



**Dumfries and Galloway  
Integration Joint Board  
Finance, Performance and Quality Committee**

**Minute from Tuesday 9<sup>th</sup> January 2024 at  
2pm**

*For Approval*

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) Finance,  
Performance and Quality Committee held on Tuesday 9<sup>th</sup> January 2024 at 2pm via  
Microsoft Teams**

**Voting Members Present:**

Andy McFarlane	(AMcF)	(Chair) Local Authority Voting Member
Gwilym Gibbons	(GG)	(Vice Chair) NHS Voting Member
Denis Male	(DM)	Local Authority Voting Member
Vicky Keir	(VK)	NHS Voting Member

**Advisory Members:**

Nicole Hamlet	(NH)	Deputy Chief Officer / Chief Operating Officer
Katy Kerr	(KK)	Director of Finance
David Rowland	(DR)	Director of Strategic Planning and Transformation
Julie White	(JW)	Chief Officer / Chief Operating Officer

**Supporting Members:**

Ananda Allan	(AA)	Performance & Intelligence Manager
Kirsty Bell	(KB)	Health and Social Care Programme Manager
Fiona Kane	(FK)	Scottish Care Representative
Amber Murray	(AM)	EA to Julie White, Chief Officer / Chief Operating Officer
Sandra Smith	(SS)	Strategic Planning and Commissioning Manager, NHS Dumfries and Galloway
Peggy Taylor	(PT)	Contracts Manager, Strategic Planning and Transformation Directorate
Alison Warrick	(AW)	Health and Social Care Business Support Team

## 1. Welcome, Introduction and Apologies

No apologies were noted.

## 2. Declarations of Interest

No Declarations of Interest was noted prior or at the meeting.

## 3. Draft Minute of the Meeting of the 5<sup>th</sup> July 2023

Notes were approved as an accurate record of the meeting. Due to the quoracy at the previous meeting in October this had to be stood-down.

## 4. Action Plan / Rolling Agenda Matrix

Action Plan and Rolling Agenda were noted and will continue to be updated.

### Finance

## 5. Financial Update

KK took members through a finance presentation which will be shared for information. The presentation sets out the current financial position which has shifted, due to changes to the Scottish Government allocation.

### **Action: AM**

The Quarter 2 Financial position is currently being set out, with a review of key areas of over spend / pressures across Directorates. All key areas were highlighted, KK noted that more figures will be shared when available.

GG asked about the 13m financial gap, KK confirmed this is the change from the last position from Scottish Government.

A detailed NHS Board Meeting has been scheduled for Monday 15<sup>th</sup> January 2024 to work through the current financial position.

AMcF asked how as a Committee, we take the issues through the IJB. JW mentioned the transformation work currently being undertaken, mainly in terms of the Right Care Right Place delivery, this is critical not only from a Service point of view but a financial point of view.

Example of immediate efficiencies being reviewed:

- Medicines – efficiency in regards to use / staffing, can we utilise this differently.
- Estate – use of buildings / quantity of buildings.
- Digital – Invest in equipment to increase efficiency

AMcF highlighted Local Authority / MSPs / MPs to be briefed on all this, including the current position.

KK confirmed meetings scheduled with Scottish Government in terms of our approach, highlighting that most NHS Boards are in the same position. We must consider the role of the IJB in terms of the Consultation piece around changes; this will also include the NHS Board and Local Authority.

JW highlighted to members in terms of the role of the IJB, we have a significant challenge in terms of the budget from both NHS and Council. The IJB does not deliver the Services, but the IJB directs both the NHS and Local Authority at a Strategic level with the delegated budget.

For future Directions we must be precise, and understand the wider impact aligned to the Strategic Commissioning Plan.

## **Performance**

### **6. Directions Performance Update**

KB provided a Directions presentation developed for this Committee; it will be shared following the meeting. Confirming we have 33 extant directions where 20 of these Directions potentially could be for closure but we require evidencing the impact of the delivery of the Direction.

**Action: AM**

**Specific clarification was provided on certain Directions:**

**Mental Health (MH) Strategy Direction:** NH mentioned the MH Team have done a lot of work on the now superseded Mental Health Strategy, where work continues within the Directorate where we must map the current actions to the newly published Mental Health and Wellbeing Strategy 2023 - 2025.

JW supported the discussion, and agreed an update to come to the IJB Transformation, Innovation and Futures Committee in February 2024 to give recommendation to the IJB in March 2024 to 1) close the extant Direction with the new strategy and to give a Direction to develop our local response to the Strategy.

