

Ananda Allan	(AA)	Performance and Intelligence Manager
Kirsty Bell	(KB)	Health and Social Care Programme Manager
Cara Gillespie	(CG)	Independent Sector Lead, Scottish Care
Katy Kerr	(KK)	Director of Finance
Fiona Paton	(FP)	Lead for Nursing and AHPs
David Rowland	(DR)	Director of Strategic Planning and Transformation
Sharon Walker	(SW)	Assistant Locality Manager Stewartry and Wigtownshire
Julie Watters	(JWa)	Chief Internal Auditor

**Apologies**

Vicky Keir	(VK)	NHS Voting Member
Amber Murray	(AM)	EA to Julie White, Chief Officer / Chief Operating Officer

## 1. Welcome, Introduction and Apologies

These were noted above.

## 2. Declarations of Interest

KD highlighted in relation to Item 7 on the Agenda, Commissioned Services, that KD is Chief Executive of DG Voice and also a Board Member of the Third Sector Dumfries and Galloway. KD confirmed that she did not feel she needed to leave the meeting for this item but would not contribute due to a declaration of interest.

CG is employed by Scottish Care which is also a Commissioned Service.

## 3. Draft Minute of the Meeting of the 13<sup>th</sup> October 2022

Notes were approved as an accurate record of the meeting.

## 4. Terms of Reference Following Workshop

Terms of Reference were shared again following the Workshop held with IJB Members on Tuesday 20<sup>th</sup> December 2022.

KB and KK are leading on a piece of work, in terms of finalising the Terms of Reference.

Independent Sector representation will be included within the Terms of Reference. KB highlighted that this was an omission and it had been previously stated that Independent Sector would be represented on all Committees.

Final Membership will be brought back to the next IJB including the Committee Members.

### **The Integration Joint Board Finance, Performance and Quality Committee:**

- **Approved the Terms of Reference which was shared, following amendments**

### **Finance**

## 5. Draft Financial Plan and Budget for 2023 / 2024

KK mentioned this report outlines the revenue budget for Dumfries and Galloway Integration Joint Board for 2023 / 2024 and the budget available for service commissioned from NHS Dumfries and Galloway and Dumfries and Galloway Council.

A wider discussion will be had via Health and Social Care Leadership Group and Senior Leadership Team within the Local Authority prior to being submitted to the next IJB on 26<sup>th</sup> April.

This Plan does not make any allowance for any future investments or any kind of developments or service changes which may require funded. This is not a balanced budget.

A number of pressures that we need to reflect in the opening position is also included within the update. Specifically pressures in drugs costs across GP prescribing, energy pressures in terms of the cost of Gas and Electricity and that being far in excess of what we envisaged at the beginning of last year.

AMcF asked in terms of 3.6, does this relate to the table above not below, KK confirmed this is the case. Also the Test and Protect Services and PPE is this still happening or is this in the past, KK confirmed there are still a number of services that we need to resource.

KK mentioned there will be increasing pressures in terms of the Pay uplifts (although we are assuming that anything beyond the 2% will be funded centrally), there will be no large investments moving forward.

AF asked in terms of Table 4, the uplifts should be higher than 3% and also queried the uplifts to the Organisational Grants. KK confirmed the Pay uplifts will be higher than what we have highlighted in the assumptions. We cannot in 1 year bring this back into a financial balance. There are plans to bring the Council delegated budget into financial balance but there is a significant recurring deficit in the NHS delegated budget that cannot be met in year.

JW highlighted to members the budgets presented here highlight significant challenges for us delivering a balanced budget. JW highlighted that there will need to be some significant decisions made in order to address the financial challenged and stressed the importance of the fact that, for the first time, this year the IJB was experiencing challenges for both the Council and the NHS delegated budgets.

JW stated that one of the reasons that it will take so long to get into financial balance is that it will require a fundamental change in our Model of Health and Social Care Delivery. The level of redesign and transformation required is such that it isn't something that we can achieve in a year. It will involve detailed conversations with the public, service users and staff and the development of alternative ways of working.

CG will pick up a conversation offline in regards to more detail in terms of National Care Home Risks that are built in, we have a lot of potential movement.

**Action: KK / CG**

KK mentioned nothing has fundamentally changed in this budget from where we were 12 months ago. The most significant change is the level of inflationary pressures that we're seeing and the level of resource that we're getting to fund those. As a partnership we haven't done anything inherently different regarding our financial position but the difference between our allocation and our costs has widened. KK reminded members that we did lose 2 years through CoVID in terms of our savings potential.

