

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on Tuesday 17th December 2024 at 10am – 3pm – Room F01, The Bridge, Glasgow Road Dumfries DG2 9AW

Voting Members Present:

Andy McFarlane	(AMcF)	Local Authority Voting Member (Chair)
Greg Black	(GB)	NHS Voting Member
Ian Carruthers	(IC)	Local Authority Voting Member
Linda Dorward	(LD)	Local Authority Voting Member
Gwilym Gibbons	(GG)	NHS Voting Member
Vicky Keir	(VK)	NHS Voting Member

Advisory Members Present:

Rebecca Aldridge	(RA)	Substitute – Social Work Officer Representative
Greycy Bell	(GBe)	Registered Medical Practitioner (Primary Medical Services)
Ken Donaldson	(KD)	Medical Director
Rod Edgar	(RE)	Communication & Engagement Manager
Pam Jamieson	(PJ)	Workforce Director
Nicole Hamlet	(NH)	Chief Officer
Mark Kelly	(MK)	Nurse Director
Katy Kerr	(KK)	Chief Finance Officer
David Rowland	(DR)	Director of Strategic Planning and Transformation
Alan Webb	(AWe)	Third Sector Representative
Valerie White	(VW)	Director of Public Health

In Attendance:

Kirsty Bell	(KB)	Programme Manager
Amber Murray	(AM)	EA to Chief Officer

Apologies:

Debbie Cochrane	(DC)	Scottish Care Representative
Kim Dams	(KDa)	NHS Voting Member (Vice Chair)
Ann Farrell	(AFa)	Local Authority Staff Representative
Chrissie Hill	(CH)	Local Authority Voting Member
Callum Macoll	(CM)	Staff Side Representative
Stephen Morgan	(SM)	Chief Social Work Officer

1. WELCOME, APOLOGIES AND NOTIFICATION OF SUBSTITUTE MEMBERS

AMcF covered the etiquette of the meeting, highlighting to members the importance when meetings are hybrid to confirm attendance to Amber Murray / Business Support Team.

Formal apologies were noted and formally documented as part of the minute of the meeting.

2. DECLARATIONS OF INTEREST

The Chair asked for Declarations of Interests where all members confirmed nothing to highlight.

3. MINUTES OF THE PREVIOUS MEETINGS

The Minute of the meeting of the IJB held on 24th September 2024 and 29th October 2024 was submitted for approval, and agreed as a correct record.

4. ACTION LIST / ROLLING AGENDA

IJB action plan was submitted in advance where two outstanding actions are included as agenda items and will be closed accordingly.

KB made a plea in terms of the Social Care Visioning Direction which was issued for approval, reminder will be shared again today for Members to confirm approval.

Carers Rep recruitment is still ongoing, and KB / RE will be working together to go out on Social Media.

5. INTEGRATION JOINT BOARD COMMITTEE UPDATES

a) IJB Audit Risk and Governance – *Meeting Cancelled 19.11.2024*

This meeting was cancelled due to nothing to highlight, next meeting will be held in February 2025, this was due to no business. KK confirmed this tends to happen regularly and only meet 3 times a year, AM will continue to hold the 4th date in case required.

b) IJB Finance, Performance & Quality – (meeting 08.10.2024) – Andy McFarlane, Chair, highlighted the key areas of business as follows:

The topics discussed were as follows:

- Approval and sign-off minutes of meeting of 9th July 2024
- Month 4 Delegated budget update
 - Discussed brokerage (£22m)
 - Increasing utility charges and impact
 - Demand on services
- Directions update, with a number being presented at the board meeting in December requesting formal closure.
- Contracts monitoring review of progress against delivery targets.
- Community Planning Partnership update.
- Need for representation from Social Services.

AMcF asked in terms of Social Work Representation around this committee, AM will review this and include in the minutes.

Action: AM

KB mentioned the Directions paper includes the 7 Directions which were closed and will be part of her update today.

c) IJB Strategic Planning Delivery & Commissioning (meeting 14.11.2024) – Greg Black highlighted the key areas of business which was set out within the report.

