



Dumfries and Galloway
Integration Joint Board

27th September 2023

This Report relates to
Item 7 on the Agenda

Integration Joint Board Directions Performance

(Paper presented by Kirsty Bell)

For Approval

Author:	Kirsty Bell, Health and Social Care Programme Manager
Approved for Submission by:	IJB Audit, Risk and Governance Committee Katy Kerr, Chief Finance Officer / Director of Finance
List of Background Papers:	N/A
Appendices:	Appendix 1 – Summary of current IJB Directions for closure Appendix 2 – Service Planning Framework Appendix 3 – ADP Sign of Letter D&G

1. Introduction

- 1.1 This paper is being presented as part of governance arrangements, as the Committee Members require to be made aware of any changes / updates on Directions to ensure following due process as per Directions Policy (inc. Governance procedure).
- 1.2 The Health and Social Care Senior Leadership Team continually apply the governance procedure to extant Directions where updates are provided to the relevant parties (NHS / Local Authority) on delivery of Directions on a quarterly basis.
- 1.3 This paper sets out an assessment of the progress on specific Directions that has been made to implement and therefore request confirmation (approval) for the closure of the following Directions be it due to being delivered or superseded by other Directions. On the 14th August 2023, the following Directions have been approved by the NHS Board to close as been delivered / superseded:
- **IJBD1901** – NHS Dumfries and Galloway are directed to withdraw all General Practitioner, Practice Nurse and dispensing services from Johnstonebridge
 - **IJBD1705** – Transforming Wigtownshire Programme – Co-produce the review and design of Health and Social Care Services in Wigtownshire
 - **IJBD1706** - Develop a Service Planning Framework
 - **IJBD2202** – Partnership Delivery Plan

2. Recommendations

- 2.1 **The Integration Joint Board is asked to:**
- **Approve following approval at the NHS Board on 14th August 2023, the Integrated Joint Board is asked to approve the closure / or that extant Directions that have been superseded and that the appropriate evidence has been provided.**

3. Background and Main Report

- 3.1 The purpose of this paper is to follow the approved the governance arrangements for the recording, monitoring and management of NHS Directions issued by the Integration Joint Board.
- 3.2 The Health and Social Care Leadership Team tabled discussions on all extant Directions, where it was approved to take forward the closure of 4 extant Directions; this was also approved by the Integrated Joint Board.
- 3.3 To ensure adherence to due process and comply with the agreed schedule for updates, this paper outlines 4 Directions that require closure / or superseded by current work / Directions as follows:
- IJBD1901** – NHS Dumfries and Galloway are directed to withdraw all General Practitioner, Practice Nurse and dispensing services from Johnstonebridge - Appendix 1 includes the letter of closure as evidence this has been concluded
- IJBD1705** – Transforming Wigtownshire Programme – Co-produce the review and design of Health and Social Care Services in Wigtownshire – these Directions have been superseded – information is outlined in Appendix 1 that other Directions /

current work has superseded these Directions

IJBD1706 - Develop a Service Planning Framework - Appendix 2 includes a copy of the Service Planning Framework as evidence this has been concluded

IJBD2202 – Partnership Delivery Plan – the Annual Delivery Plan / Medium Term Delivery Plan has been tabled at NHS Board which was approved – Appendix 3 includes a copy of the letter received on 31st July 2023, confirming that the Scottish Government is content with the NHS Dumfries and Galloway Annual Delivery Plan for 2023/24

4. Conclusions

- 4.1 To take assurance from this paper that the appropriate processes and development of processes are in place to record, monitor and progress any Directions issued by the Integration Joint Board.

5. Resource Implications

- 5.1 No financial implications were highlighted as part of this paper.

6. Impact on Integration Joint Board Outcomes, Priorities and Policy

- 6.1 Directions and associated actions have been mapped to the Strategic Commissioning Intentions.

7. Legal and Risk Implications

- 7.1 Any legal and risk implication will be undertaken as part of the annual delivery plan actions of the work identified within each of the Directions.

8. Consultation

- 8.1 This report has been shared with IJB Audit, Risk and Governance Committee, Chief Finance Officer / Director of Finance and Director of Strategic Planning and Transformation.

9. Equality Impact Assessment

- 9.1 An impact assessment has not been completed as part of this paper.

