

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on Tuesday 16th April 2024 at 10am – 12pm – Seminar Room 5, Education Centre

Voting Members Present:

Andy McFarlane	(AMcF)	Local Authority Voting Member (Chair)
Kim Dams	(KDa)	NHS Voting Member (Vice Chair)
Ian Carruthers	(IC)	Local Authority Voting Member
Andy Ferguson	(AF)	Local Authority Voting Member
Gwilym Gibbons	(GG)	NHS Voting Member
Gail MacGregor	(GM)	Substitute - Local Authority Voting Member (Virtual)
Paula Stevenson	(PS)	Local Authority Voting Member (Virtual)

Advisory Members Present:

Rebecca Aldridge	(RA)	Substitute – Social Work Services
Greycy Bell	(GBe)	Registered Medical Practitioner (Primary Medical Services)
Claire Brown	(CB)	Substitute - Third Sector Representative
Ken Donaldson	(KD)	Medical Director (Virtual)
Rod Edgar	(RE)	Communication & Engagement Manager
Pam Jamieson	(PJ)	Workforce Director
Nicole Hamlet	(NH)	Chief Officer
Katy Kerr	(KK)	Chief Finance Officer
David Rowland	(DR)	Director of Strategic Planning and Transformation (Virtual)
Valerie White	(VW)	Director of Public Health

In Attendance:

Kirsty Bell	(KB)	Programme Manager
Amber Murray	(AM)	EA to Chief Officer
Alison Warrick	(AW)	Governance Officer

Apologies:

Greg Black	(GB)	NHS Voting Member
Debbie Cochrane	(DC)	Scottish Care Representative
Rhianna Davies-McCrorie	(RD)	NHS Voting Member
Ann Farrell	(AFa)	Local Authority Staff Representative
Fiona Gardiner	(FG)	NHS Staff Side Representative
Chrissie Hill	(CH)	Local Authority Voting Member
Mark Kelly	(MK)	Nurse Director
Denis Male	(DM)	Local Authority Voting Member
Karen Martin	(KM)	Unpaid Carers Representative
Stephen Morgan	(SM)	Chief Social Work Officer
Alan Webb	(AW)	Third Sector Representative

1. WELCOME, APOLOGIES AND NOTIFICATION OF SUBSTITUTE MEMBERS

AMcF went through the etiquette of the meeting, highlighting to members the importance when meetings are hybrid to confirm attendance to Amber Murray / Business Support Team.

We have noted our formal apologies above.

A discussion was had in terms of reporting attendance, can all members especially voting members please confirm their attendance for Quoracy.

AF agreed due to other commitments he will leave the meeting today due to being Quorate.

10.02am – AF and PJ left the meeting.

2. DECLARATIONS OF INTEREST

No Declarations of Interest noted.

3. MINUTES OF THE PREVIOUS MEETINGS

The notes from 5th March 2024 were then agreed as an accurate record.

IC and GG proposed and seconded the vote for approval.

4. ACTION LIST / ROLLING AGENDA

Action plan will be shared following this meeting and updated accordingly.

5. MEMBERSHIP UPDATE

a) Appointment of Chief Officer

AW confirmed this report presents the Integration Joint Board with the information required to formally appoint to the position of Interim Chief Officer of the IJB, which will be for 6 months.

P Jamieson confirmed prior to the meeting a formal paper for the substantive post will be brought to the June 2024 IJB meeting.

This report concludes the formal appointment of Nicole Hamlet as Interim Chief Officer following the interview process and a subsequent meeting with the Chief Executive of NHS Dumfries and Galloway (designate) and Chief Executive of Dumfries and Galloway Council to which all Voting Members were invited to attend.

Decision

The Integration Joint Board is asked to:

- **Noted the decision of NHS Dumfries and Galloway and Dumfries and Galloway Council in respect of the appointment of the interim Chief Officer designate for the Integration Joint Board.**

- **Agreed the appointment of the Health and Social Care Partnership Interim Chief Operating Officer as the Interim Chief Officer of the IJB.**

b) Members Amendments

Following the retirement of the previous Chief Executive of Third Sector Dumfries and Galloway a vacancy has arisen for a third sector representative which will be filled by their new Chief Executive Alan Webb.

We have received notification that Voting Member Denis Male will be stepping back from IJB duties for a period of 4 months and that this position will be filled by Andy Ferguson.

