



Dumfries and Galloway  
Integration Joint Board

16<sup>th</sup> April 2024

This Report relates to  
Item 5a on the Agenda

# Appointment of Chief Officer

*Paper presented by Alison Warrick*

*For Approval*

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<b>List of Background Papers:</b>	Public Bodies (Joint Working) (Scotland) Act 2014 Public Bodies (Joint Working) (Integration Scheme) (Scotland) Regulations 2014 Dumfries and Galloway Integration Scheme
<b>Appendices:</b>	N/A

<p><b>1. Introduction</b></p> <p>1.1 This report presents the Integration Joint Board (IJB) with the information required to formally appoint to the position of Interim Chief Officer of the IJB.</p> <p>1.2 This report concludes the formal appointment of Nicole Hamlet as Interim Chief Officer following a meeting with the Chief Executives of NHS Dumfries and Galloway and Dumfries and Galloway Council on the 21st of March 2024, to which all IJB Voting Members were invited to attend.</p>
<p><b>2. Recommendations</b></p> <p>2.1 <b>The Integration Joint Board is asked to:</b></p> <ul style="list-style-type: none"> <li>• <b>Note the decision of NHS Dumfries and Galloway and Dumfries and Galloway Council in respect of the appointment of the interim Chief Officer designate for the Integration Joint Board.</b></li> <li>• <b>Agree the appointment of the Health and Social Care Partnership Interim Chief Operating Officer as the Interim Chief Officer of the IJB.</b></li> </ul>
<p><b>3. Background and Main Report</b></p> <p>3.1 In accordance with Section 10 of the Public Bodies (Joint Working) (Scotland) Act 2014, the IJB is to appoint, as a member of staff, a Chief Officer.</p> <p>3.2 As Julie White the outgoing Chief Officer was appointed to the position of Chief Executive of NHS Dumfries and Galloway in December 2023 to begin her appointment on the 1<sup>st</sup> of April 2024, the process began to recruit to the position of Chief Officer of the IJB.</p> <p>3.3 In March 2024 the interview process was concluded, in which both Chief Executives of NHS Dumfries and Galloway and Dumfries and Galloway Council (the constituent authorities) were involved, Nicole Hamlet, Deputy Chief Operating Officer/Deputy Chief Officer, was appointed to the positions of Chief Operating Officer of the Health and Social Care Partnership (HSCP) and Chief Officer of the Integration Joint Board on an interim basis for a period of 6 months.</p> <p>3.4 The position of Interim Chief Officer will have operational responsibility for the delivery of integrated services to the IJB and will report to the IJB on the delivery of the Strategic Plan.</p> <p>3.5 The Interim Chief Officer will report to the Chief Executives of the constituent authorities and joint performance review meetings will take place with all three on a regular basis.</p> <p>3.6 The Interim Chief Officer will be a member of the appropriate senior management teams of both constituent authorities which will enable the carrying out of IJB function in accordance with its Strategic Plan.</p> <p>3.7 As outlined in the Public Bodies (Joint Working) (Integration Scheme) (Scotland) Regulations 2014, in the event that the Chief Officer is absent on an unplanned basis, or otherwise unable to carry out their functions at the request of the IJB a suitable interim replacement will be nominated by the constituent authorities and</p>

submitted to the IJB for approval.

#### **4. Conclusions**

4.1 Based on the information provided it is anticipated that the IJB members will be able to agree the appointment of Nicole Hamlet as Interim Chief Officer.

#### **5. Resource Implications**

5.1 There are no additional resource implications as a result of the content of this report.

#### **6. Impact on Integration Joint Board Outcomes, Priorities and Policy**

6.1 This appointment is made as outlined in Section 6 of the Dumfries and Galloway Integration Scheme.

#### **7. Legal and Risk Implications**

7.1 There are no additional legal or risk implications as a result of this appointment.

#### **8. Consultation**

8.1 The following people have been consulted on regarding the content of this report:

- **David Rowland, Director of Strategic Planning and Infrastructure**
- **Pamela Jamieson, Workforce Director, NHS Dumfries and Galloway (Workforce Advisor IJB)**
- **Nicole Hamlet, HSCP Interim Chief Operating Officer , designate Interim Chief Officer of the IJB**

#### **9. Equality Impact Assessment**

9.1 As this report does not propose a change in policy or strategy an Impact Assessment is not required.

#### **10. Glossary**

10.1 All acronyms are set out in full below:

<b>Constituent authorities</b>	<b>NHS Dumfries and Galloway and Dumfries and Galloway Council</b>
<b>HSCP</b>	<b>Health and Social Care Partnership</b>
<b>IJB</b>	<b>Integration Joint Board</b>