GB confirmed in terms of the Item regarding reviewing the Annual Performance Report, a workshop for IJB Members has been scheduled for the 14th January 2025.

Members agreed the update in terms of the Direction on commissioning a supported accommodation unit and staff base at the Garrick Development, KB will develop this Direction and issue it to both parties.

Action: KB

VW welcomed the discussion in terms of Strategic Directions, in terms of a number of the plans the Board already have, the IJB does not have delegated authority to delegate, and asked could this be reviewed in terms of governance. KB mentioned the discussion was had due to the Gaps, especially around Early Intervention and prevention, the workshop will review these gaps and with the Directions we have at the moment they are specific / general, but we should have a direction for all functions. KB and NH have met with Paul Leak from Scottish Government in terms of Directions and this will be further reviewed on the 14th January 2025.

The Integration Joint Board is asked to:

- **Noted this update from the IJB Strategic Planning, Delivery and Commissioning Committee;**
- **Considered the proposed Direction on commissioning a supported accommodation unit and staff base at the Garrick Development; and**
- **Agreed to issue the Direction to Dumfries and Galloway Council.**

d) IJB Transformation, Innovation and Futures (meeting 13.08.2024 and 12.11.2024) — again, Ian Carruthers highlighted the key areas of business which was set out within the report.

As part of the update a Direction is attached on Retaining Galloway Community Hospital at the heart of acute service delivery for people in Wigtownshire. KB will arrange for this to be issued.

Action: KB

The Integration Joint Board is asked to:

- **Noted this update from the IJB Transformation, Innovation and Futures Committee;**
- **Considered the proposed Direction on committing to the future of the Galloway Community Hospital as a key part of the local healthcare estate; and**
- **Agreed to issue the Direction to NHS Dumfries and Galloway.**

6. IJB DIRECTION PROGRESS UPDATE

KB highlighted members through the Directions Update, with a view to closing 7 Directions following Finance, Performance and Quality Committee by way of a recommendation for approval to close.

It also includes new Directions sent to either NHS / LA or both, together with a general update on all other open or due to be closed Directions where an update is planned at next scheduled Finance, Performance and Quality Committee on 7th January 2025, the below will be discussed and agreed to be closed via this Committee.

KB highlighted the directions to be considered for closure:

- **IJBD0417: Regional Planning** – KB confirmed we are part of the West of Scotland NHS Board Network which explores challenges, fosters closer working and collaboration. We have regional arrangements in place for Oral Max Fax, Golden Jubilee, Cardiology, Vascular, General Surgery with other areas identified such as Sleep Studies, Endoscopy, Lab Services and Transport.
- **IJBD2006: Drug and Alcohol Strategy 2020/21** – We have had the evidence to complete this, back in 2021.
- **IJBD2104: National Flexible Framework (NFF) for Care and Support at Home** – This is superseded due to the new direction.
- **IJBD2108: Orthopaedic Pathways** – agreed to close this as it is now moved to business as usual, and will be linked through the Planned Care Steering Group.
- **IJBD2117 – Future Priorities** - This has not been achieved, this one will be looked at within part of the future directions in January, but this is due to be closed. AMcF asked why these were not issued, KB will look further into this and pick it up with AMcF separately.
- **IJBD2304 – Maternity Consultation** – Option 1 was agreed in September, and this Direction has been sent to NHS Dumfries and Galloway.
- **IJBD2307 – RCRP Options appraisal** - Again options were agreed in October, and this Direction has been sent to NHS Dumfries and Galloway.

IC mentioned in terms of the Palliative Care Strategy, KB is taking this through the IJB Finance, Quality and Performance Committee, as we have had this strategy in place. The Palliative Care Strategy should come via the IJB Strategic Planning Delivery & Commissioning, which KB will arrange for this to go to the January committee.

