



**Dumfries and Galloway  
Integration Joint Board  
Finance, Performance and Quality Committee**

**Minute from Thursday 13<sup>th</sup> October 2022 at  
2pm – 4pm**

*For Approval*

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) Finance,  
Performance and Quality Committee held on Thursday 13<sup>th</sup> October 2022 at 2pm via  
Microsoft Teams**

**Voting Members Present:**

Laura Douglas	(LD)	(Chair) NHS Voting Member
Andy McFarlane	(AMcF)	(Vice Chair) Local Authority Voting Member
Vicky Keir	(VK)	NHS Voting Member

**Advisory Members:**

Nicole Hamlet	(NH)	Deputy Chief Officer / Chief Operating Officer
---------------	------	--

**Supporting Members:**

Ananda Allan	(AA)	Performance and Intelligence Manager
Vicky Freeman	(VF)	Strategic Policy Lead
Katy Kerr	(KK)	Director of Finance
Amber Murray	(AM)	EA to Julie White, Chief Officer / Chief Operating Officer
David Rowland	(DR)	Director of Strategic Planning and Transformation
Alison Warrick	(AW)	Governance Officer

**Apologies**

Lesley Bryce	(LB)	NHS Voting Member
Ian Carruthers	(IC)	Local Authority Voting Member
Vicky Keir	(VK)	NHS Voting Member

## 1. Welcome, Introduction and Apologies

## 2. Declarations of Interest

No Declarations of Interest was noted.

### Business from the Performance and Finance Committee

## 3. Minute of the Meeting of the 24<sup>th</sup> March 2022

AW will share these minutes round the Voting Members from the IJB Performance and Finance Committee for formal approval.

**Action: AW**

## 4. Action List and Rolling Agenda Matrix

LD asked members not to use acronyms within the Action List and Rolling Agenda Matrix.

AA mentioned there have been National discussions regarding publishing the Annual Performance Report, this will come when we have the agreed dates, so this may move on the Rolling Agenda Matrix.

### Governance

## 5. Committee Terms of Reference

AW shared the Terms of References with Members, and confirmed V Freeman has been invited to the first committee meetings to support the Terms of Reference discussions.

KK approved the title Finance Delegated Budget, but wider discussion is required in terms of the Directions piece and the language throughout the document. Agreed to include monitoring directions implementation and how this will be reviewed.

LD mentioned that work within committees will naturally connect with work within other committees, and as such none of the committees should be meeting in silos. There is an expectation that all Chairs / Vice Chairs should be connecting across the committees to best enable the work of the IJB. NH noted that it would be helpful to include Lead Officers in these conversations to support connectivity and understanding to ensure that we are not duplicating work.

A Workshop will be held on Thursday 17th November to discuss the new committee Terms of References. A diary invite will be issued to members.

**Action: AW / AM**

A brief discussion took place to remind members that the Integration Joint Board cannot get involved in operational decisions however the IJB (and its committees) does need to ensure benefit realisation through the implementation of directions, and therefore do require oversight.

### Finance/Delegated Budget

## 6. Financial Reporting Presentation

KK shared background papers from previous meetings / committees to provide context for this committee. Ongoing work is progressing in respect of financial savings.

KK and J White are having discussions with Dumfries and Galloway Council regarding IJB Budget.

The Quarter 2 Report will be formally brought to the IJB in December 2022.

LD commented that we need to get to a place where our IJB financial planning is really driven by our strategic commissioning plan vs. the current bottom up, service led approach. KK and others broadly agreed that this would be desirable, however there are resource challenges currently in play that make the transition difficult.

There was a discussion as to where this committee could add value to what is already in place via NHS and Local Authority. There was discussion about the difficult decisions that will need to be made in the months and years ahead and how these need to form clear Directions which have members support.

GM asked whether we have a mechanism similar to lobbying, KK confirmed the key route would be through the Chief Finance Officers, although given current pressures our influence is extremely limited. VF commented that this could go through the Health and Social Care Chairs and Vice Chairs Group, LD and AMcF have been invited to a face to face meeting in Edinburgh at the end of November 2022.

NH confirmed we need the support of this committee / officers to consider what we need to do to deliver significant transformation and that this is a helpful committee to explore proposals/barriers prior to any decision making proposals being presented to the IJB.

### **Performance and Business Intelligence**

#### **7. Future Performance Reporting**

DR provided a high level diagram on Quality Assuring our Commissioning and Contracting. Members were asked what they need around level of assurance for the contractual arrangements.

Performance Management Framework requires to be revised in light of changing the Scheme of Delegation. AA mentioned there is a range of different reports to the IJB to be reviewed.

KK highlighted her confusion around quality which has been included in other IJB Committee Terms of Reference. VF gave a detailed example to highlight the difference in role for this committee, in that IJB would require assurance from this committee on the quality of directions issued, the number that are implemented within agreed timeframes and the impact of these against initial expectations.

It was agreed the above discussion would be helpful to be explored further at the workshop planned for the 17<sup>th</sup> November.

**Action: ALL**

LD noted that a session on the Annual Delivery Plan (ADP) would benefit this committee, it was noted that DR and team could align the ADP with Directions issued to ensure appropriate oversight, and this was agreed by members. It was noted that the finance elements of these directions may not be available from day one (due to resource challenges as noted previously). It was agreed by the committee that this would be a very helpful starting point and we need to make sure that value is added through this process.

**Action: DR**

### **Quality Assurance**

#### **8. Quality Reporting**

This item was picked up within the update above.

#### **9. Any Other Business**

Due to the change of date of the November IJB to December, the Performance Report that was due to be reported at the November IJB will now be shared via drop in sessions and circulation of a virtual copy of the report. This approach is to ensure that the publication date can be met. The report will come to the December IJB to close the loop.

#### **10. Date of Next Meeting**

The next meeting of this Committee will be confirmed following approval at the IJB on the 8<sup>th</sup> December 2022