



**Dumfries and Galloway
Integration Joint Board
Finance, Performance and Quality Committee**

**Minute from Tuesday 8th October 2024 at
2pm**

For Approval

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) Finance,
Performance and Quality Committee held on Tuesday 8th October 2024 at 2pm via
Microsoft Teams**

Voting Members Present:

Andy McFarlane	(AMcF)	(Chair) Local Authority Voting Member
Kim Dams	(KD)	(Vice Chair) NHS Voting Member
Gwilym Gibbons	(GG)	NHS Voting Member

Advisory Members:

Nicole Hamlet	(NH)	Interim Chief Officer / Chief Operating Officer
Katy Kerr	(KK)	Director of Finance
David Rowland	(DR)	Director of Strategic Planning and Transformation

Supporting Members:

Kirsty Bell	(KB)	Programme Manager
Amber Murray	(AM)	EA to Chief Officer / Chief Operating Officer
Peggy Taylor	(PT)	Contracts Manager, Strategic Planning and Transformation Directorate

Apologies:

Ananda Allan	(AA)	Performance and Intelligence Manager, Strategic Planning and Transformation
Fiona Kane	(FK)	Scottish Care Representative
Stephen Morgan	(SM)	Chief Social Work Officer
Julie Watters	(JW)	Chief Internal Auditor, NHS D&G
Alan Webb	(AWe)	Chief Executive Officer, Third Sector Dumfries and Galloway

1. Welcome, Introduction and Apologies

No apologies were noted.

2. Declarations of Interest

No Declarations of Interest were noted.

3. Draft Minute of the Meeting of the 9th July 2024

Notes were approved as an accurate record of the meeting.

KD and GG confirmed approval of the notes.

4. Action Plan / Rolling Agenda Matrix

Action Plan and Rolling Agenda were noted and will continue to be updated.

AM confirmed the 3 outstanding actions will be closed following updates today.

Finance

5. Finance Update

KK mentioned she had been reflecting on what to bring to the IJB Committee, considering what she takes to the IJB Meeting.

An update was given at the September IJB and has not got anything additional.

- a) Month 4 NHS Delegated Budget Update** – KK confirmed this is the reporting pack that is developed on behalf of the Board and similar for the council is being developed for the next meeting.

AM will share the slide pack following this meeting.

Action: AM

AMcF asked in terms of the brokerage of £22, (5%), this is technically being borrowed from Scottish Government, this is all being tracked through the financial plan.

The increase in utility charges won't be included at this stage, but KK confirmed there is a significant volume of challenges around energy which is part of the Risk Register.

Members discussed the decisions due to be made, and KD mentioned these will be difficult and is out with the IJB Control, similar to NHS decisions. As an IJB we must look at the wider picture.

NH mentioned in terms of difficult conversations we must be prepared and get the conversations started.

The volume in terms of our demand today is much larger and cannot be managed as well as it could have been numerous years ago.

- b) Quarter One Council Delegated Budget Update** - A discussion is due to be had next week in terms of the Quarter Two position.

Performance

6. Direction Performance Update

KB provided a presentation and this will be shared by AM following the meeting and will include KB amendments.

Action: AM

The closed Directions which were closed at the last IJB, have been shared with Board Members and were well received. This process will also go through the Social Work Committee.

The new Mental Health Strategy is being picked up and a gap analysis is being developed, this will come through a future meeting in terms of an update.

IJBD0317 – Implement Carers (Scotland) Act 2016 – AMcF recommended to close this Direction off the strategy and associated plan is linked to the Act and mapped.

IJBD0417 – Regional Planning – Agreed closure, and to include information from NH about the current arrangements are in place such as Cardiology, Oral / Mac Fax, Golden Jubilee by way of evidence.

14:59pm G MacGregor joined the meeting

IJBD2006 – Drug and Alcohol Strategy 2020 / 2021 – Agreed to share link for the ADP Strategy and also agreed to close based on the evidence, this should have been closed back in 2021, KB confirmed we have a good process now.

IJBD2104 – National Flexible Framework for Care and Support at Home – this has been agreed and being delivered, new paper was shared recently, but asking to issue a further Direction for the increase in costs. Members agreed that a further direction based on the recent paper, and to request an evaluation of the work.

IJBD2105 – Flow Navigation Centre – AMcF asked for an explanation in terms of delivery, members agreed to not close at this stage given the current model of delivery and alternatives. NH is still reviewing this with National Colleagues.

IJBD2117 – Future – Priorities – Members mentioned for this to be 3 separate Directions, however this did not take place and therefore requires to be closed.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Agreed with the update given prior to going to the IJB in December for final closure**

15:10pm P Taylor joined the meeting

7. Contracts Monitoring Update – Care and Support at Home

PT confirmed on behalf of the Health and Social Care Partnership the Commissioning Team monitors contracts for all adult commissioned services.

This paper presents the findings of the contract monitoring of Care and Support at Home (CASH) provider partners for the period 1st April 2023 – 31st March 2024.

The compliance is highlighted within the covering paper, PT highlighted the key points within the report. A typo was noted in terms of Mandatory Training, 93% of

Services are up to date with Training, only 2 did not complete. An amended document will be re-shared and published online.

Action: AM / PT

AMcF asked in terms of the turnover in staff, how owner-ish are the engagement satisfaction surveys for providers, feedback can be gathered in a variety of different ways.

Issues with Home Office Compliance they have a list of legislations that providers must meet, these can be complex and cause challenges. PT mentioned this is not something the Contracts Team support with.

AMcF asked in future to also include the numbers not only percentages.

The Contracts we are losing, the providers have moved to other National Flexible Framework Providers.

GG asked PT to include in future reports the numbers of service users, KD echoed this ask.

Action: PT

PT shared the quotes from the Providers, and asked members to review these as this is extremely uplifting.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Noted the outcome of recent contract monitoring of care and support at home commissioned services.**
- **Discussed issues raised from recent contract monitoring and suggested actions.**

8. Quarterly Community Planning Partnership Performance Update

AMcF mentioned a wide discussion was had in terms of Smoking and Vaping, one of the large issues is the marketing in terms of this. This will be a continued discussion within the Council as this is a concern. GG mentioned Trading Standards could be explored into these routes.

A quarterly update will come to this meeting by AMcF as Chair.

9. Any Other Business

- a) **2025 IJB Finance, Performance and Quality Committee Dates** – Shared for confirmation prior to sharing into calendars.

10. Date of Next Meeting

The next meeting of this Committee will be held in 2025 dates will be confirmed and taken through the IJB for formal approval.