We have also been notified that Rhianna Davies-McCrorie has withdrawn from her position as a NHS Non-Exec on the NHS Board with effect from the 31st March 2024, which impacts on the membership of the IJB. We will be notified in due course of a replacement for this.

AW also mentioned in terms of our Carers Rep who has stood down with immediate effect. AW will link with the appropriate networks regarding a new Carers Rep and also Service User Rep.

Action: AW

KD raised a concern in regards to being short for voting members for future committees and asked for all Voting Members to attend where they can where there is a requirement to review the impact on Committees.

Action: AW

Decision

The Integration Joint Board is asked to:

- **Approved that Alan Webb will become a third sector representative.**
- **Noted that Andy Ferguson becomes a Voting Member for a period of 4 months when this will be reviewed**

6. FINANCIAL PLAN AND BUDGET FOR 2024 / 2025

KK took members through the report which outlines the integrated budget for Dumfries and Galloway Integration Joint Board for 2024 / 2025 and the budget available for services commissioned from NHS Dumfries and Galloway and Dumfries and Galloway Council.

A workshop took place for IJB Members on Thursday 9th April, where a presentation was provided.

KK noted in terms of pay uplifts and applying these there will be a short lift in the budget. Savings of 18.3million are required to be delivered.

IC asked in terms of service provision, how do we meet these expectations with the potential re-design of Services. KK mentioned we are clear that a lot of the services we currently deliver are not sustainable within the current financial climate.

AMcF highlighted in terms of the difficult decisions we have to make in the future and we must be clear to support and provide rationale.

DR echoed the discussion had and this financial plan only takes us so far, and the IJB are asked to refresh this year's Strategic Commissioning Plan, which will lead to difficult decisions. This is a key role of the IJB.

A wide discussion was had in terms of EQIA Process, which will highlight the impact that any Services may have.

Transparency is paramount for the IJB, and a whole system approach must be lead in terms of the financial / service challenges.

KK confirmed this is a 1 year plan, and not a long term plan at this time.

Members discussed and agreed that the Communication Plan for this situation must be clear with clear to ensure understanding for members of the public.

The Delivery of Saving Plans will continue to be fed through the Integration Joint Board / Committees. All major service changes have come through numerous forums for professional input.

CB raised a point in relation to the Short term plan, how can members think differently to take forward to the transformation piece. KK confirmed conversations have been had with partners regarding investment.

In terms of NHS pay uplifts there is nothing built in for these in the budget. PJ is leading on all the Uplift discussions and also the Agenda for Change changes. Local Authority uplift has been built in at 3% which has been agreed with Finance Director from the Local Authority, if it is agreed above 3% this will be covered from the delegated budget.

Decision:

The Integration Joint Board:

- **Noted the contents of this report.**
- **Noted that the IJB has reviewed the draft Financial Plan at a workshop session on 9 April 2024 and supported submission of the final draft to the IJB for approval.**
- **Acknowledged the recurring deficit position of the NHS Delegated budget and the ongoing discussions between the NHS Board and Scottish Government.**
- **Noted the financial estimates and savings plan as set out in the draft Plan.**
- **Approved the Financial Plan for the 2024/25 as set out in this report.**
- **Approved the use of IJB reserves of £1.009m to balance the position non recurrently for 2024/25.**
- **Noted that the budget includes the additional costs of the year 1 proposals for the Right Care Right Place flexible beds and procurement processes have commenced.**
- **Noted the development of the savings proposals through the Health and Social Care Partnership and the requirement to deliver savings to reduce the in-year deficit position and support the delivery of the Financial Plan.**

- **Noted that reporting on delivery of the detailed Financial Plan will be undertaken through the IJB's Performance, Finance and Quality Committee.**
- **Noted the budget realignment which is proposed for the delegated Council budget will be implemented from 1 April 2024.**
- **Approved the delegation of a budget of £397m to NHS Dumfries and Galloway and direct that this budget is spent in line with the Strategic Plan of the IJB.**
- **Approved the delegation of a budget of £112.823m to Dumfries and Galloway Council and direct that this budget is spent in line with the Strategic Plan of the IJB.**

7. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

No AOCB was noted.

The next meeting of the Formal IJB based on the Budget is on Tuesday 4th June 2024 at 10am – 3pm – Seminar Room 3, Education Centre, DGRI