#### **2.44pm S Walker joined the meeting.**

CG highlighted the importance of Payment on Planned for the Providers and in ensuring stability and sustainability of the Workforce. Any move away from this process, in CG view would cause risk to the care at home sector. JW mentioned when this was set out we only signed up to 1 year, we need to consider the impact of this test of change. Papers will be forthcoming to the HSCLT on this issue. It was envisaged that the move to Payment on Planned would both stabilise the sector and increase capacity, we have not yet seen the increase in capacity. A full review is required.

**Decision,**

**The Integration Joint Board Finance, Performance and Quality Committee:**

- **Noted the contents of this report.**
- **Acknowledged the recurring deficit position of the NHS Delegated budget and the ongoing discussions between the NHS Board and Scottish Government.**
- **Noted the financial estimates and savings plan as set out in the draft Plan.**
- **Supported the submission to the IJB of the draft Financial Plan for 2023/24 for approval at the meeting on the 26th April 2023.**

### **Performance**

#### **6. Proposal for Annual Performance Report 2022 / 2023**

AA mentioned Under the Public Bodies Act 2014, the Integration Joint Board is required to publish an Annual Performance Report each year.

In March 2022, the IJB published a new Strategic Commissioning Plan and Performance Management Framework. This report sets out proposals for the 2022 / 2023 Annual Performance Report.

AA and KB will be planning a workshop as part of the Induction Process, 3 functions of the IJB concept will be part of this. General Introduction is scheduled for Thursday 20<sup>th</sup> April, deeper dive following this induction will be shared.

**Action: AA / KB**

The legislation says the IJB must keep oversight, our Performance Report reflects our Performance, and we will get operational oversight from the Operational end of year Performance Report. We must be assured we are complying with the Law.

JW highlighted we must link the Performance operationally and our directions, we then give the assurance back to the IJB from both Parties that the directions are being delivered. This is to help the IJB continue to operate as a Strategic Commissioning body and emphasise that we do not manage the services.

KB will be including Directions updates through this committee, following the paper she presented at the last IJB on 23<sup>rd</sup> March 2023.

**Action: KB**

**Decision,**

**The Integration Joint Board Finance, Performance and Quality Committee:**

- **Discussed and approved the plan and timescale for the 2022 / 2023 IJB Annual Performance Report**

#### **7. Contract Monitoring Update**

SW attended to present this report and highlighted the Health and Social Care Partnership commission's 156 different services from 105 provider partners. The

cost of these services totals over £70m per annum which is approximately a quarter of the annual Integration Joint budget.

This report provides a copy of the latest contract monitoring for Care Homes, this includes joint assurance of care homes with the Care Home Tactical Team. It also describes the contract monitoring arrangements in Dumfries and Galloway and sets out work underway to develop a new contract management framework and plans to provide regular contract monitoring reports to this committee and therefore the IJB in future

SW mentioned one of the asks today is to bring the Third Sector Contract Monitoring report to the next meeting and the Governance Structure will be brought to a meeting approx October 2023. AM will include these in the Rolling Agenda Matrix.

**Action: AM**

AMcF asked when the engagement with stakeholders took place. SW confirmed this took place in October / November 2022 with Operational Teams and also asked in terms of the Risks, what are the Risks and Challenges, SW mentioned these vary between registered and non registered providers.

SW highlighted the process underway within the Strategic Planning and Commissioning Team to review the contracts and commissioned services in order to enable the IJB to take strategic commissioning decisions in advance of the next financial year.

**Decision,**

**The Integration Joint Board Finance, Performance and Quality Committee:**

- **Noted the current arrangements for contract monitoring of commissioned services**
- **Approved that contract monitoring reports are shared routinely with this committee**
- **Noted the development of a contract management framework**

**Papers for Noting**

**8. Ministerial Strategic Group Indicators Update March 2023**

AA noted this report provides an update on the suite of integration indicators identified by the Ministerial Strategic Group for Integration Authorities.

Rather than trajectories, information is referenced against the position prior to the COVID-19 pandemic.

The Interim Performance Report is due to go to the IJB on the 26<sup>th</sup> April 2023, which is much more up to date

Children's emergency admissions over the Winter Period spiked which is highlighted within the update, also the Mental Health Bed Days increased.