10. Glossary

- 10.1. All acronyms must be set out in full the first time they appear in a paper with the acronym following in brackets. The table below is an example only

EQIA	Equalities Impact Assessment
IJB	Integration Joint Board

1. IJBD1901 - Provision of GP Services in Moffat

1. Reference Number and Title of Direction	IJBD1901 Provision of GP Services in Moffat
2. Date Direction Issued by IJB	30/01/2019
3. Date from which Direction takes effect	31/01/2019
4. Direction to	NHS D&G
5. Does this direction supersede, amend or cancel a previous Direction? If yes, include the reference number(s)	No
6. Functions covered by Direction	Moffat General Practitioner Services
7. Full text of Direction	NHS Dumfries and Galloway are directed to - withdraw all General Practitioner, Practice Nurse and dispensing services from Johnstonebridge - progress a review of Moffat and other practice boundaries which would allow for alternative patient registration arrangements
8. Budget allocated by Integration Joint Board to carry out Direction	This work is expected to be carried out with the workload of the existing primary care development team and budget. Therefore no specific resources have been allocated.
9. Desired Outcomes	To support the future sustainability of GP services in Moffat Surgery. Sustainable GP Services will support delivery of the nine national health and wellbeing outcomes and the General Medical Services contract in Scotland.
10. Performance Monitoring Arrangements	In line with the agreed Performance Management framework of the Dumfries and Galloway Integration Joint Board.
11. Date Direction will be Reviewed	03/04/2019
12. Type of Direction	Service development
13. SCP	SC11
14. Performance via	Health and Social Care Leadership Group
15. Lead Officer	Primary Care Manager

Recommendations

This Direction was specifically around the withdrawal of all General Practitioner, Practice Nurse and dispensing services from Johnstonebridge. Johnstonebridge was a branch of the Dr Gillies practice in Moffat and closed down when the practice withdrew from providing services in 2019. It was then merged with the other Moffat Practice and came into Board management with services being provided from the Leadhills branch.

Governance

We have met the objective set out within the Direction IJBD1901 therefore we require to close this Direction given it is specifically around the closure of the Johnstonebridge Branch Surgery. Please see below the formal letter of closure for assurance this was delivered.

Once approved, a paper will be tabled at IJB to inform them of the closure so the Direction can be formally closed, this will be scheduled for closure at the IJB on 27th September 2023.

NHS DUMFRIES & GALLOWAY

20/09/2023

NOTIFICATION OF CHANGES TO THE BOARD'S PERFORMER/ PROVIDERS' LIST

(BRANCH) PRACTICE CLOSURE

Practice Details:

Practice Ref	Old Practice Name	Main Address	Details of Change	Date of Change
Y18396	The Moffat Surgery	The High Street Moffat DG10 9JP	Closure of the following branch surgery Johnstonebridge Surgery Lockerbie DG11 1HD	<u>01/04/2019</u>

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2. IJBD1705 – Transforming Wigtownshire Programme

1. Reference Number and Title of Direction	IJBD1705 Transforming Wigtownshire Programme
2. Date Direction Issued by IJB	27/04/2018
3. Date from which Direction takes effect	27/04/2018
4. Direction to	NHS D&G and D&G Council
5. Does this direction supersede, amend or cancel a previous Direction? If yes, include the reference number(s)	IJBD05/17
6. Functions covered by Direction	
7. Full text of Direction	To implement and deliver the Transforming Wigtownshire Programme
8. Budget allocated by Integration Joint Board to carry out Direction	This work will be delivered within the existing budget
9. Desired Outcomes	
10. Performance Monitoring Arrangements	
11. Date Direction will be Reviewed	
12. Type of Direction	Service development
13. SCP	SCI1
14. Performance via	Health and Social Care Leadership Group
15. Lead Officer	GM for Community Health and Social Care

Update / Recommendations

This Programme has now terminated therefore the IJB is requesting withdrawal of this Direction to the NHS Board. IJBD2114 Home Teams, IJBD2203 Review of Maternity Services and the engagement / consultation work of the Right Care, Right Place supersedes this Direction.

Governance

Once approved, a paper will be tabled at IJB to inform them of the closure so the Direction can be formally closed, this will be scheduled for closure at the IJB on 27th September 2023.

3. IJBD2110 - Virtual Consultations

1	Title of direction and Reference Number	IJBD2110 Virtual Consultations
2	Date direction issued by Integration Joint Board	18 th March 2021
3	Date from which direction takes effect	Retrospective
4	Direction to:	NHS Dumfries and Galloway
5	Does this direction supersede, amend or cancel a previous direction – if yes, include the direction title and reference number	No
6	Functions covered by direction	Planned Care
7	Full text of direction	To develop routine reporting systems and processes that illustrates increased efficiencies in service activity, particularly in relation to use of Near Me as an alternative to face to face consultations. To agree associated KPIs for areas of performance and service activity in relation to mode of delivery as described.
8	Budget allocated by Integration Joint Board to carry out the direction	N/A
9	Desired outcomes	To embed and develop the use of virtual consultations as a 'business as usual' model of clinical service delivery.
10	Performance monitoring arrangements	Health and Social Care Leadership Group
11	Date direction will be reviewed	Autumn 2021

Update / Recommendations

On 22nd May 2023, a position paper on Virtual Consultation was tabled and approved; the decision was to handover virtual consultation to Business as Usual for the operational management of the Key Performance Indicators which will be monitored at Mid-year and Annual reviews across all the relevant Directorates.