**Action: KB / AM**

**Orthopaedic Pathways Direction** - AMcF mentioned the language within the Direction is not specific enough. NH agreed as an Operational Team would not understand this and an external review was undertaken within the Orthopaedic Speciality where we provide good data in terms of waiting times, which runs an efficient service, KB will arrange to pull data for evidence.

**Action: KB**

JW confirmed to members' directions can be as detailed or high-level as we want.

**Day Services Direction:** Require to understand the value for money given the additional investment made, discussion to be had with the Commissioning Team.

**Action: KB**

**Virtual Consultations Direction:** KB and NH are linked in regarding this as the KPIs require considering with Active Clinical Triage resulting in advice referrals, Patient Initiated Returns, linkage to the national framework for Out-patients as a whole approach where a workshop is being scheduled to engage with Clinical Teams.

**Action: KB**

**Community Treatment and Care Direction:** discussed that this is a very specific Direction as only one part of the Primary Care Transformation Work.

**Action:** DR requested 2 reports to come to the next IJB Transformation, Innovation and Futures Committee in February 2024 one regarding the delivery of the MoU for General Practice and Dental. AM will arrange this with the appropriate colleagues, also for a Direction to the March IJB similar to the above regarding Mental Health.

**Action KB / AM**

**eCommunication Direction:** Members discussed the improvement demonstrated of over 1m digital methods sent to patients instead of hard copy letters – it was agreed would be good to understand the financial impact that this has.

**Action: KB**

**Business Modernisation Direction** - this could be closed if we maximised the functionality of Office 365. This Direction requires to be re-worded.

KB requested for any comments to be feedback in terms of the presentation.

**Action: ALL**

**15.36 P Taylor and S Smith joined the meeting**

## **7. Contract Monitoring: Care and Support at Home**

PT mentioned on behalf of the Health and Social Care Partnership the Commissioning Team monitors contracts for all adult commissioned services.

The findings of the contract monitoring of Care and Support at Home (CASH) provider partners for the period 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023 are highlighted within the report.

30 Care and Support at Home Contracts are monitored, as we have 22 Providers however some providers have more than 1 Contract. The table within the cover paper 3.19, a summary of the findings are included.

Staffing challenges reported as the highest percentage. 63% services reported concerns around sustainability.

PT went through a number of the Risks and appendix 2.

AA mentioned on Page 8 of Appendix 2, two providers are scoring High Risk, they are different providers and the reasons were around staffing issues, PT will feedback to AA more information.

**Action: PT**

GG asked regarding the table highlighted, pre CoVID are there any trends in terms of improvement. Contract Monitoring was paused throughout CoVID, but a lot more in the moderate risk due to Staffing retention / recruitment.

NH mentioned reviews for Care at Home Providers by Care Inspectorate expectations are high. Discussions have been had in terms of this report with General Managers. Arrangements for this to come back to the IJB from S Mottram and S Abbott.

**Action: KB / AM**

Sustainability concerns, were picked up in terms of the findings this was included as a question in terms of the Risk factor.

**Decision,**

**The Integration Joint Board Finance, Performance and Quality Committee:**

- **Noted the outcome of recent contract monitoring of care and support at home commissioned services**
- **Discussed the issues raised from recent contract monitoring and suggested actions**

## **8. Right Care Right Place: Bed Based Intermediate Care – Year 1 Equality Impact Assessment**

SS highlighted an Equality Impact Assessment has been completed in relation to the first year of Right Care Right Place: Bed Based Intermediate Care, this was requested following update and approval to IJB in September 2023.

10 Directions were issued to NHS / Local Authority, one of which being a request to commission 31 Care Home Beds, across the 8 Home Team areas by March 2024, the EQIA included is in relation to the second phase which covers the Business Case, Delivery and Options. Process has been followed, and EQIA will continue to be updated due to being a live document.

AA complimented SS for this work, as we must continue to receive good quality EQIAs.

**Decision,**

**The Integration Joint Board Finance, Performance and Quality Committee:**

- **Noted the EQIA at Appendix 1 and be assured that due process has been followed and that the impact on people and communities has been considered within the programme.**

## **9. Any Other Business**

No AOCB was noted.

## **10. Date of Next Meeting**

The next meeting of this Committee will be held on Tuesday 9<sup>th</sup> April 2024 at 2pm via Microsoft Teams