

Minute of the Dumfries and Galloway Integration Joint Board (IJB) meeting held on Tuesday 3rd June 2025 at 10am – 5pm – Seminar Room 4, Education Centre, DGRI

Voting Members Present:

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| Kim Dams | (KDa) | NHS Voting Member (Chair) |
| Andy Ferguson | (AF) | Substitute – Local Authority Voting Member |
| Gwilym Gibbons | (GG) | NHS Voting Member |
| Suzanne Hamilton | (SH) | Substitute – NHS Voting Member |
| Emma Jordan | (EJ) | Substitute – Local Authority Voting Member |

Advisory Members Present:

| | | |
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| Greycy Bell | (GBe) | Registered Medical Practitioner (Primary Medical Services) |
| Ken Donaldson | (KD) | Medical Director |
| Rod Edgar | (RE) | Communication & Engagement Manager |
| Nicole Hamlet | (NH) | Chief Officer |
| Pam Jamieson | (PJ) | Workforce Director (Virtual) |
| Fiona Kane | (FK) | Scottish Care Representative |
| Mark Kelly | (MK) | Nurse Director |
| Katy Kerr | (KK) | Chief Finance Officer |
| Stephen Morgan | (SM) | Chief Social Work Officer |
| David Rowland | (DR) | Director of Strategic Planning and Transformation |
| Alan Webb | (AWe) | Third Sector Representative |
| Valerie White | (VW) | Director of Public Health |

In Attendance:

| | | |
|------------------|-------------|--|
| Kirsty Bell | (KB) | Programme Manager |
| Linda Bunney | (LB) | Head of Primary Care Services (Virtual) |
| Lisa Corrie | (LC) | General Practitioner / GP Sub Committee Chair (Virtual) |
| Gill Coupland | (GC) | Strategic Planning & Commissioning Manager (Virtual) |
| Jackie Davies | (JD) | Alcohol & Drug Partnership Strategic Lead (Virtual) |
| Liz Forsyth | (LF) | Strategy Support Manager (Virtual) |
| Lisa Kirkpatrick | (LK) | Transforming Primary Care Programme Manager (Virtual) |
| Amber Murray | (AM) | EA to Chief Officer |

Apologies:

| | | |
|----------------|---------------|--------------------------------------|
| Greg Black | (GB) | NHS Voting Member |
| Ian Carruthers | (IC) | Local Authority Voting Member |
| Linda Dorward | (LD) | Local Authority Voting Member |
| Ann Farrell | (AFa) | Local Authority Staff Representative |
| Vicky Keir | (VK) | NHS Voting Member |
| Callum Macoll | (CM) | Staff Side Representative |
| Andy McFarlane | (AMcF) | Local Authority Voting Member |

1. WELCOME, APOLOGIES AND NOTIFICATION OF SUBSTITUTE MEMBERS

KD covered the etiquette of the meeting, highlighting to members the importance when meetings are hybrid to confirm attendance to Amber Murray / Business Support Team.

Formal apologies were noted and formally documented as part of the minute of the meeting.

2. DECLARATIONS OF INTEREST

The Chair asked for Declarations of Interests where all members confirmed nothing to highlight.

3. MINUTES OF THE PREVIOUS MEETINGS

The Minute of the meeting of the IJB held on 15th April 2025 were submitted for approval, and agreed as a correct record.

4. ACTION LIST / ROLLING AGENDA

IJB action plan was submitted in advance where we had no outstanding actions, and AM will continue to link with members outwith.

AM highlighted one outstanding action regarding *The Best Value Statement* email reminder will be issued again to Chairs / Leads.