Action: KB

Decision:

The Integration Joint Board:

- **Approved the following recommendation for approval at the Finance, Quality and Performance Committee on 7th October 2024, the Integrated Joint Board is asked to approve the closure / or that extant Directions that have been superseded and that the appropriate evidence has been provided as assured by the Committee (Appendix 1 - section 2).**
- **Assured new Directions issued to NHS / LA, together with a general update on open Directions which are due to be taken through Finance, Performance and Quality Committee on 7th January 2025.**

7. BEST VALUE STATEMENT / DRAFT RISK MANAGEMENT STRATEGY

KB confirmed the first component of this report is the Best Value Statement which is a requirement of the IJB to ensure that there is good governance and effective management of resources, with a focus on improvement, to deliver the best possible outcomes for the public.

The report summarises the approach being taken to Best Value in Dumfries and Galloway IJB for 2023 / 2024 and will continue to be updated on an annual basis.

The second component of this report is to present the Draft IJB's Risk Management Strategy. It sets out the principles and approaches to Risk Management which is to be followed.

Confirming this has been shared with all IJB members at a Risk Workshop and at a subsequent Audit, Risk and Governance Committee. Internal and External Auditors also been fully aware of this.

Extant Risks which are in place will be monitored through this committee, which KB has been leading on.

AMcF mentioned in terms of Page 5, we must highlight in more detail including some examples in terms of the details. KK confirmed this is due to be refreshed for 2024 / 2025 and asked for all IJB Members to be part of this, possibly include as a standing item on all the committees.

Action: KB

Decision:

The Integration Joint Board:

- **Approved the content of the Best Value Statement following recommendation for approval from Audit, Risk and Governance Committee.**
- **Approved the Draft Risk Management Strategy following recommendation for approval from Audit, Risk and Governance Committee.**

8. FINANCIAL PERFORMANCE UPDATE – QUARTER TWO

KK mentioned this report presents an update on the financial performance for the budgets delegated to the Integration Joint Board based on the position at the end of Quarter Two of financial year 2024 / 2025.

Assurance was provided to members highlighted key points within the report.

KK provided an overview in regards to the IJB Draft Financial Plan 2024/25:

IJB Draft Financial Plan	Final Draft Financial Plan		
	NHS £000	Council £000	Total £000
2024/25 Opening Deficit	(25,101)	0	(25,101)
2024/25 Uplift Planning Assumptions	(5,302)	(9,275)	(14,577)
2024/25 Anticipated directorate cost pressures	(5,000)	(3,757)	(8,757)
Agreed investment/ funding for local and national decisions	(2,000)	(494)	(2,494)
Additional funding from Local Government (LG) settlement	0	8,055	8,055
Additional funding from Scottish Government assumed (New Medicines Fund (NMF))	930	0	930
Savings Targets	16,394	4,463	20,857
Planned use of IJB reserves	0	1,008	1,008
Target In-Year Position	(20,079)	0	(20,079)

AW asked in terms of moving into the future, in terms of Third Sector how do we consider what is already happening within communities to prevent additional investment. This has

been discussed in numerous forums, but KK confirmed we must look at how we can do this. AMcF echoed in terms of this discussion, as investing in prevention is key.

11.34am R Aldridge stepped out the meeting

Visioning in terms of Adult Social Care, a Direction / Paper is being developed and will be brought back. NH confirmed a steering group is due to be scheduled for this and this plan will be a 1-10year plan. Innovation is a key factor, and technology is a main part of this.

12.00pm V Gratton joined the meeting

DR mentioned in terms of the challenge, a report to go to the IJB Finance, Quality and Performance Committee from Planned Care / Unscheduled Care to understand the work that has been undertaken so far, NH confirmed this will be picked up via the Visioning piece which will come via an IJB Committee.

Action: KB / AM

KD highlighted his reflection on this piece of work also around the Right Care Right Place, engagement / knowledge / understanding is a significant challenge to get this across which also relates to our financial position

NHS Budget Letter was discussed and will be shared with members following the meeting. Our position will increase, KK highlighted the detail within the letter, this will not be worked up for the IJB Finance, Quality and Performance Committee in January, and a workshop will be scheduled to look into the budget in February prior to the IJB in March.

