

## Appendix 7 – Options Appraisal Process

There are five critical success factors set out by Scottish Government:

- **Economic Efficiency:** the cost-effectiveness of options.
- **Effectiveness:** how well options achieve objectives.
- **Risk and Uncertainty:** potential risks and uncertainties.
- **Distributional Impacts:** the impact on different groups.
- **Social and Environmental Impact:** broader societal effects.

These critical success factors will be used to shortlist options, with involvement of key stakeholders including the focused workshop participants, a range of professionals, such as GPs, nurses, physiotherapists and occupational therapists who are involved in the delivery of care in local areas.

### Flowchart overview of option appraisal process for service change