5. INTEGRATION JOINT BOARD COMMITTEE UPDATES

Scheme of Delegation review - K Bell highlighted that it is good governance to undertake a review of the Committee structure. Where the focus of the workshop this afternoon will be a suggested new structure – this is to ensure that members all part of this discussion as this will support the challenges with quoracy.

a) IJB Audit Risk and Governance (*next meeting not until 24.06.2025*) – KK confirmed G Black has stepped in to chair the next Committee, but formal appointment for new chair is required. Draft Annual Accounts will also be drafted together and discussed at this committee.

b) IJB Finance, Performance & Quality (*meeting 08.04.2025*) – *No Update due to being a finance workshop*

c) IJB Strategic Planning Delivery & Commissioning Minutes (*meeting 22.04.2025*) – KDa confirmed notes from previous meeting was shared within the papers.

d) IJB Transformation, Innovation and Futures (meeting 20.05.2025) – Apologies noted from Ian Carruthers, therefore the lead of the Committee DR highlighted following the committee update on Strategic Decisions making that the Committee agreed to propose that IJB Members participate in a workshop in August 2025 and hear people's experiences with a view to agreeing a Direction to redefine how we provide support to those in greatest need, members approved to schedule this workshop.

Action: AM

6. MEMBERSHIP UPDATE

KB highlighted to members the purpose of this report is to update the Integration Joint Board on the change of voting members.

Council Governance team confirmed on the 28th May following submission of this paper that Gail Macgregor will be replacing Chrissie Hill as Local Authority Voting Member and Lynne Davis as Substitute Local Authority Voting Member.

Press release due to be issued over the next day or two regarding the recruitment of the Service and Carers Representation, KDa confirmed the importance of this process.

Action: KB / RE

AF mentioned an application has been issued for an extra Full Council due to Council changes.

Decision:

The Integration Joint Board:

- **Noted that Local Authority Voting Member – Chrissie Hill has resigned from her position with immediate effect where we now have a vacancy from both NHS and Local Authority as outlined in Section 3.2**
- **Noted NHS Substitute Voting Member Bill Irving has resigned from his position with immediate effect**
- **Noted the recruitment to Service and Carers representative is in progress**

7. IJB DIRECTION PROGRESS

KB confirmed to members that at this stage there is no formal update to provide to the Board, however the Annual Performance Report will be tabled at the September Board.

Action: KB

Right Care Right Place, Maternity updates due to go to the next scheduled IJB Finance, Performance & Quality Committee in July.

NH also mentioned that we require bring the visioning work on Unscheduled Care and Adult Social Care Visioning through due process as this is a whole system approach – KB suggested that this is taken via Strategic Planning Group and then into IJB as a Direction.

10.28am F Kane joined the meeting in person

8. REVIEW OF THE DUMFRIES AND GALLOWAY INTEGRATION SCHEME

Following the Workshop in March 2025, led by V Freeman, Policy Officer - Dumfries and Galloway NHS Board and / or Dumfries and Galloway Council each a '*Party*' to the Integration Scheme, together, '*the Parties*', are undertaking a review of the Dumfries and Galloway Integration Scheme, in consultation with the full range of stakeholders.

A Joint Officer Review Group, membership included within the papers is in place to co-ordinate the Integration Scheme review (appendix 1).

Appendix 3 provides an overview of the function and associated Services which are under review, as these are the '*may be*' delegated – it was highlighted that this is a reconfiguration of Services to be more value add.

KB highlighted this is due to be concluded in September 2025, and asked for any comments where there were no additional comments made.

Decision:

The Integration Joint Board:

- **Noted the proposed changes to the Integration Scheme in relation to the delegation of health functions and services**
- **Noted stakeholder consultation and engagement in relation to above proposal and IJB voting membership numbers**
- **Noted the early comments and main points arising from the 4th March 2025 IJB workshop discussion on the Integration Scheme review**
- **Considered whether to provide any further comments from the IJB to either or both of the Parties on proposals in relation the delegation of health functions and services as they are attached to health functions, the number of IJB voting members or any other aspect of the Integration Scheme.**

9. FINANCE UPDATE YEAR END 2024 / 2025

KK confirmed this consolidated report brings together the financial reporting of all Services delegated to the IJB from the NHS and the Council. It presents the draft final position for the IJB as a whole for the year ending 2024 / 2025.

The annual accounts process for the year ended 31st March 2025 is now underway.

We are projecting a break even position subject to additional payments from both NHS / Local Authority which they are required to complete within the Integration Scheme. This will be being presented to NHS Board for sign off on 9th June 2025.

KK provided an overview of the figures which have been included in the papers.