Action: AM

12.07pm R Aldridge returned to the meeting

KK raised her concerns around National Insurance, there is no funding in the model for a number of different providers, this could be a significant scale for the Board, and KK continues to be highly involved in this part of the position.

IC agreed as Members we do require a workshop to be prioritised to understand the budget and what is going to happen for both NHS and Dumfries and Galloway Council. We must have full demonstration of the impacts on Services.

MK mentioned in regards to Risk appetite, for this to be included within the IJB Committees.

A number of Members discussed this update in significant detail highlighting the numerous challenges / risks, but have agreed these discussions will be discussed fuller around a workshop session, and tough decisions also to be a huge part of this.

Decision:

The Integration Joint Board:

- **Assured the IJB is asked to take assurance in relation to the update on the financial position and the measures being taken, however, recognise that the current in-year gap has increased to £21m based on external factors and the allocation reductions during Q2.**
- **Noted the level of increased financial risk in the position across all of the delegated budget.**
- **Discussed the IJB is asked to discuss the issues contained within this paper.**

12.45pm LUNCH BREAK and K Donaldson confirmed due to other commitments he won't attend the afternoon session.

9. DRAFT CARERS STRATEGY

Viv Gration presented the update on the Carers Strategy confirming it is a legal requirement that Integration Authorities have a local Carers Strategy.

Earlier this year a draft Carers Strategy and Delivery Plan was presented to Health and Social Care Leadership Team and the Strategic Plan Delivery and Commissioning Committee. Both groups approved the proposed title of **'more of the same won't do.'**

Fully funded delivery plan will be developed to reflect the feedback from Carers, given where we are financially, finance is highlighted within Page 20.

Colleagues have been working with Carers, Carer professionals so they are fully involved in this process, including any lived experience.

AMcF thanked the team for completing this work.

MK mentioned on Page 15 regarding the Carers Hub, this is an extremely robust Hub and would like to thank the team, and asked for the title to highlight Unpaid Carers. VG will arrange amendments prior to the final Strategy in March. The IJB have a Strategic Commissioning Intention around Carers, this could be more included in the Delivery Plan not the Strategy.

Action: MK

GB confirmed as previously this has gone through the IJB Strategic Planning Delivery & Commissioning in November and was widely discussed.

AW mentioned he has linked with a number of Carers Support Organisations and this is extremely welcomed. VK highlighted in terms of people feeling less valued, and this would be a good opportunity to avoid this.

Decision:

The Integration Joint Board:

- **Approved the draft Carers Strategy's vision:**

'Carers are valued, their rights are upheld and respected, and their own health and wellbeing acknowledged and supported'

- **Approved the final draft Carer's Strategy for publication, noting that this partially delivers the direction IJBD0317 (Carers Act 2016).**
- **Noted the development of a fully funded Delivery Plan with full costings and timeframes for delivery is underway and will be presented to the IJB on 4th March 2025. At this time an updated Direction will be presented for approval.**

10. WINTER PLAN / PRESENTATION

The above presentation was shared prior to the meeting, due to not being aware of the technical availability; KB confirmed this is providing members with reassurance of all plans in place.

KB took members through this presentation, and a wide overview and confirmed staff and public communications are all underway and are relevant to our Local area.

AMcF thanked for the outline and is a great format.

VK asked in terms of Community Pharmacy over the Festive Period, KB will look into this detail and share it out. Also Discharge to Assess, and also time of discharge what has been completed for this process. KB confirmed a letter has been developed for teams to adopt.

GBe highlighted this is a fantastic piece of work and it is also business as usual, we must acknowledge the difficult period ahead of us, and confirmed Community Pharmacies will be open usually one in each Locality.

Members agreed this is everyone's responsibility to prevent any further issues.

11. CHIEF SOCIAL WORK OFFICERS ANNUAL REPORT 2023 / 2024

RA mentioned the Chief Social Work Officer is required to prepare an Annual Report to the Local Authority as required by the National Guidance on the Role of the Chief Social Work Officer, this has been shared with members for noting.

