



**Dumfries and Galloway
Integration Joint Board
Finance, Performance and Quality Committee**

**Minute from Tuesday 7th January 2025 at
2pm**

For Approval

**Minute of the Dumfries and Galloway Integration Joint Board (IJB) Finance,
Performance and Quality Committee held on Tuesday 7th January 2025 at 2pm via
Microsoft Teams**

Voting Members Present:

Kim Dams	(KD)	(Vice Chair) NHS Voting Member
Gwilym Gibbons	(GG)	NHS Voting Member

Advisory Members:

Nicole Hamlet	(NH)	Interim Chief Officer / Chief Operating Officer
David Rowland	(DR)	Director of Strategic Planning and Transformation
Julie Watters	(JW)	Chief Internal Auditor
Alan Webb	(AW)	Third Sector Representative

Supporting Members:

Kirsty Bell	(KB)	Programme Manager
David Bryson	(DB)	General Manager Operational Services
Amber Murray	(AM)	EA to Chief Officer / Chief Operating Officer
Peggy Taylor	(PT)	Contracts Manager, Strategic Planning and Transformation Directorate

Apologies:

Fiona Kane	(FK)	Scottish Care Representative
Katy Kerr	(KK)	Director of Finance
Stephen Morgan	(SM)	Chief Social Work Officer
Andy McFarlane	(AMcF)	(Chair) Local Authority Voting Member

Introduction

1. **Welcome, Introduction and Apologies**

Apologies noted as per above, discussion was had with members in terms of full governance and attendance at the IJB and IJB Committees.

NH will link with Dawn Roberts in terms of Council Voting Members, and KB will link with Governance again from Council.

Action: NH / KB

2. **Declarations of Interest**

AW noted in terms of Item 7, due to Third Sector being involved and mentioned, no conflict in terms of his role but keen for it to be noted, KD highlighted Item 7 will reflect on a number of members.

3. **Draft Minute of the Meeting of the 8th October 2024**

Notes were approved as an accurate record of the meeting.

4. **Action Plan / Rolling Agenda Matrix**

Action Plan and Rolling Agenda were noted and will continue to be updated.

AM confirmed no ongoing actions for this committee, but a session is being looked into being scheduled to look at the overall agenda matrix.

Action: AM

Finance

5. **Finance Update**

Due to KK apologies, nothing to Update – Budget Workshop on 18th February 2025.

Performance

6. **Direction Performance Update**

KB provided a lite touch update given a full update on Directions was provided into formal IJB on 17th December 2024.

Noting the significant work undertaken over the last few months however, we require undertaking more work to ensure we are compliant with statutory guidance.

A workshop is scheduled on Tuesday 14th January 2025 - where a presentation has been produced and will be an interactive session with members to support shaping future Directions. Following the workshop a further workshop will be scheduled with key officers to ensure accountable officers are involved in future reporting and performance.

KB highlighted a meeting scheduled with Chair of IJB to go through extant Directions.

14.20pm P Taylor joined the meeting

7. Contracts Monitoring Update

a) Care Homes

PT confirmed On behalf of the Health and Social Care Partnership the Commissioning Team monitors contracts for all adult health and social care commissioned services.

This paper presents the findings of the contract monitoring of Care Home provider partners for the period 1st April 2023 – 31st March 2024, in regards to compliance risk management and intelligence. Percentage figures included with numbers as per previous request.

PT confirmed in terms of the Risks, a much more detail has been included and also including actions.

Issues and Planned Actions have been additionally added to the report, Scottish Care provided a lot of helpful information.

GG thanked for the more detail, and asked regarding service sustainability is there a tipping point, PT mentioned the team are discussing in terms of the individuals completing the self evaluation forms seem to be managers not the appropriate individuals but this is being discussed in a number of forums.

DR highlighted the point raised is extremely important, the next year will be significantly based around National Insurance and also Climate, the contracts monitoring teams will continue to support providers.

KD echoed all the discussions had and mentioned in terms of escalation, is there any Regional Split / Locations are any more affected than others, PT

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Noted the outcome of recent contract monitoring of commissioned care homes.**
- **Discussed issues raised from recent contract monitoring and suggested actions.**

b) Third Sector

Again, On behalf of the Health and Social Care Partnership the Commissioning Team monitors contracts for all adult health and social care commissioned services.

This paper presents the findings of the contract monitoring of Third Sector provider partners for the period 1st April 2023 – 31st March 2024.

Members focussed again on the Risk Assessment.

KD confirmed in terms of the Declarations of Interest mentioned at the start of the meeting.

AW mentioned in terms of supporting Day Centres, they have moved to a better position the Sector is much more worried in terms of Long Term Sustainability around financial implementations. Increasing cost pressures, which are reflected here, what potential opportunity to use a wider intelligence which would allow a more robust outcome at the end of the year.

KD will be discussing past info and it is potentially not up to date info from Organisations.

DR mentioned in terms of sharing intelligence, Scottish Care attends quarterly to provide an update and the triangulation is important. This is being explored within Third Sector, Contract Management Team Table to include Third Sector and Scottish Care, PT will pick this up.

Action: PT / DR

AW thanked for the discussion and supports being involved in anywhere Third Sector can be involved, and GG also supported this challenge and update. We must be fully in-sighted in terms of the Climate changes / risks so we can work with partners.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Noted the results of recent contract monitoring of third sector commissioned services.**
- **Discussed issues raised from recent contract monitoring and suggested actions.**

14.49pm D Bryson joined the meeting

8. Community Transport Hub Update

DB attended and confirmed this Briefing Paper is to outline the background and implementation of the NHS Dumfries and Galloway Transport Hub Development. It is aimed at the key NHS Staff of DGRI, Mountainhall TC and Renal and Oncology, being phase one of the Hub implementation.

Following Right Care Right Place, the creation of Hubs, there could be a requirement to support Patient to Hubs.

Structured approach is included in the paper, including what the Phase will include. We now have a plan in place and meetings are scheduled with a number of stakeholders, as a number of gaps have been identified already.

This is a much more effective and cost effective way for transport.

Patients who are in receipt of benefits will can claim money but this is not a free good, and are the only Board in Scotland to do this, and highlighted this is a positive point.

Communication Strategy is an important piece, internally to staff and the public for people to be aware of what is available.

GG asked in terms of what happens next, will an technology app be available for people to book, DB agreed this will be included in the future roll out.

Decision,

The Integration Joint Board Finance, Performance and Quality Committee:

- **Noted progress towards creation of a transport hub to assist and supported patient journeys which are not supported by SAS to or from our health facilities**

9. Quarterly Community Planning Partnership Performance update

KB will pick up a chat AMcF regarding reporting in the future.

Action: KB

10. Any Other Business

No AOCB was noted.

11. Date of Next Meeting

The next meeting of this Committee will be on Tuesday 8th April 2025 at 2pm – 4pm via Microsoft Teams