AF mentioned in terms of prescribing, KK mentioned medicine has been a real focus within the savings plan. GB mentioned all IJBs have the same issues regarding prescribing the main focus on is waste, realistic prescribing and lots of frameworks around this.

SM raised a concern around the Social Work Committee, council members to be sighted on the pressures also and quarterly updates will be worked on in the future.

KD provided an update in terms of workforce / students which is linked to the Locum Spend, but the Board is moving in the correct direction.

Decision:

The Integration Joint Board noted:

- **An additional payment of £22.6m was released from the NHS Board to the IJB, part of which was additional financial support the NHS received from Scottish Government (SG) for 2024/25 which is part of the repayable brokerage provided.**
- **An additional payment of £1.819m has been requested from Dumfries and Galloway Council to support the year end overspend position in line with the Integration Scheme.**
- **All numbers are draft subject to external audit scrutiny of the NHS, Council and IJB accounts.**

10. FINANCIAL PLAN UPDATE 2025/26

This report provides an update on the revenue budget for Dumfries and Galloway Integration Joint Board for 2025 / 2026 and the budget available for services commissioned from NHS Dumfries and Galloway and Dumfries and Galloway Council.

This paper provides an update on the budget position further to the paper presented at the 15th April 2025 meeting, which was an additional meeting.

National Report sets out the financial challenges across IJB's in Scotland. KK went through the various aspects for both NHS and IJB. NHS Board do not have the NHS Plan signed off yet, as further amendments were requested by Scottish Government in April 2025 but amended paper in terms of improving the position will go to the NHS Board in June 2025.

All plans have been scrutinised through Financial Recovery Board (FRB) which KK co-chairs with J White, NHS Chief Executive, where we are confident, we have robust plans in place going forward.

Following the changes of the Integration Scheme which KB highlighted previously a piece of work will be required in terms of the financial planning of a delegated budget.

NH highlighted this year has been challenging but have mechanisms in place for delivery from both NHS / Local Authority. Assurance in terms of delivery for this year must go via IJB Finance, Performance & Quality Committee.

NH raised the importance for the IJB to be appraised of the Social Work Savings that the Deputy Chief Operating Officer is leading on – Gareth Marr is to be invited to the next scheduled Finance, Performance and Quality Committee to provide an update.

Action: AM

DR mentioned the IJB is a strategic space and the detail need to sit within the Parties, as the IJB require to focus on population health.

A discussion was had led by AW in terms of what role the Third Sector contributes, around re-commissioning and the importance of clear communication. FK echoed this discussion.

11:16am P Jamieson dropped off the meeting for another commitment

DR mentioned in regards to the re-investment, we require strong leadership. .

Decision:

The Integration Joint Board:

- **Approve the Updated Financial Plan for 2025/26 as set out in this report and the current projected shortfall on the delegated budget of £25.6m.**
- **Noted the development of the savings proposals through the Health and Social Care Partnership and the requirement to deliver savings to reduce the in-year deficit position and support the delivery of the Financial Plan and the significant risks associated with delivery of the savings targets.**
- **Noted the level of financial risk inherent in the underlying financial position.**
- **Approved the delegation of a budget of £428m to NHS Dumfries and Galloway and direct that this budget is spent in line with the Strategic Plan of the IJB.**

- **Approved the delegation of a budget of £117.934m to Dumfries and Galloway Council and direct that this budget is spent in line with the Strategic Plan of the IJB.**

Item 12 was discussed following Item 10, due to timings.

1.25pm L Bunney, L Corrie, G Coupland, L Forsyth and L Kirkpatrick joined meeting virtually

11. GENERAL MEDICAL SERVICES IN DUMFRIES AND GALLOWAY: UPDATE, REFINED SCOPE, AND NEXT STEPS

DR mentioned following the proposal which was presented back in December 2024 setting out the intention to co-develop a future vision for GMS in Dumfries and Galloway. That paper also marked the start of a formal review process, with the first phase focused on understanding the current challenges and defining a realistic and shared scope for change.

Since then, engagement activity has been underway across the system, reaching GP teams, wider stakeholders and communities. An interim update was provided to the IJB in March 2025, and this current paper now delivers the next step in the agreed process - providing a refined scope for the review and seeking approval to proceed to the next phase: collaborative planning and development.

