



Dumfries and Galloway
Integration Joint Board
Audit Risk and Governance Committee

**Minute of Dumfries and Galloway
Integration Joint Board Audit, Risk and
Governance Committee meeting held on
25th February 2025**

For Approval

Minute of the Dumfries and Galloway Integration Joint Board Transformation and Innovation / Futures Committee held on Tuesday 25th February 2025 at 2pm via Microsoft Teams

Voting Members Present:

Kim Dams	(KD)	NHS Voting Member (Chair)
Ian Carruthers	(IC)	Local Authority Voting Member (Vice Chair)

Advisory Members Present:

Mark Kelly	(MK)	Director of Nursing, NHS D&G
Katy Kerr	(KK)	Chief Finance Officer
Peter Lindsay	(PL)	Senior Audit Manager (Audit Scotland)
Amber Murray	(AM)	EA to Chief Officer / Admin Support
Julie Watters	(JW)	Chief Internal Auditor

Supporting Present:

Glenn Moonie	(GM)	Finance Officer (<i>for the Integration Joint Board</i>), D&G Council
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Apologies:

Greg Black	(GB)	NHS Voting Member
Kirsty Bell	(KB)	Programme Manager
Nicole Hamlet	(NH)	Interim Chief Officer
Chrissie Hill	(CH)	Local Authority Voting Member

1. Apologies for Absence

Apologies were noted as above.

2. Declaration(s) of Interest

No declarations of interest were noted.

3. Minutes from 17th September 2024

These notes were approved as an accurate record.

4. Action Plan / Rolling Agenda Matrix

All Actions were discussed and AM will continue to update accordingly.

5. Draft External Audit Plan 2024 / 25

PL provided a brief overview of the Draft External Audit Plan for 2024/25, this is the third year of the 5 year appointment.

Exhibits are included within the report shared as Appendix 1.

IC mentioned in terms of Paragraph 19 within the report, The Chief Finance Officer of the IJB will retire at the end of June 2025. The IJB should ensure that appropriate arrangements are introduced for the signing of the 2024/25 annual accounts by the Chief Finance Officer at the end of September 2025. KK confirmed she is in post until the 30th June 2025, and will draft the accounts alongside GM, discussions are ongoing throughout the Partnership in terms of thoughts and ideas and nothing is been brought forward yet, and when recruitment takes place it will not be a the dual role with the NHS Director of Finance.

Conversations have been had in regards to the Financial Sustainability. We must be clear of what our strategy is going forward as an IJB and we are aware of the work ongoing with the partners.

Proposal that an update in terms of the CFO role be brought back to the Special IJB in April, KK will link with NH.

Action: KK

Decision (s)

Committee Members:

- Scrutinised and reviewed the attached External Audit Plan (*Appendix 1*) for Dumfries and Galloway Integration Joint Board for the financial year ending 31st March 2025.

6. Chief Internal Auditor Quarterly Update February 2025

JW highlighted the purpose of this report is to provide an update to Audit, Risk and Governance Committee on delivery of Internal Audit assurances for the Integration Joint Board for 2024 / 2025 and to highlight relevant assurances received from the NHS Dumfries and Galloway and Dumfries and Galloway Council audit plans as part of the IJB and Health and Social Care Partnership's overall governance and risk management processes.

Internal Audit Plans for 2024 / 2025 across the Partnership has been reviewed, and will be brought back to this committee in terms of any work that requires to be highlighted.

There was discussion about ensuring that reports had a more joint focus and not just NHS specific and JW committed to reviewing the reports moving forward.

JW asked in terms of the replacement of the chair for this committee, that a further meeting of the Audit and Risk Committee Chairs across NHS, Council and IJB should be arranged.

Action: JW

Decision (s)

Committee Members:

- **Noted this update on progress against the Internal Audit work for 2024/25.**

7. Governance Update

KB noted her apologies, but KK took members through a presentation which AM will share following the meeting.

Action: AM

KD will link with KB / NH in terms of streamlining the committees, IC agreed in terms of this discussion, Self evaluation is a key process and could lead to more streamline / less committees.

Action: KD / KB

8. Quarterly Update Report from Chief Finance Officer

KK confirmed letter has been received for Audit Fees, proposal from previous years were much higher.

Timelines are all in place in terms of signing the accounts, this is included in KK report.

Decision (s)

Committee Members:

- **Noted the Quarterly Update Report from the Chief Finance Officer and the updates provided.**

9. Any Other Business

No AOCB was noted prior or at the meeting.

10. Date of Next Meeting

The next meeting of this Committee will be on Tuesday 24th June 2025 at 2pm via Mvicrosoft Teams.