



**Dumfries and Galloway
Integration Joint Board
Finance, Performance and Quality Committee**

Minute from Tuesday 9th July 2024 at 2pm

For Approval

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) Finance,
Performance and Quality Committee held on Tuesday 9th July 2024 at 2pm via
Microsoft Teams**

Voting Members Present:

Andy McFarlane	(AMcF)	(Chair) Local Authority Voting Member
Kim Dams	(KD)	NHS Voting Member
Gwilym Gibbons	(GG)	(Vice Chair) NHS Voting Member

Advisory Members:

Ananda Allan	(AA)	Performance and Intelligence Manager, Strategic Planning and Transformation
Nicole Hamlet	(NH)	Chief Officer / Chief Operating Officer
Fiona Kane	(FK)	Scottish Care Representative
Katy Kerr	(KK)	Director of Finance
David Rowland	(DR)	Director of Strategic Planning and Transformation
Julie Watters	(JW)	Chief Internal Auditor, NHS D&G

Supporting Members:

Kirsty Bell	(KB)	Programme Manager
Jackie Davies	(JD)	Alcohol and Drug Partnership Strategic Lead
Amber Murray	(AM)	EA to Chief Officer / Chief Operating Officer
Peggy Taylor	(PT)	Contracts Manager, Strategic Planning and Transformation Directorate

Apologies:

Andy Ferguson	(AF)	Local Authority Voting Member
Vicky Keir	(VK)	NHS Voting Member
Alan Webb	(AWe)	Chief Executive Officer, Third Sector Dumfries and Galloway

1. Welcome, Introduction and Apologies

No apologies were noted.

2. Declarations of Interest

KD highlighted within the meeting her Declarations of Interest around DG Voice who were included in the Contracts Monitoring Report: Third Sector Commissioning Services.

3. Draft Minute of the Meeting of the 9th April 2024

Notes were approved as an accurate record of the meeting.

KB highlighted to members again regarding the change in Voting Members numbers, a final report is going to the September IJB.

4. Action Plan / Rolling Agenda Matrix

Action Plan and Rolling Agenda were noted and will continue to be updated.

Finance

5. Finance Update

- a) **IJB Finance Update Year End 2023 / 2024** – KK shared the paper prior to the meeting confirming the summary financial performance of the budgets delegated to the Integrated Joint Board as at 31st March 2024 for the financial year 2023 / 2024.

The timings of the IJB in June did not allow this paper to go in advance of this Committee, highlighting it was a balanced position overall but with the use of reserves and also approx £20million from the NHS, this forms part of the numbers within the Annual Accounts which was approved for consultation by the IJB A, R & G Committee.

AMcF mentioned in terms of the reduction in reserves, this will be a significant concern and asked also around our under-spend. KK reflected that the main reduction in reserves related to planned spend around various policy initiatives including Primary Care Improvement Plan, Mental Health Recovery and planned use of reserves to balance the position.

The reduction in the under-spend is not un-planned, the reserves will continue to decrease, we must maintain a high level of the reserves but our reserves are mainly as a result of ring fenced funding.

In terms of additional supplies costs this reflects to the increases in activity throughout the front door of the hospital, this has been seen throughout the year and not only Winter.

An arrangement was in place in terms of DGRI Energy Costs with Highwood Health and Serco the NPD provider for DGRI. Changes in VAT arrangements mean that there is work to review the arrangements to ensure we can continue with the VAT recovery. This is an issue which is not unique

to Dumfries and Galloway and applies across most PFI's in Scotland KK and NH are progressing the arrangements with the Facilities team.

The Quarter One position will be brought forward to the IJB in September including both the NHS and Local Authority position.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee noted:

- **Additional funding of £20.018m was released from the NHS Board to the IJB, part of which was additional financial support the NHS received from Scottish Government (SG) for 2023/24 which is repayable.**
- **All numbers are draft subject to external audit scrutiny of the NHS, Council and IJB accounts.**
- **The level of IJB ringfenced reserves held as at 31 March 2024 is £8.8m (£15.4m at 31 March 2023).**

b) Finance Update 2024 / 2025 Presentation

KK provided an overview on the Financial Plans for 2024 / 2025 and will be shared following the meeting.

Action: AM

GG asked in terms of the Social Work Savings of 4.5million will this be split between recurring and non recurring. KK confirmed the aim is for the majority of it for recurring.

Conversations In terms of the savings are the main concern / difficulty but lots of meetings / discussions are being had. KK confirmed we must have these conversations with our Partners, NH provided an update at Council Senior Leadership Team on Monday 8th July.

Performance

6. Direction Performance Update

KB provided a verbal update in terms of the recent Directions, significant piece of work is being completed prior to the IJB in September, and framework was shared at the last meeting. In June a lengthy discussion was had in terms of the directions, it was agreed for KB to undertake some work in terms of the delivery and impact of Directions. We must align to the original ask in the paper and when this format is approved moving format, regular updates in that format will come via this Committee.

As part of this work the template will also be reviewed and will include finance / impact measures. AMcF mentioned we should include intended outcomes to allow the balance.

GG mentioned in terms of the Directions we already have, we haven't any around Balance Budget or Savings, KB confirmed we do have a direction in terms of this years accounts.