LK and GC provided an overview of a presentation which was shared within the meeting.

Planning Phase was highlighted:

- Summer 2025 Workshops (with Professionals / Public)
- Shared Vision being in Autumn 2025
- Full Plan by March 2026

L Corrie, General Practitioner / GP Sub Committee Chair gave an update in term a GP lived experienced update.

EJ mentioned the perceived lack of access to a GP, following CoVID everyone perspective to accessing facilities changed and we must have clear communication with the correct message. KDa echoed this reflection.

DR confirmed Primary Care Leads will be invited into the events.

MK mentioned in terms of the comments around staff support we must continue to make this a key part of the process, staff must have the correct support. KD agreed with this discussion in terms of staff pressures and he will continue to support GPs coming together.

VW asked if Professional Leads will be invited to the sessions similar to Right Care Right Place – this will be picked up by the leads.

We require access the correct data, KK highlighted in terms of reality this, has been ongoing for a while within the Board. NH agreed in terms of Data we do need to have access to this, as this would possibly give another spotlight in terms of scoping our financial issues.

Decision:

The Integration Joint Board:

- **Noted, and be assured by, the progress made to date in delivering Phase 1 (Scoping) of the General Medical Services Review, in line with the**

Direction issued in December 2024, including system-wide engagement and early data gathering.

- Approved the refined scope of the General Medical Services Review, as outlined in Section 3 of this paper, developed in collaboration with stakeholders and informed by initial engagement insights.
- Approved the proposed approach to Phase 2 (Planning), including the delivery of a series of co-produced workshops designed to shape a future model for GMS in Dumfries and Galloway and inform the development of a detailed implementation plan.
- Noted the intention to bring the proposed shared vision and high-level implementation framework to the IJB in Autumn 2025, following the planning phase, with a full review report and detailed implementation plan to follow for approval in March 2026.

11.03am Jackie Davies joined the meeting virtually

12. DUMFRIES AND GALLOWAY ALCOHOL AND DRUG PARTNERSHIP ANNUAL REPORTING SURVEY

JD mentioned Completion of the Alcohol and Drug Partnerships (ADP) Annual Reporting Survey is a requirement by all ADPs across Scotland. It relates specifically to a range of aspects set out by the National Mission on drugs, to report on progress in these areas, which is required to be completed each year.

The Annual Reporting Survey relates to the following Health and Wellbeing Outcomes

- **Outcome 4:** Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.
- **Outcome 5:** Health and social care services contribute to reducing health inequalities
- **Outcome 7:** People who use health and social care services are safe from harm.

KDa agreed to sign off as Chair the Survey following the Alcohol and Drug Partnership Meeting on 05.06.2025, which there may be some changes following this meeting. All members were also supportive of this approach.

Following last years survey an improvement which is working progress around Children and Young People, where a subgroup is now developed and a development day is due to be scheduled early 2026.

VW highlighted as Vice Chair of the ADP there has been significant work gone into this in the background which is updated regularly at the Alcohol and Drug Partnership Meetings.

MK asked around Question 4, the review processes are joined up confirmed by VW and preventions are reviewed in those forum, JD will include an update within the report.

Decision:

The Integration Joint Board:

- Approved the content of the annual reporting survey

Lunch break following Item 12, workshop will be held following lunch and Item 11 will be at 1:30pm as planned on agenda.

13. ANY OTHER BUSINESS DEEMED URGENT BY THE CHAIR DUE TO THE NEED FOR A DECISION

KDa mentioned under AOCB a formal thanks to Katy Kerr as Chief Finance Officer for all her support over the years, and would like to wish her all the best in retirement.

Also, NH highlighted she is due to stand down from her Interim Chief Officer post and thanked the IJB for all the close working over the year, KDa also formally thanked NH for all her commitment throughout the year in Interim Chief Officer.

The next meeting of the IJB is on Tuesday 23rd September 2025 at 10am, venue TBC.

WORKSHOP SESSION – SCHEME OF DELEGATION

Led by Kirsty Bell, presentation shared will be shared wider with members.

Action: AM

DRAFT