**Decision,**

**The Integration Joint Board Finance, Performance and Quality Committee:**

- **Noted performance against the MSG suite of indicators at March 2023.**

### **3.25pm FP joined the meeting**

## **9. Short Break Service Update**

FP attended and confirmed that Action for Children was commissioned by the Integration Joint Board to complete an Independent Review of Short Breaks for Children in 2019. Following this, Action for Children were commissioned by the IJB to complete an Options Appraisal Report which they shared with the IJB on 20th January 2022. The outcome of the IJB was that further work was required to consider the Options Appraisal recommendations submitted by Action for Children.

The Short Breaks Options Appraisal Group was established to consider the three preferred recommendations from an original list of eleven proposals presented to the IJB by Action for Children. The preferred options were:

### **Proposal 6:**

- Retain existing building but introduce a social care-led model of support.
- Service managed and coordinated by a Health and Social Care Partnership.
- Re-balance overnight residential short breaks and add alternative, flexible and diverse support after school and/or at weekends.
- Flexibility and diversity in types of support within the same service, e.g. group work, intensive support, and therapeutic sessions.

### **Proposal 7:**

- Retain the existing building but introduce a social care-led model of support.
- Service managed and coordinated by one provider.
- Make use of two separate areas in existing building for: 1. Overnight short breaks 2. Longer-term residential care/crisis support.
- Seek an additional base to act as a hub for providing additional, flexible and diverse daytime services, e.g., outreach support, group work, drop-in sessions, afterschool and weekend sessions.

### **Proposal 8:**

- Retain the existing building but introduce a social care-led model of support.
- Service managed and coordinated by a Health and Social Care Partnership.
- Make use of two separate areas in existing building for: 1. Overnight short breaks 2. Longer-term residential care/crisis support.
- Seek an additional base to act as a hub for providing additional, flexible and diverse daytime services, e.g., outreach support, group work, drop-in sessions, afterschool and weekend sessions

A workshop session is being held on Monday 24<sup>th</sup> April at Irish Street with Partners to discuss the above proposals.

KD highlighted again she is the CEO on DG Voice, and regarding the point in terms of voices from disabled people have Third Sector been involved as DG Voice were not asked and were willing to help via the network to extend the reach. FP mentioned it was Action for Children, a Third Sector partner, who led this review and sought opinions from a wide range of stakeholders.

FP highlighted that the financial assessment of each of the preferred options in the Action for Children report demonstrates that they all currently do not meet affordability criteria. There is a need therefore for the working group to reconsider the options and develop an affordable, deliverable option back to the IJB.

DR mentioned if we don't meet the expectations of the three recommendations there would be a requirement to go back out to consult.

JW confirmed in terms of the next IJB there is a need for us to have an update in terms of the options being reviewed, and we could present the timeline we are working towards. JW stated that Elected Members and members of the public are asking about timelines and it is important that this work is transparent.

**Action: FP**

The IJB previously agreed it must be a region wide model, the options presented today are not different to the ones previously agreed and are those included in the Action for Children report. The challenge for the group has been assessing the financial affordability and viability of the options.

A number of families have begun to use different options of respite. KD asked are we involving people who are not only accessing services in Dumfries as this could be creating other concerns. FP confirmed that the Action for Children review engaged with people across the region.

**Decision,**

**The Integration Joint Board Finance, Performance and Quality Committee:**

- **Noted that further work is required as per section 1.3 and a recommendation on how to proceed will be brought back to a future meeting**
- **Agreed that an update paper be presented to the IJB in June re timescales for completion.**

**10. Winter Pressures – Key Learning and Consideration for IJB Members**

JW mentioned a brief was shared previously with IJB Members in terms of Winter Pressures. It has been a really challenging Winter for our teams as they balance increased demand for all of our services with workforce pressures and challenges re sustainability of services.

JW stated that it was important that IJB are aware of the action plan that's been produced nationally re Occupancy and Discharge Planning. JW explained the new national Whole System Oversight and Planning Group and confirmed that JW would be part of this group. The HSCP is assessing where it is at in relation to the recommendations of the national report.

**11. Any Other Business**

No AOCB was noted.

**12. Date of Next Meeting**

The next meeting of this Committee will be held on Thursday 13<sup>th</sup> July 2023 at 2pm via Microsoft Teams