A copy of the paper is attached (**Appendix 2**) by way of evidence of the approval together with a copy of the minutes (**Appendix 3**) from the performance and resource Committee – please refer to section 12 of the minute.

Governance

Once approved, a paper will be tabled at IJB to inform them of the closure so the Direction can be formally closed, this will be scheduled for closure at the IJB on 27th September 2023.

4. IJBD1706 – Develop Service Planning Framework

1. Reference Number	IJBD1706 Develop a service planning framework for the IJB
2. Date Direction Issued by IJB	30/11/2017
3. Date from which Direction takes effect	01/12/2017
4. Direction to	NHS D&G and D&G Council
5. Does this direction supersede, amend or cancel a previous Direction? If yes, include the reference number(s)	No
6. Functions covered by Direction	Health and Adult Social Care Services in Dumfries and Galloway
7. Full text of Direction	Develop a service planning framework for Dumfries and Galloway Integration Joint Board that supports staff teams to adopt a consistent approach to service planning that fits within the context of national, regional, local and financial planning Ensure that all services are reviewed regularly using the framework.
8. Budget allocated by Integration Joint Board to carry out Direction	None
9. Desired Outcomes	Ensure a consistent approach to service planning locally. Ensure a standard in relation to the key elements of service planning is maintained. All Services are regularly reviewed.
10. Date Direction will be Reviewed	Nov-18
11. Type of Direction	Implement Strategy
12. SCP	SCI5
13. Performance via	Health and Social Care Leadership Group
14. Lead Officer	All GMs/Chief Social Worker

Update / Recommendations

A Service Planning Framework (**Appendix 2**) has been developed by the Strategic Planning and Commissioning Team which provides evidence of the development of the Service Planning Framework.

Governance

The implementation of the Framework is scheduled to be discussed at the Health and Social Care Leadership Team on 17th August 2023.

Once approved, a paper will be tabled at IJB to inform them of the closure so the Direction can be formally closed, this will be scheduled for closure at the IJB on 27th September 2023.

5. IJBD2202 Development of a Health and Social Care Partnership Delivery Plan

1. Reference Number	IJBD2202 Development of a Health and Social Care Partnership Delivery Plan
2. Date Direction Issued by IJB	23/06/2022
3. Date from which Direction takes effect	
4. Direction to	NHS D&G and D&G Council
5. Does this direction supersede, amend or cancel a previous Direction?	
6. Functions covered by Direction	
7. Full text of Direction	NHS Dumfries and Galloway and Dumfries and Galloway Council to remit the Health and Social Care Partnership to fully involve partners from the Third Sector and Independent Providers in the development of a 3-Year Partnership Delivery Plan and the provision of regular performance reports, through which the bodies will report progress on delivery of the Strategic Commissioning Plan to the Integration Joint Board.
8. Budget allocated by Integration Joint Board to carry out Direction	There is no specific budget assigned to this direction
9. Desired Outcomes	The plan is key in overseeing progress of sustainability, modernisation and transformation work, with particular attention to the allocation of resources, and oversight of ongoing measurement, monitoring and reporting. The Delivery Plan aims to safeguard the Partnership in ensuring that we have the capacity to deliver identified priorities whilst maintaining oversight of all schemes to ensure cohesion and to minimise duplication, to include learning through evaluation.
10. Performance Monitoring Arrangements	This Direction will be updated and monitored via the IJB committee structure
11. Date Direction will be Reviewed	November 2022
12. Type of Direction	Planning
13. SCP	SCI5
14. Performance via	Health and Social Care Leadership Group
15. Lead Officer	Director of Strategic Planning and Transformation

Update / Recommendations

The development of the Partnership Delivery Plan has been developed through the Annual Delivery Plan / Medium Term Plan 2023 – 2026, and approved through all governance structures. Quarterly returns to Scottish Government are scheduled and are tabled at Leadership Team and appropriate NHS / IJB committees for approval on progress via operational / corporate Directorates.

Governance

On receipt of a letter from Scottish Government on 31st July 2023, we have received final sign off of the delivery plan (**Appendix 3**).

Once approved, a paper will be tabled at IJB to inform them of the closure so the Direction can be formally closed, this will be scheduled for closure at the IJB on 27th September 2023.