AA echoed the discussion and confirmed the discussions today is part of a much bigger picture.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Agreed with the format / update**

14:33pm J Davies joined the meeting

7. Dumfries and Galloway Alcohol & Drug Partnership Annual Reporting Survey

JD confirmed completion of the Alcohol and Drug Partnerships Annual Reporting Survey is a requirement by all Alcohol & Drug Partnerships across Scotland. It relates specifically to a range of aspects set out by the National Mission on drugs, to report on progress in these areas, this is the second year that a Survey was to be completed.

This challenge at the moment is funding, we have the same amount of funding but we have a challenge in terms of Naloxone provision. ADP areas are also raising concerns in terms of Rehab, other options / ways have been reviewed. New funding options have been identified in terms of individuals applying for Residential Rehab.

Naloxone has a 3 year shelf life, nasal option for Naloxone has also been developed, and we have Naloxone Champions within the Community to increase the supply of these kits.

AMcF is going to link with JD out-with regarding his knowledge / understanding. Could we arrange a formal structure in terms of reporting, this would give a lot of importance. JD is supportive to push this forward in terms of linking with Chief Officers.

Action: AMcF / JD

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Approved the content of the annual reporting survey**

14:45pm P Taylor joined the meeting

8. Contracts Monitoring Report: Third Sector Commissioning Services

PT highlighted to members that on behalf of the Health and Social Care Partnership the Commissioning Team monitors contracts for all adult commissioned services, 49 of these contracts are monitored.

This paper presents the findings of the contract monitoring of Third Sector provider partners for the period 1st April 2022 – 31st March 2023.

In terms of compliance is high with some good results both in terms of reporting and achieving outcomes. Intelligence is also included in the report gathering info on staffing challenges etc.

Risks identified in Appendix 2 were discussed and the results mainly show low risk, 3 which were scored below 60% causing higher risk. Page 6 of Appendix 2 highlights the reason for the risks.

The Contract Review is ongoing and will capture a number of these outcomes.

GG asked in terms of the 3 in high risk, they have been there previously. This was not a surprise as the issue has been ongoing for a number of months now prior to the monitoring. Social Work are also involved in the reviews.

KD raised a Declarations of Interest around DG Voice who were included in this report. From a process point of view in terms of commissioned organisation this is a good process for completing the review. All organisations need to adapt with change so Contracts won't always be the same from previous years.

AMcF supported the discussions that have been had in terms of the report, the proactive work improves us as a Partnership.

DR thanked PT for the work that has been undertaken, this provides the Committee and the IJB assurance. The Procurement Process is also being worked through and is out for tender across a number of services, this will provide a clear framework / specifications.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Noted the results of recent contract monitoring of third sector commissioned services.**
- **Discussed issues raised from recent contract monitoring and suggested actions.**

15:08pm N Hamlet let the meeting due to another commitment

9. IJB Annual Performance Report 2023 / 2024 - First Draft

AA mentioned under the Public Bodies Act 2014, the Integration Joint Board is required to publish an Annual Performance Report each year. This is the opportunity for the committee provide advice / guidance, same structure being used as last year.

A number of indicators have been received since this report was shared, the finance section has also been received.

AA asked for any comments / changes to be made ASAP as this is due to go to the IJB Strategic Planning, Delivery & Commissioning Committee.

Next Draft will be shared including the Healthcare Experience Survey, Social Care Experience has fallen more than other areas.

NH is keen for discussion to be had with various groups, teams and committees in terms of future planning.

GG raised an observation regarding the finance pressure and challenge this must be made clear and also to link the importance regarding the Integrated Budget.

DR mentioned in terms of the Annual Review which is due to be scheduled for November, the template / format is currently being worked up, a conversation had been had but was from an NHS point of view in terms of it linking with the points in the Annual Delivery Plan.

KB confirmed she likes the approach but maybe some additional work to be discussed and could link to the Strategic Commissioning Plan.

The key message is in regards to sustainability this is a re-design of Services we are not transforming. DR echoed this, but a discussion is needed in terms of which Services we seek to sustain or which Services we need to secure by other local means and which Services we wish to no longer provide, but this seeks numerous levels of approval including National level.

KB highlighted to members around the scheduled IJB Risk Workshop, w/c 15th July, full engagement is needed and individuals will be taken through all aspects of Risk.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Discussed the 2023/24 IJB Annual Performance Report First Draft and shared suggestions.**

10. Any Other Business

Quality Updates – KB noted a discussion has previously been had around IJB Audit, Risk and Governance Committee in terms Quality updates through the Committees, this is to be at a level of assurance in terms of quality of care.

AMcF mentioned we have no Local Authority Advisors on this group, input from Social Work would be beneficial for this group.

Action: AM / KB

DR shared that a powerful piece in BBC today about Care Home Quality in England with approx 25% inadequate, including some personal experience shared and mentioned this is something we need to provide assurance on Locally. We have driven excellent quality of care within our Care Homes, supported by our Care Home Tactical Team. FK mentioned she shadowed our Tactical Care Home Team on a visit and confirmed the good work is significant from our Teams, we must be more visible in terms of the Good News Stories.

11. Date of Next Meeting

The next meeting of this Committee will be held on Tuesday 8th October 2024 at 2pm via Microsoft Teams