14.23pm M Kelly left the meeting.

VW highlighted when reviewing this report it shows the wide variety of work Social Work are undertaken. LD echoed this comment and it is good to see the bigger picture.

Decision:

The Integration Joint Board:

- **Noted the performance of the Social Work Services in respect of key duties and responsibilities for which the CSWO has overall responsibility for as detailed in the Appendix.**

12. DEVELOPING A VISION FOR GENERAL MEDICAL PRACTICES AND GENERAL MEDICAL SERVICES IN DUMFRIES AND GALLOWAY

GBe updated today on the report published. Highlighting the main points are General Medical Services (GMS) provided by GP Practices across Dumfries and Galloway are the bedrock of the National Health Service, with the vast majority of patients being assessed and treated by their General Practitioners (GPs) with support from the wider Practice Team.

That said, Practices in Dumfries and Galloway, like those in many other rural areas, are struggling with issues of sustainability arising from recruitment and retention difficulties, growing demand and increasing patient expectations.

These issues of sustainability have been evident over the last five years in terms of the numbers of GMS contracts that have been resigned by GP Partners in Dumfries and Galloway and the resulting requirement for the NHS Board to step in and directly run these GP Practices until another suitable provider can be identified.

There is a need to act now to address these issues of sustainability and to begin planning for a future where our GP Practices are strong, sustainable and fit for the future in terms of meeting the changing needs of local people and being at the heart of improving population health and wellbeing and addressing inequalities by delivering remote and rural healthcare that is safe, effective and person-centred.

GBe confirmed questions have been developed for General Practitioners, and also keen for the IJB to be involved in these which will allow reviewing the services going forward, questions are set out in 3.11 within the report.

There has been engagement with the GP Cluster Leads and Chair of the GP Sub-Committee, a number of comments were made in regards to the questions which have been noted.

IC asked how does the Integration Joint Board support this going forward, where is our engagement in regards to the outcomes, GG mentioned the outcomes in terms of Population Health and Early Intervention does not capture these points.

DR confirmed the answers to the questions will be brought back to the next IJB on the 4th March 2025, where the IJB will be asked to be involved. If consultation is required this will be undertaken and final report will be brought back end of 2025-2026. Population Health will be included in the amended report.

Action: DR / AM

GB asked for reassurance in regards to interactions with Community Councils, DR confirmed this is part of the currently plan / scope and Community Councils will be part of the engagement period.

NH mentioned in terms of the comments today in terms of the direction, it reads to be a lot of internal views, how do we get what they expect not what we expect. Without Primary Care they are the root of what we do. NH asked GBe to make sure it all joins up right though the Partnership.

RE as Communication and Engagement Manager is fully prepared to be involved in the process, DR and GBe confirmed stakeholder will be involved in the full process.

Decision:

The Integration Joint Board:

- **Confirmed that it recognises the sustainability challenges facing General Medical Practices across Dumfries and Galloway and the risk this poses to the continued provision of GMS locally.**
- **Confirmed that fundamental change is required, underpinned by a clear vision for how these services should be planned and delivered in the future.**
- **Approved the proposal to develop a full and detailed scope for this work, involving General Practitioners, the communities they serve and wider stakeholders, with a requirement to present this for consideration at the Integration Joint Board Meeting in March 2025.**
- **Issued a Direction to Dumfries and Galloway NHS Board to undertake this work.**

13. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

- **Galloway National Park** – IC raised a concern following a Regional Meeting he attended, Nature Scotland presented a presentation around a potential National Park in our Region, a consultation period has been arranged for January, IC raised this due to the significant pressures this would cross right across the Partnership.

IC confirmed J White has been fully involved in these discussions, NH will pick this up through Board Management Team tomorrow 18th December 2024. DR highlighted to arrange for Data in terms of numbers this could bring in the area this is a large piece of work that would be extremely difficult to arrange in terms of context.

Action: NH

The next meeting of the Formal IJB is on Tuesday 4th March 2025 at 10am, Venue TBC

DRAFT